



SPECIAL EVENT PERMIT
Leisure Services Department

Responsible Party's Name: GB Invitational Soccer Tournament DOB:
Type of Event/Name of Event: GBIT Private Event [] Open to Public []
Organization Name (if any): Date(s) of Rental: 6/14/13 - 6/16/13
Event Time: from 8 am/pm to 10 am/pm # of Participants/Spectators Expected:
Total Rental Time: from 6/14 am/pm to 6/16 am/pm (includes setup and cleanup time) 2013
Contact Email Address: C. Clmsted@sboglobal.net Primary Phone: 920-676-8676
Address: 2495 Shortcut Rd City/State: Green Bay WI Zip Code: 54313
Rental Location: Field Numbers/Letters: Akzo 1-10 Spring Gr 1-4

RENTAL INFORMATION - check all that apply

- Ball Diamonds, Lighted
[] 2 hour reserved practice \$10/day
[] Game/tournament, M-F 4-10 pm \$50/field/day
[] Game/tournament, Sa-Su 8 am - 10:30 pm* \$100/field/day

- Ball Diamonds, Unlighted
[] 2 hour reserved practice \$5/day
[] Game/tournament, M-F 4-10 pm \$30/field/day
[] Game/tournament, Sa-Su 8 am - sunset \$50/field/day

- Soccer Fields
[] 2 hour reserved practice \$5/day
420 [x] Game/tournament, M-F 4 pm - sunset \$30/field/day
1400 [x] Game/tournament, Sa-Su 8 am - sunset \$50/field/day

- Concession Stand
[] Akzo Nobel, M-F \$50/day
[] Akzo Nobel, Sa-Su \$100/day
[] Howard Memorial, M-F \$50/day
[] Howard Memorial, Sa-Su \$100/day
[x] Spring Green, M-F Fri only \$50/day
[x] Spring Green, Sa-Su \$100/day

- [x] Security Deposit included \$25
[] Other:

*Diamonds lights off by 10:15 pm at Akzo Nobel Sports Complex, by midnight at Howard Memorial Park.

Office Use Only

Total Athletic Field Fee \$
Total Concession Fee \$
Total Other Fees \$
Security Deposit \$
Grand Total Due \$ 1300

approval same as last yr

RENTAL DETAILS

- Will alcoholic beverages be served? [] Yes [x] No
Will alcoholic beverages be sold? [] Yes [x] No
If yes, a permit is required from Village Hall.
Will there be amplified music? [] Yes [x] No
(live band, dj, stereo system, etc.) (Requires approval)
If yes, it cannot be heard by neighbors (disruptive).
Will there be tents and/or canopies? [x] Yes [] No
Site requires approval. See rental policies & procedures.
Will you use a grill, fryer, booyah [x] Yes [] No
kettle or other cooking utility?
If yes, what type? Grill
Will exterior electricity be used? [x] Yes [] No
Will exterior water be used? [x] Yes [] No

REQUEST FOR SPECIAL ARRANGEMENTS & SETUP

As the official user or authorized designee of the above group, I hereby agree to accept the responsibility for the observance of all ordinances, regulations and policies established by the Village of Howard governing the use of all parks and recreational facilities. I furthermore accept full responsibility for any damages or excessive cleanup expenses that may be incurred as a result of the use of the above shelter or facility by myself or by those that I represent. I have received a copy of the Village of Howard rental policies and procedures and agree to abide by all the regulations and policies set forth for the use of the building and/or grounds. This rental form and the corresponding rules must be in my possession during the rental period.

Signature: James Clmsted Date: 7/10/12

Revised 3/12/2010

Office Use Only
Key # Issued:
Date Key Issued: Date Key Returned: