



Meeting: Village Board
Meeting Date: 04/22/2013
Agenda Item: 8i

Mission Statement
Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Michael J Kaster, PE, Director of Engineering

AGENDA ITEM: Approve change order #3 for the Beaver Dam Creek Sewer Relocation project, involving a \$385 increase.

POLICY ISSUE

Should the Village Board approve a contract change order necessary to complete the project?

BACKGROUND INFORMATION

The project was designed, and awarded to Kruczek Construction, Inc. with an initial contract price of \$360,000.

This change order reflects the addition for replacement of aging sewer service laterals in the right of way that are in need of repair.

Department Measurement: Remain within the established budget plus 10% contingency.

The original contract totaled \$360,000. With approval of the construction change order, the new contract total would be \$365,077 or 1.01% more than the original contract. This project has been approved by WisDOT for 90% funding of the relocation costs.

Change orders authorize adjustments to the original contract in order to reflect the actual quantities of work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

PRIOR ACTION/REVIEW

- The Village Board awarded the project on July 9, 2012.
- The Village Board approved CCO #1 on November 26, 2012.
- The Village Board approved CCO #2 on March 25, 2013.

FISCAL IMPACT:

- | | |
|------------------------------|------------------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>Yes</u> |
| 3. If Budgeted, Which Line? | <u>Capital Project</u> |

RECOMMENDED ACTION

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this action, the following motion could be made:

“Motion to approve change order #1 for the Beaver Dam Creek Sewer Relocation project, involving a \$385 increase”.

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Approve the change order
- Not approve the construction change order but would need to decide how to pay for the installed work.

ATTACHED INFORMATION

- I. Change Order

COPIES FORWARDED TO:

- I. None

SECTION 00820

Change Order

No. 3

CONTRACTOR (Name and Address):

Kruczek Construction Inc.
3636 Kewaunee Road
Green Bay, WI 54311

OWNER (Name and Address):

VILLAGE OF HOWARD
1336 CORNELL ROAD
GREEN BAY, WI 54313

CONTRACT (Name and Number):

Beaver Dam Creek Sewer Relocation

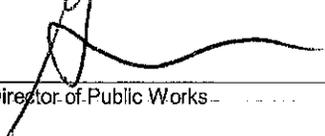
09013 B

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2



Recommend by Engineer / Consulting Engineer



Accepted by Director of Public Works

Accepted by Owner

Accepted by Contractor

4/15/13

Date

4/15/13

Date

Date

Date

EJCDC No. C-941 (2002 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

VILLAGE OF HOWARD

SECTION 00820

Attachment to Change Order

No. 3

ITEM No.	DESCRIPTION OF WORK	ADDITION QUANTIT	DELETION QUANTIT	UNIT PRICE	ADDITION	DELETION
1-A -1	8" Diameter SDR 35 PVC Sanitary Sewer	1		\$60.00	\$60.00	
1-A -3	8"x6" PVC Branches	1		\$325.00	\$325.00	
					\$385.00	\$0.00
	Net Contract Adjustment					\$385.00

JUSTIFICATIONS:

- 1 Items 1A-1, 1A-3; Additional quantities are necessary to complete the project. Pay requests and change orders reflect actual quantities and usually do not match the quantities bid exactly.