

Minutes of the Village Board Meeting
Aug. 27, 2012 at 6:30 p.m.
Village Hall Board Room

Call to Order

Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

Roll Call

Present: Burt R. McIntyre, Village President; Ron Bredael, Trustee Wards 1 & 2; Jim Widiger, Trustee Wards 3 & 4; Cathy Hughes, Trustee 5 & 6; George Speaker, Trustee Wards 7 & 8; Jim Lemorande, Trustee Wards 9 & 10; Ray Suennen, Trustee Wards 11 & 12; David Steffen, Trustee Wards 13-14 & 18; Dan Deppeler, Trustee Wards 15-17

Also (staff): Paul Evert, Dave Wiese, Chris Haltom, Geoff Farr, Mike Kaster, Leigh Ann Wagner Kroening

The Board recited the Pledge of Allegiance.

Approve Agenda

G. Speaker moved to approve the agenda. C. Hughes seconded the motion. **The motion carried unanimously.**

B. McIntyre read the closed session notice.

Public

Appearances

Ron Jaro, 1546 Amy Joy Court, spoke about concerns he has with neighbor kids playing loudly in the public street. He played an audio tape of the noise from two recent evenings.

Future Agenda

Items

J. Widiger asked for staff to research Mr. Jaro's concern and identify any ordinances that are being violated.

D. Steffen asked for a review of the lighting policy at Akzo Nobel Sports Complex.

Communications

None

Consent Agenda

C. Hughes motioned to approve the consent agenda. J. Widiger seconded. **The motion carried unanimously.** The following items were approved as part of the consent agenda:

Village Board meeting minutes from Aug. 13, 2012

Veteran's Memorial Ad Hoc Committee minutes from Aug. 15, 2012

Board of Canvassers minutes from Aug. 17, 2012

Plan Commission meeting minutes from Aug. 20, 2012

A Special Event Permit for the Fall Frolic 5k Run/Walk Oct. 6, 2012 at Meadowbrook Park

A Special Event Permit for the Out of the Darkness Community Walk Nov. 3, 2012 at Meadowbrook Park

An Outdoor Concert Permit Application for the Kickin' Cancer Event Oct. 13, 2012 at BS's Bar and Grill, 1853 Glenview Ave.

The request for a Temporary Class B Retailer's License for the Kickin' Cancer Event October 13-14, 2012 in an event tent next to BS's Bar, 1853 Glenview Ave.

The request for a Temporary Class B Retailer's License for the 5th Annual Ball-a-Palooza September 12, 2012 at the Duck Creek Golf Course and in an adjoining event tent at 345 Village Court

The request for a Temporary Class B Retailer's License for the Beja Bicycle Bash, September 22, 2012 at 1950 Bond St.

The request for a Temporary Class B Retailer's License for Monsters, Models and Motors Car Show September 23, 2012 at 1950 Bond St.

Municipal Invoices totaling \$198,432.28, paid with check #216278-216358

The operator license for Trina D. Herrera

The request from Golden Arch LTD Partnership to rezone Parcel VH-306-3, located at 2420 Velp Ave., from Business (B-1) to Highway Commercial (B-2)

Change Order #1 for the Sanitary Sewer Repairs and Beaver Dam Creek, Hazel Court and Village Court Watermain Relocations, involving a \$25,056.39 decrease

Green Bay Metro

Howard Bus Proposal

P. Evert reported on the proposal to bring Green Bay Metro bus service to Howard and explained the deadline to get a referendum on the November ballot.

G. Speaker motioned to deny the proposal **as presented**. R. Bredael seconded. **The motion carried unanimously.**

GDC Packerland Rezoning

D. Wiese reported on the request from Gary DeCaster of GDC Packerland LLC to rezone a portion of Parcel VH-726-16 located at 2661 Packerland Drive and a portion of Parcel VH-726-16-2 from Business (B-1) to General Industrial (I-1). J. Widiger motioned to approve. J. Lemorande seconded. **The motion carried 8-1 (No: G. Speaker).**

Change Order #1 Asphalt Resurfacing

M. Kaster reported on Change Order #1 for the 2012 Asphalt Resurfacing involving a \$17,592.10 increase. D. Steffen motioned to approve. R. Suennen seconded. **The motion carried unanimously.**

**Change Order #2
Spencer's Crossing**

M. Kaster reported on Change Order #2 for Spencer's Crossing Phase 2 Roadway Construction, involving a \$2,246.89 increase. D. Steffen motioned to approve. R. Suennen seconded. **The motion carried unanimously.**

**5th Amendment to
CBCWA Contract**

G. Farr reported on Resolution 2012-16 approving the 5th Amendment to the CBCWA Water Purchase and Sale Contract and subsequent associated transactions. J. Widiger motioned to approve. R. Bredael seconded. **The motion carried unanimously.**

**Reports of Village
Officials**

P. Evert discussed proposed TID #7 and the recent Joint Review Board meeting.

D. Wiese reviewed the July 2012 Building Activity Report.

G. Farr provided an update on the Brown County Solid Waste agreement, the Cat Island project, and the open public works laborer position.

Closed Session

G. Speaker motioned to convene to closed session. R. Bredael seconded. **The motion carried unanimously, and the board convened to closed session at 7:12 p.m.**

Open Session

G. Speaker motioned to re-convene to open session. C. Hughes seconded. **The motion carried unanimously, and the board returned to open session at 7:48 p.m.**

**Tax Delinquent
Properties**

J. Widiger motioned to approve the purchase of parcels VH-650, VH-650-2, VH-2889 and VH-2932 from Brown County for the amount owed in back taxes. R. Suennen seconded. **The motion carried unanimously.**

**DOT Right of Way
Acquisition**

D. Steffen motioned to accept the counter offer from the Wisconsin Department of Transportation to purchase .72 acres of right of way and temporary limited easement near the U.S. 41/I-43 interchange at a cost of \$7,800. R. Suennen seconded. **The motion carried unanimously.**

Adjournment

R. Bredael motioned to adjourn. C. Hughes seconded. **The motion carried unanimously, and the board adjourned at 7:50 p.m.**

Respectfully submitted,

Leigh Ann Wagner Kroening
Administrative Assistant



Meeting: Village Board
Meeting Date: 8/27/12
Agenda Item: 6a

Mission Statement
Delivering quality services in a courteous,
cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Paul F. Evert, Village Administrator

AGENDA ITEM: Review and take action on whether to and how to fund public transit service in Howard

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

POLICY ISSUE

Should the Village Board fund Green Bay Metro Bus service in Howard?

BACKGROUND INFORMATION

The Village Board has been presented with a proposal from Green Bay Metro to provide Howard with fixed route bus service. The suggested cost is approximately \$100,000 in 2013. Prior to the Board meeting on August 13, two public meetings were held at the local branch of the Brown County Library. I attended both of these meetings, the first of which had approximately 23 people in the audience, and the second meeting with roughly 45 in the audience. I have received several calls at Village Hall supporting the addition of bus service to the Village. Several Howard businesses have indicated strong support for the bus service, including ITT Tech and Woodman's. The owners of the Comfort Suites, and the banquet manager at Vandervest Harley are very interested in being included in the Packer bus routes, which Metro only provides to municipalities in which Metro service is provided. I believe the addition of bus service to Howard at this time would most benefit those who would be eligible for Para transit service. This service is provided to any eligible person who lives within ¼ of a mile from the fixed route.

As Chris Haltom wrote to you earlier, the village is prohibited by state law in 2013 to increase the tax levy to an amount higher than our growth from the previous year plus new debt payments. To cover a new \$100,000 cost with new growth requires \$30 million be added to the tax base. Last year the Village had \$13 million in new growth, and the new tax revenue generated with that money helped cover the cost just to continue operations with a budget that did reduce two full-time positions to part-time as well as used \$150,000 from fund balance to avoid a tax increase. Without a large amount new growth to support the expense, there is an option to increase the tax levy above state law limits by referendum.

I do not recommend the Village Board add bus service by cutting existing programming. We are looking at an increase in cost for police and fire services in 2013, and I believe those are higher priorities than adding any additional services to the budget. Cutting other items like road resurfacing will only make it necessary to borrow money down the line.

If the Board really wants to consider adding bus service in 2013, the Board should ask residents via referendum if they support increasing the levy limit by \$100,000 to allow for adding bus service. The November election, which includes the presidential race, is expected to be a rather large turnout, possibly as high as 90% of registered voters in Howard. In order to have an item on the November 2012 ballot, the village would be required to submit to the Brown County Clerk's office a properly worded referendum stating the amount of the levy increase by August 28, 2012.

The impact on the tax bill of a \$184,000 home would be \$13.34 if the levy were increased by \$100,000. Currently our tax base is 69% residential and unfortunately the proposed bus route would only be available to a small percentage of residents, in large part because the Village is very spread out with low densities. As a comparison, in Ashwaubenon only 38% of the tax base is residential with 49% of the tax base being commercial.

I do find it unlikely a referendum to increase the levy by \$100,000 to add bus service would pass. I certainly have not seen or heard from a large amount of our residents asking for bus service.

FISCAL IMPACT:

- | | |
|------------------------------|------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>No</u> |
| 3. If Budgeted, Which Line? | <u>---</u> |

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Take action to add a referendum asking voters to choose whether to increase the levy by \$100,000 to allow for adding bus service in Howard
- Take action to fund bus service through other means within the 2013 Budget
- Take no action



REPORTS OF VILLAGE OFFICIALS – DIR. ADMINISTRATIVE SERVICES

i. Discussion on Possible Referendum for Bus Services

REPORT PREPARED BY: Chris Haltom

REPORT DATE: July 20, 2012

This report is being prepared to give some additional information on a possible tax levy increase for bus services for the Village of Howard.

As you may know, the village is prohibited by state law to increase the tax levy to an amount higher than our growth from the previous year plus new debt payments. In order to increase the tax levy above state law limits, a referendum would be required.

Should the village board entertain the idea of adding bus services in 2013 at a cost of \$100,000, there are two ways to allow funding for this service: 1. Cut spending by \$100,000 in 2013 or 2. Increase the levy limit through referendum by \$100,000 to allow for adding bus service. Spending cuts could be reviewed during budget workshops but a referendum would be required to be placed onto the November ballot. The November election, which includes US President's race, is expected to be a rather large turnout, possibly as high as 90% of registered voters in Howard.

In order to have an item on November 2012 ballot, the village would be required to submit to the Brown County Clerk's office a properly worded referendum stating the amount of the levy increase by August 28, 2012. The ballots for the August 14th election have already been printed and cannot be changed, so the November election is the only remaining election available for including a village referendum question.

This agenda item is a discussion item only and being created to allow board members to begin to discuss and contemplate the idea of a possible referendum for November. No action is required now.

Green Bay Metro Service Proposal for the Village of Howard



Green Bay
METRO

*Original presentation by Tom Wittig
6/25/12

What Does Green Bay Metro Do?

- Provides access to jobs, health care, education, and human services.
- Increases the mobility for seniors and persons with disabilities.
- Expands the labor pool for area businesses.
- Saves you money by eliminating fuel costs and other expenses associated with operating a vehicle.
- Helps protect the environment by reducing congestion and harmful emissions.

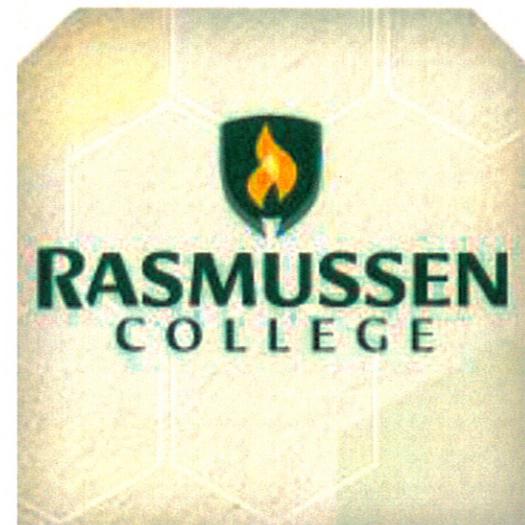
Fixed Route Bus Service



Specialized Transportation for Persons with Qualifying Disabilities



**UW–Green Bay and Rasmussen College
Faculty, Staff, & Students Ride Free
under Metro’s U-Pass Program**



Everyone Rides Free on Green Saturday



Bike Racks on All Buses

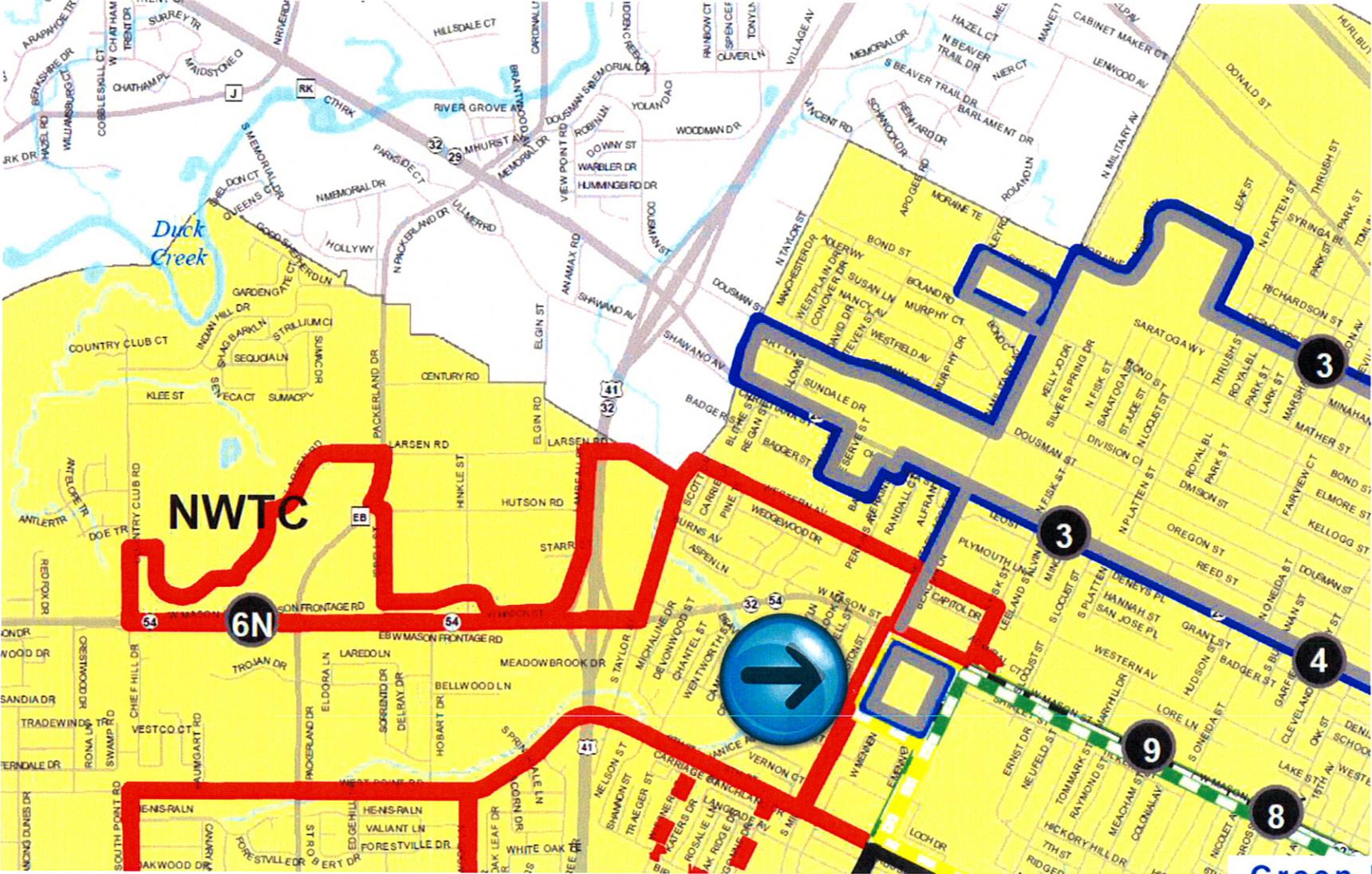


Potential Service to:

- Woodman's
- Senior Housing
- YMCA
- Brown County Library
- ITT Technical Institute
- United HealthCare
- other areas in the village



Potential Hub at Green Bay Plaza on Military Avenue



Potential Service Schedule

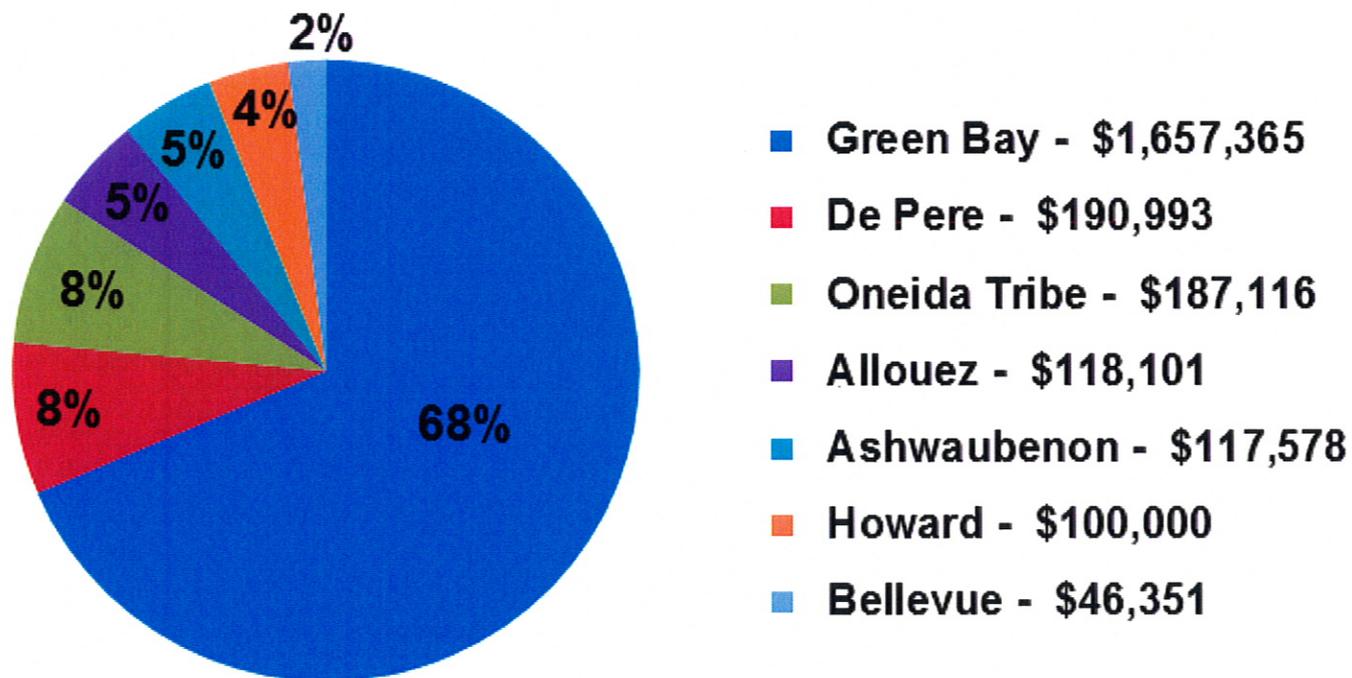
Weekday Mornings	
<u>Trip</u>	<u>Time</u>
Trip 1	5:15 AM
Trip 2	6:15 AM
Trip 3	7:15 AM
Trip 4	8:15 AM
Trip 5	9:15 AM
Trip 6	10:15 AM
Trip 7	11:15 AM

Weekday Afternoons	
<u>Trip</u>	<u>Time</u>
Trip 8	12:15 PM
Trip 9	1:15 PM
Trip 10	2:15 PM
Trip 11	3:15 PM
Trip 12	4:15 PM
Trip 13	5:15 PM

Weekday Evenings	
<u>Trip</u>	<u>Time</u>
Trip 14	6:15 PM
Trip 15	7:15 PM
Trip 16	8:15 PM

Green Saturdays	
<u>Trip</u>	<u>Time</u>
Trip 1	7:15 AM
Trip 2	8:15 AM
Trip 3	9:15 AM
Trip 4	10:15 AM
Trip 5	11:15 AM
Trip 6	12:15 PM
Trip 7	1:15 PM
Trip 8	2:15 PM
Trip 9	3:15 PM
Trip 10	4:15 PM
Trip 11	5:15 PM

Local Share* Estimate - \$2,417,504



*Local Share represents approximately 30% of all revenue. Federal, State, & Farebox revenue comprise the remaining 70%.

Questions?

Village of Howard – Land Use

