



**Meeting:** Village Board  
**Meeting Date:** 04/08/2013  
**Agenda Item:** 5h

**Mission Statement**

Delivering quality services in a courteous, cost-effective and efficient manner.

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## VILLAGE BOARD MEETING STAFF REPORT

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**REPORT TO:** Burt R. McIntyre, President  
Village Board of Trustees

**REPORT FROM:** Michael J Kaster, PE, Director of Engineering

**AGENDA ITEM:** Review and take action on Change Order #1 for the Greenfield Shawano Sewer Extension project involving a \$45,530.00 increase

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**POLICY ISSUE**

Should the Village Board approve a contract change order to complete a rehabilitation project?

**BACKGROUND INFORMATION**

This change order reflects the addition of cost for a sewer replacement on Russet Court. The sewer replacement was identified as a need during the Village's annual sewer televising, and this work is budgeted as a rehab project for 2013.

Adding this work to an existing contract provides savings in construction costs (we currently have three active utility contracts and can utilize economy of scale), savings in staff time, and allows more time for trench settlement prior to resurfacing of Russet Court. Also, Russet Court is in the 2013 resurfacing program so pavement restoration is not required under the sewer rehab project.

Staff received quotes from the three contractors that are currently working in the Village, and Dorner Inc. who currently holds the Greenfield-Shawano Sewer Extension contract provided the low quote.

The change order will not change the substantial completion date of this project.

**PRIOR ACTION/REVIEW**

The Village Board awarded the project on March 11, 2013.

**FISCAL IMPACT:**

- |                              |   |
|------------------------------|---|
| 1. Is There A Fiscal Impact? | <u>Yes</u>  |
| 2. Is it Currently Budgeted? | <u>Yes</u>  |
| 3. If Budgeted, Which Line?  | <u>Water &amp; Sewer</u><br><u>Enterprise funds</u> |
| 4. Amount?                   | <u>\$50,000.00</u>                                  |

**RECOMMENDED ACTION**

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this action, the following motion could be made:

***“Motion to approve change order #1 for the Greenfield Shawano Sewer Extension Project involving a \$45,530.00 increase”***

**POLICY ALTERNATIVE(S)**

The Village Board could take the following actions:

- Approve the change order.
- Not approve the construction change order and pay for the work under a new contract.

**ATTACHED INFORMATION**

- I. Change Order #1

**COPIES FORWARDED TO:**

- I. None

SECTION 00820

Change Order

No. 1

**CONTRACTOR (Name and Address):**

Dorner Inc.  
E506 Luxemburg Rd  
Luxemburg, WI 54217

**OWNER (Name and Address):**

VILLAGE OF HOWARD  
1336 CORNELL ROAD  
GREEN BAY, WI 54313

**CONTRACT (Name and Number):**

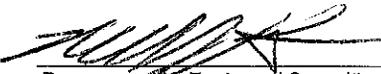
Greenfield - Shawano Sewer Extension

12016

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES (FOR ALL WORK):
Original Contract Price: <u>\$139,613.75</u>	Original Contract Time: Substantial Completion (days or date): <u>June 8, 2012</u>
	Ready for final payment (days or date): <u>June 8, 2012</u>
Current Contract Price prior to this Change Order: <u>\$139,613.75</u>	Current Contract Time prior to this Change Order: Substantial Completion (days or date): <u>June 8, 2012</u>
	Ready for final payment (days or date): <u>June 8, 2012</u>
Cost of this Change Order: <u>\$45,530.00</u>	Time allowed on this Change Order: Substantial Completion (days or date): <u>June 8, 2012</u>
	Ready for final payment (days or date): <u>June 8, 2012</u>
New Contract Price incorporating this Change Order: <u>\$185,143.75</u>	New Contract Time with all approved Change Orders: Substantial Completion (days or date): <u>June 8, 2012</u>
	Ready for final payment (days or date): <u>June 8, 2012</u>

  
\_\_\_\_\_  
Recommended by Engineer / Consulting Engineer

4/5/13  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Accepted by Director of Public Works

\_\_\_\_\_  
Date

\_\_\_\_\_  
Accepted by Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Accepted by Contractor

\_\_\_\_\_  
Date

EJCDC No. C-941 (2002 Edition)  
Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

SECTION 00820

## Attachment to Change Order

No. 1

ITEM No.	DESCRIPTION OF WORK	ADDITION QUANTITY	DELETION QUANTITY	UNIT PRICE	ADDITION	DELETION
1B	8" SANITARY SEWER (LF)	905.00		\$30.00	\$27,150.00	
2B	8"X4" SEWER BRANCH (EA)	8.00		\$55.00	\$440.00	
3B	8"X6" SEWER BRANCH (EA)	7.00		\$90.00	\$630.00	
4B	4' DIA MANHOLE (VF)	21.00		\$165.00	\$3,465.00	
5B	MANHOLE CASTINGS/RINGS (EA)	2.00		\$360.00	\$720.00	
6B	CABC, 12" (TON)	1100.00		\$9.75	\$10,725.00	
7B	4" SERVICE SCH 40 (LF)	60.00		\$19.00	\$1,140.00	
8B	6" SERVICE SCH 40 (LF)	60.00		\$21.00	\$1,260.00	
					\$45,530.00	\$0.00
	Net Contract Adjustmen					\$45,530.00

## JUSTIFICATIONS:

- 1 The sewer replacement was identified as a need during the Village's annual sewer televising program. Adding this work to an existing contract provides savings in construction costs (we currently have three active utility contracts and can utilize economy of scale), savings in staff time, and allows more time for trench settlement prior to resurfacing of Russet court. Russet court is in the 2013 resurfacing program so pavement restoration