Meeting:	Village Board
Meeting Date:	03/11/2013
Agenda Item:	5h – 5i

Mission Statement
Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Michael J Kaster, PE, Director of Engineering

AGENDA ITEM: 5h) Receive public comments on the Village's storm water management permit requirements, planning, actions and annual report
5i) Review and take action on the Village's Annual MS4 storm water management report

POLICY ISSUE

Should the Village Board approve the 2012 MS4 annual report?

BACKGROUND INFORMATION

The Village is required to comply with its Municipal Separate Storm Sewer System (MS4) permit # WI-S050075-1. The permit requires the Village Board each year to take public comments, as well as review and approve an annual report. The report must be submitted to the DNR by March 31, 2013. The report details past activities and actions to determine compliance with permit conditions and requirements over the past year. The Village currently meets all MS4 permit requirements.

Yearly storm water activities include:

- Implementation of Public Outreach, Education and Involvement activities:
  - Maintain the storm water web page on the Village website
  - Educational mailings, newsletter articles, a storm water permitting guide.
  - Staff training and public information postings on storm water issues
  - Village sponsored inlet painting activities
- Enforcement of erosion control ordinances.
- Enforcement of illicit discharge ordinances and screening of all major storm water outfalls for illicit discharges. Eliminate all detected illicit discharges.
- Enforcement and management of storm water from new and redevelopment post construction sites.
- Municipal pollution prevention planning:
  - Routine inspection of municipal and private BMP's
  - Street sweeping management plan
  - Deicing management plan
  - Reduce storm water contamination of municipal source water protection areas
  - Fertilizer management plan
  - Leaf and Grass Clipping management plan
  - Municipal storm water pollution prevention plans for Public Works the Village Green Golf Course

- Maintenance of the Village's Developed Urban Area Storm Water Quality Management Plan. Current SMP TSS removal results are:
    - Currently the Village reduces 20.4 % of TSS in storm water discharges. This meets 20% goal required by recent legislation.
    - Compliance with the 40% TSS removal requirement has been suspended by recent legislation. However the Village should keep in mind that the law could change again re-establishing the original standards. Thus the Village Board should consider taking advantage of low cost TSS removal opportunities and improvements where possible to avoid higher cost improvements that may be required in the future. Specifically this plan would identify that the Village partner with future commercial and industrial redevelopment projects to implement the most cost effective and efficient means of achieving that goal.

PRIOR ACTION/REVIEW

The Village of Howard previously approved the storm water report in prior years. Nothing has substantially changed.

FISCAL IMPACT:

1.	Is There A Fiscal Impact?	No
2.	Is it Currently Budgeted?	No
3.	If Budgeted, Which Line?	N/A
4.	Amount?	$0

RECOMMENDED ACTION

Village staff recommends that the Village Board;

1) Receive comments from the public regarding the Village's permit requirements, planning, actions, and annual report.
2) Approve the annual report.

If the Village Board agrees with this action, the following motion could be made:

"***Motion to approve the Village's 2012 MS4 annual report***"

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Approve the report
- Reject the report and decide how to proceed
- Table the report and request additional information

ATTACHED INFORMATION

I. Annual Report
II. Hundreds of pages of reports, management plans and procedures are available for review. Due to their size they are available for public inspection at the Public Works Facility. If any Board Member would like copies of these reports I would be happy to send you a CD with the information.

COPIES FORWARDED TO:

I. None