



Meeting: Village Board
Meeting Date: 09/09/13
Agenda Item: 5f

Mission Statement
Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Michael J Kaster, PE, Director of Engineering

AGENDA ITEMS: Review and take action on Change Order #1 for the Valley Brooke 2nd Addition – Roadway Construction Project involving a \$55,416.46 increase.

POLICY ISSUE

Should the Village Board approve a contract change order to construct trails and trail connections in Valley Brooke Heights 2nd Addition?

BACKGROUND INFORMATION

This change order reflects the addition of cost for trail construction within the new subdivision, and trail connections to the Mountain Bay Trail on outlots now owned by the Village. These trails are being provided in lieu of sidewalks which are typically required along newly subdivided streets.

The cost of the sidewalks along the extensions of Mighty Oak Trail and Copper Oak Circle are part of the original project budget paid for by the Developer. The improvements are now being added to the construction contract as staff was in the process of determining the best use of these funds at the time of the project bidding in April, and were therefore not included in the original bid.

The Mountain Bay trail connections are located on Mighty Oak Trail as shown on the attached map. One in the existing subdivision located between house numbers 3604, and 3614. The other is located in the new subdivision approximately 300' west of the end of the existing roadway.

The proposed trails in the new subdivision outlots will provide pedestrian connections between Bucky's Run, Copper Oak Circle, and Mighty Oak Trail. Part of the trail on the west edge of the subdivision is an early phase of a proposed regional trail (shown on Village's Comprehensive Plan) extending from the Mountain Bay Trail south to STH 29.

Funding for the trails and trail connections were provided by the developer for sidewalk construction along the Mighty Oak Trail and Copper Oak Circle extensions. Staff feels as though installing sidewalks on cul-de-sacs in an existing subdivision that does not have sidewalks does not provide the intended benefit to the neighborhood.

Originally the Village held a public informational meeting to discuss the installation of sidewalks on Valley Brooke Lane in lieu of sidewalks on the proposed street extensions. After consideration of

public input and review of the comprehensive plan, it is thought that a better use of the funding is constructing the trails in this proposal. Not only will the trails provide pedestrian conveyance as required by ordinance, but they will also provide a section of the future regional trail serving all of the Village.

Residents adjacent to the project have been notified via letter of the proposed improvements.

The change order will not change the substantial completion date of this project.

PRIOR ACTION/REVIEW

- October 8th, 2012, the Village Board approved the relocation order for the construction of a sanitary sewer interceptor from Evergreen Ave approximately 1,300 feet north.
- November 12th, 2012, The Village Board approved the Preliminary Resolution declaring the intent to levy special assessments upon Valley Brooke Heights 2nd Addition, Evergreen Ave, and a Utility Easement.
- February 25th, 2013, the Village Board approved the final plat of Valley Brooke Heights 2nd Addition.
- April 22nd, 2013, the Village Board awarded the construction project.

FINANCIAL INFORMATION

FISCAL IMPACT:

- | | |
|------------------------------|------------------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>Yes</u> |
| 3. If Budgeted, Which Line? | <u>Capital Project</u> |
| 4. Amount: | \$59,313.54 |

RECOMMENDED ACTION

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this action, the following motion could be made:

“Motion to approve change order #1 for the Valley Brooke 2nd Addition – Roadway Construction Project involving a \$55,416.46 increase.”

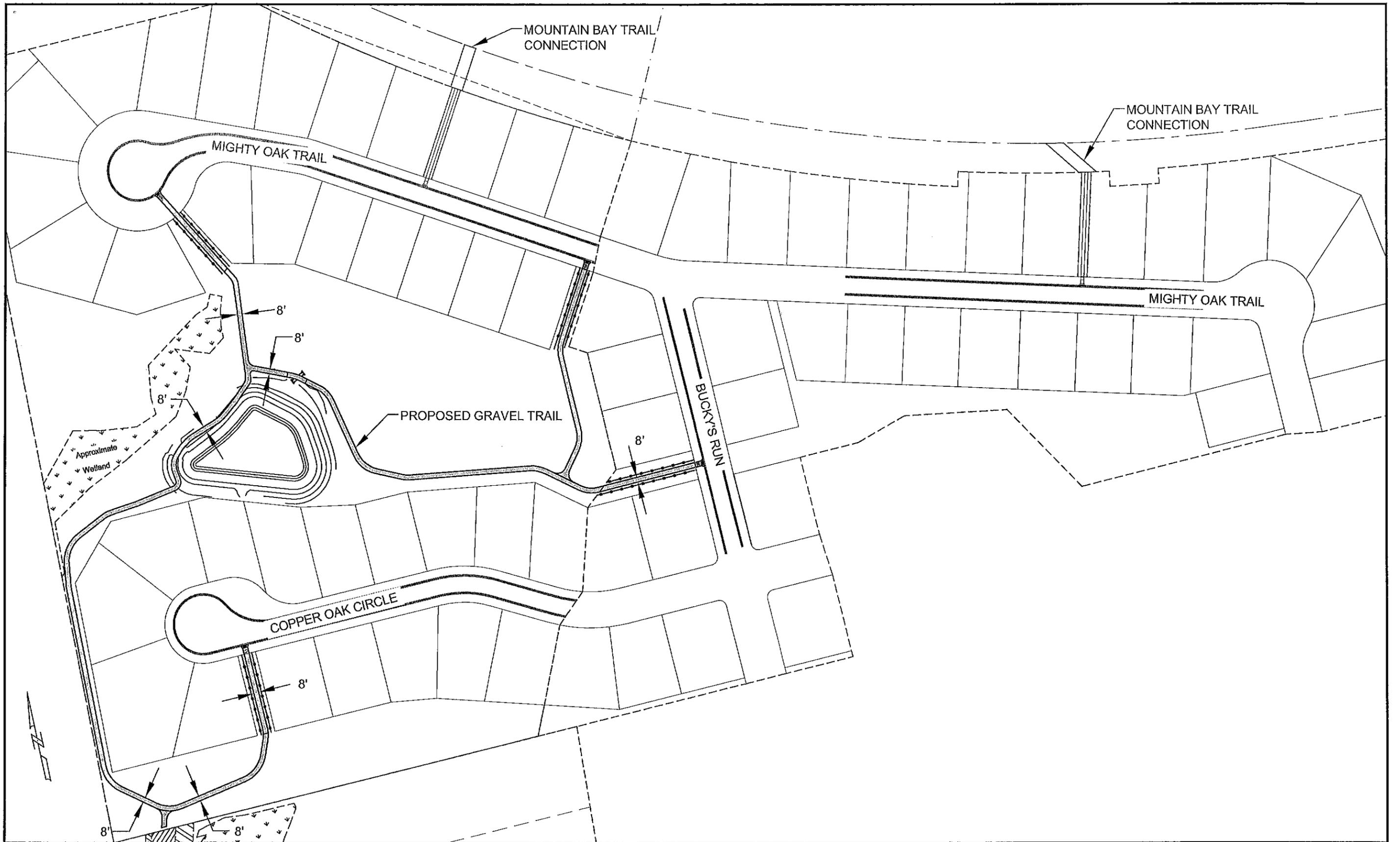
POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

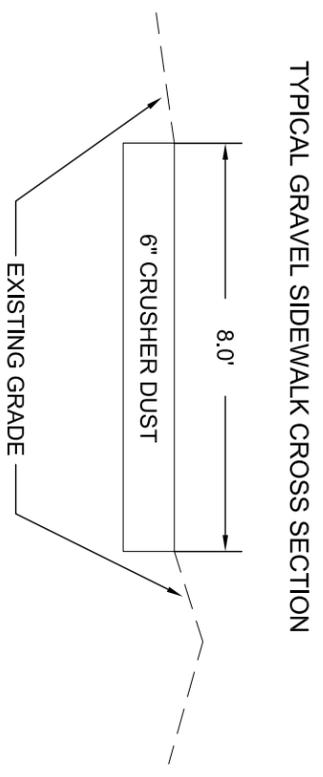
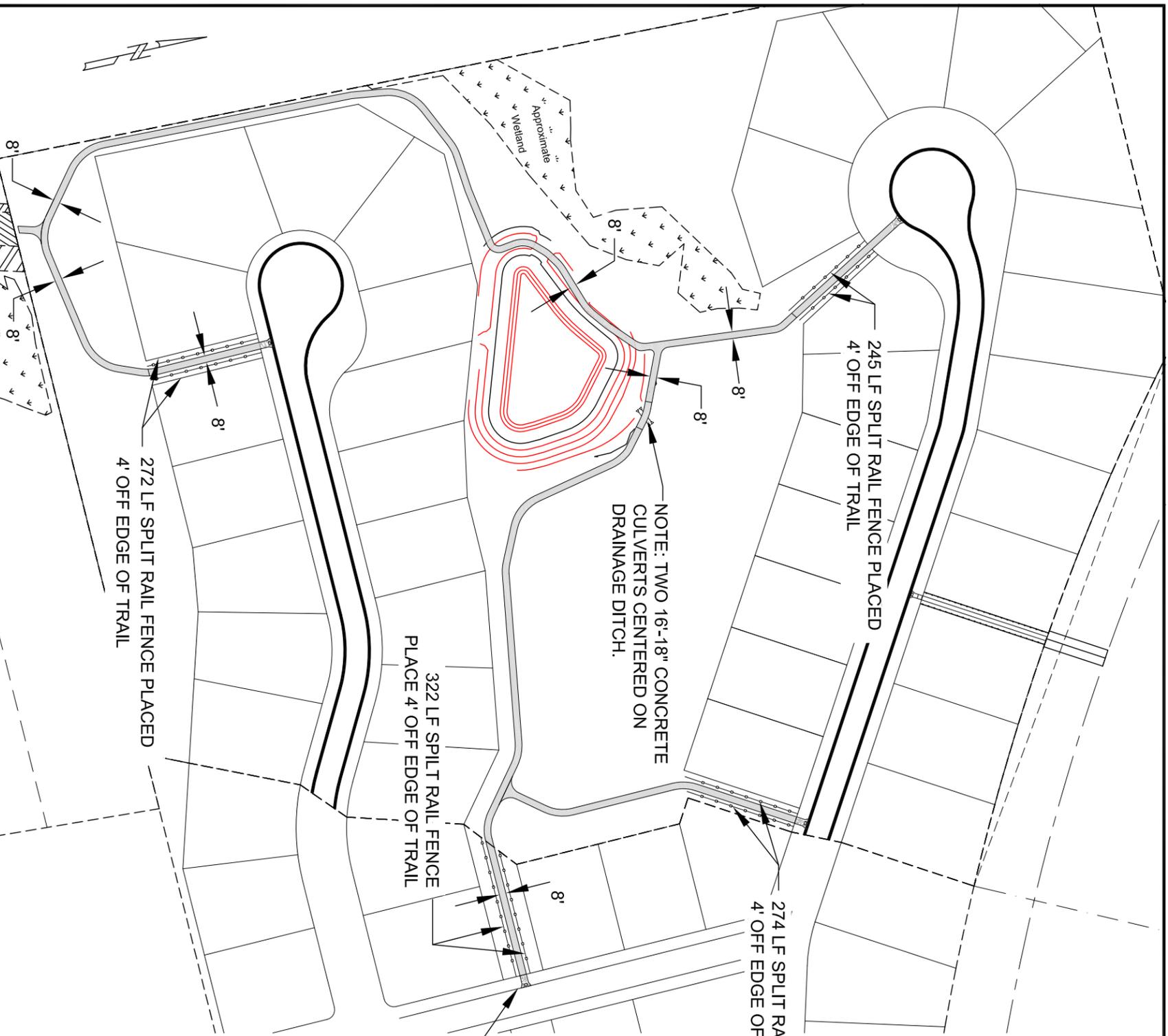
- Approve the change order.
- Not approve the construction change order and decide what else to do with the sidewalk funding.

ATTACHED INFORMATION

- I. Change Order #1
- II. Improvement Map & Plans



<p>RECORD DRAWINGS OF COMPLETED CONSTRUCTION CONFORMING TO CONTRACTORS AND OWNERS RECORDS</p> <p>By: _____ DATE: _____</p>	<p>REVISIONS/REMARKS</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">NO.</th> <th style="width: 75%;">DESCRIPTION</th> <th style="width: 20%;">DATE</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	NO.	DESCRIPTION	DATE							<p>SURVEYED BY: _____</p> <p>PROJECT NO: 12013</p> <p>FILE NAME: VALLEY BROOKE.DWG</p> <p>DRAWN BY: VOH</p>	<p>SCALES</p>	<p>V I L L A G E O F HOWARD 1336 CORNELL ROAD GREEN BAY, WISCONSIN 54313</p>	<p>TRAIL CONNECTION PLAN</p> <p>VALLEY BROOKE 2ND ADDITION ROAD</p>	<p>SHEET No.</p> <p>1</p>
NO.	DESCRIPTION	DATE													



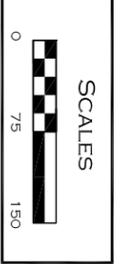
CURB HEAD TO BE REMOVED AT RAMP BY HYDRAULIC SAW PLACE 6' CSW TO RIGHT OF WAY LINE. TYPICAL OF 4.

NOTE: REMOVE 6" TOPSOIL AND PLACE 6" CRUSHER DUST MATCHING ADJACENT EXISTING GRADE, EXCEPT WHERE SPOT GRADES PROVIDED

RECORD DRAWINGS OF COMPLETED CONSTRUCTION CONTAINING TO CONTRACTORS AND OWNERS BY: RECORDS DATE:

REVISIONS/REMARKS	
NO.	DESCRIPTION

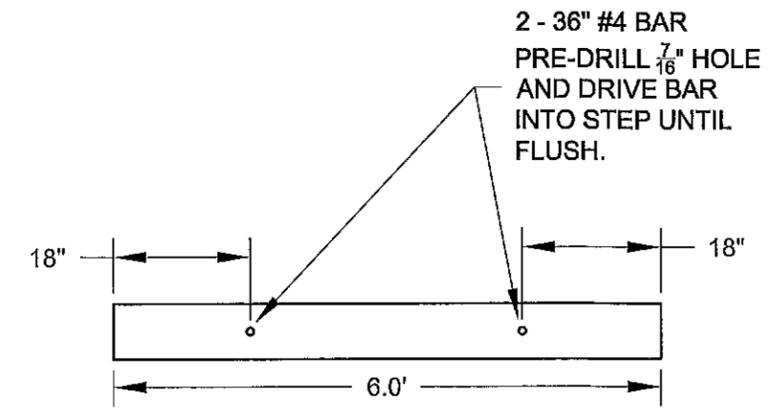
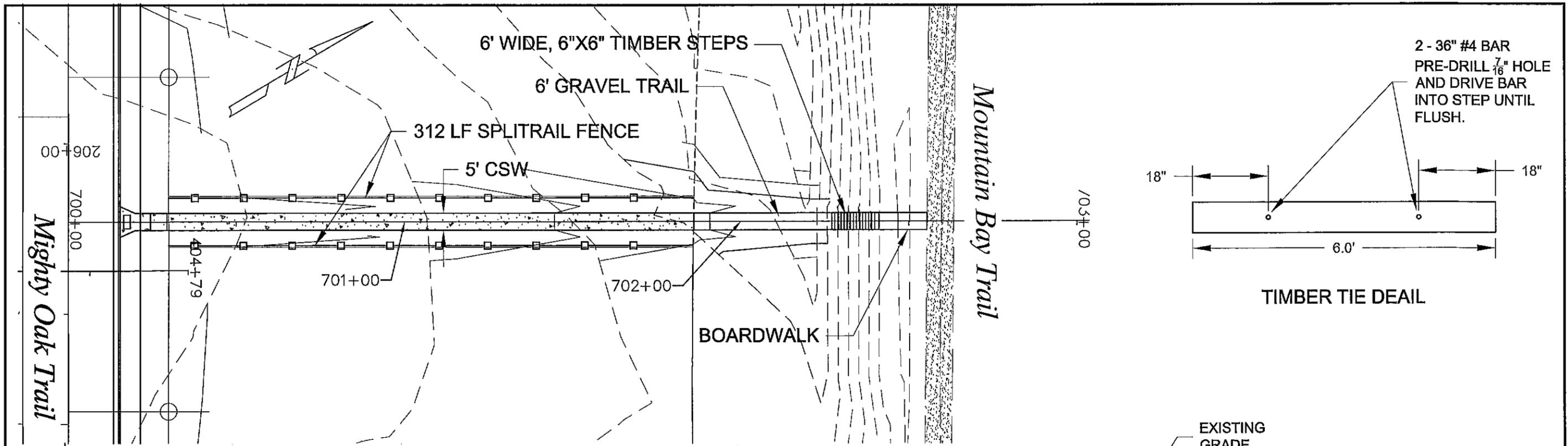
SURVEYED BY: PROJECT NO: 12013 FILE NAME: VALLEY BROOKE.DWG DRAWN BY: VOH



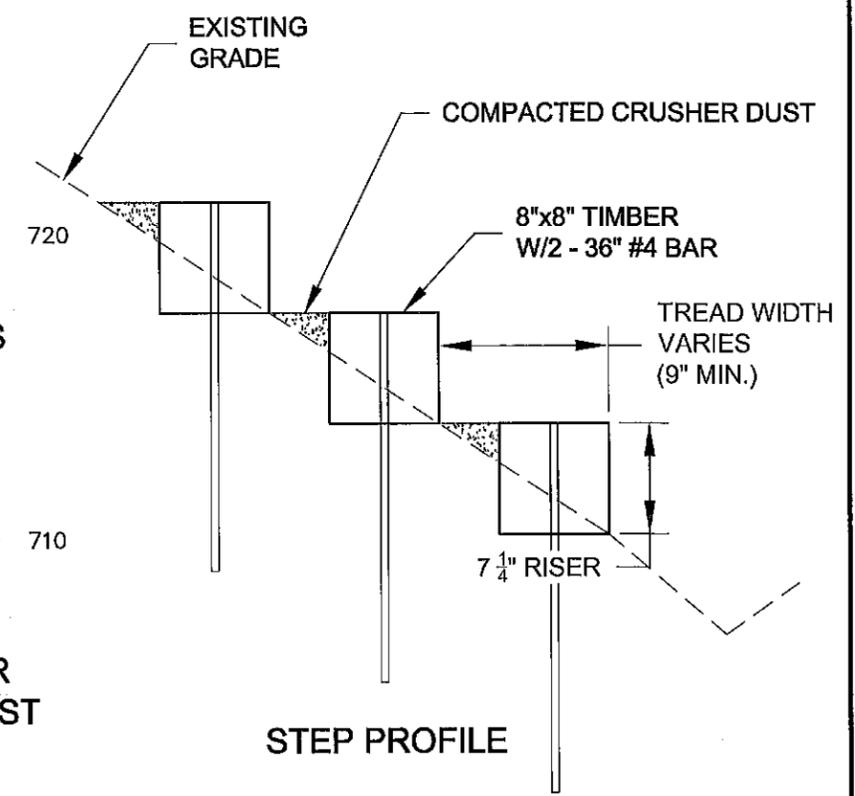
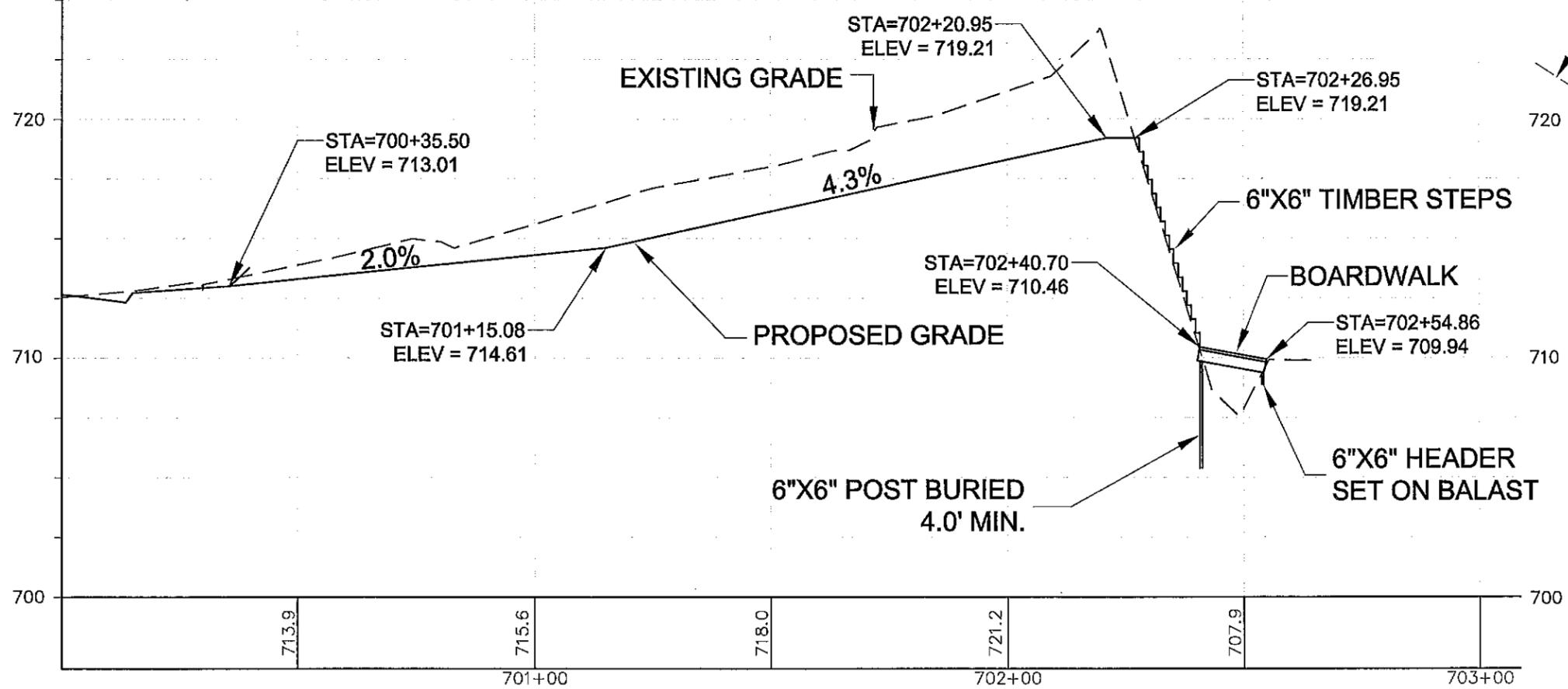
HOWARD
1336 CORNELL ROAD GREEN BAY, WISCONSIN 54313

GRAVEL SIDEWALK OVERVIEW
VALLEY BROOKE 2ND ADDITION ROAD

SHEET NO. **22**



TIMBER TIE DEAL

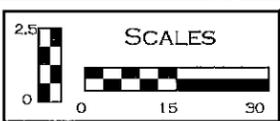


TIMBER STEP DETAILS

RECORD DRAWINGS OF COMPLETED CONSTRUCTION CONFORMING TO CONTRACTORS AND OWNERS RECORDS
BY: DATE:

REVISIONS/REMARKS		
NO.	DESCRIPTION	DATE

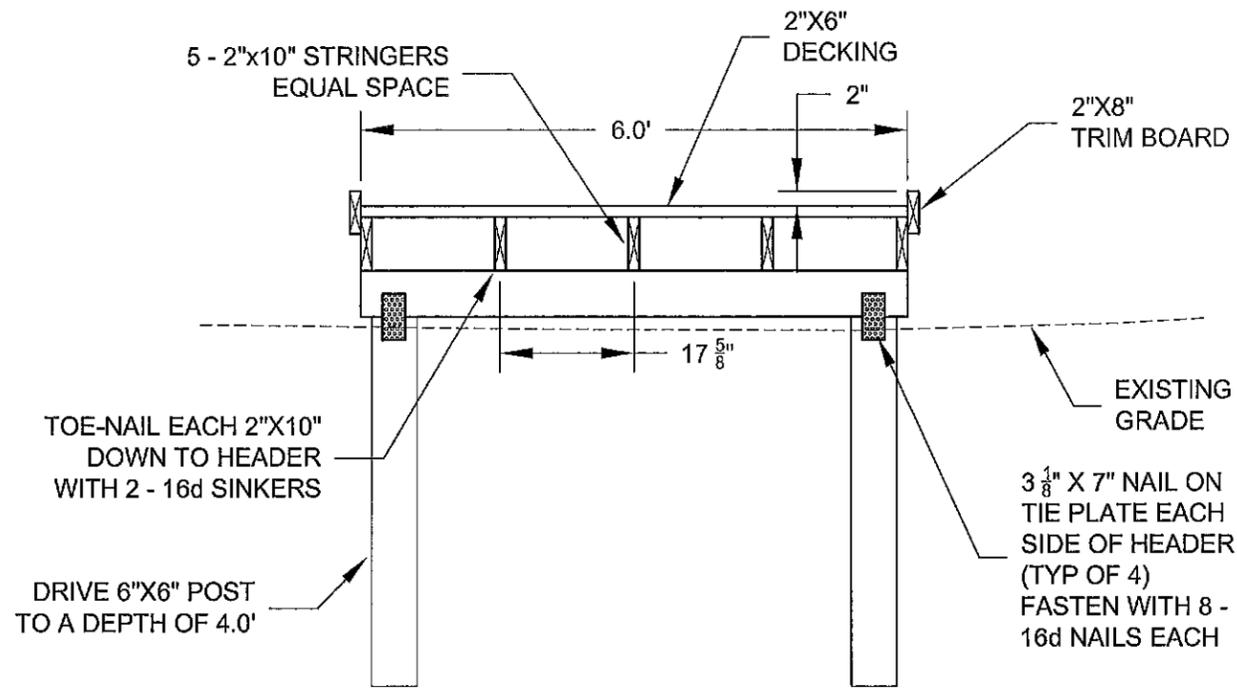
SURVEYED BY: -
PROJECT NO: 12013
FILE NAME: VALLEY BROOKE.DWG
DRAWN BY: VOH



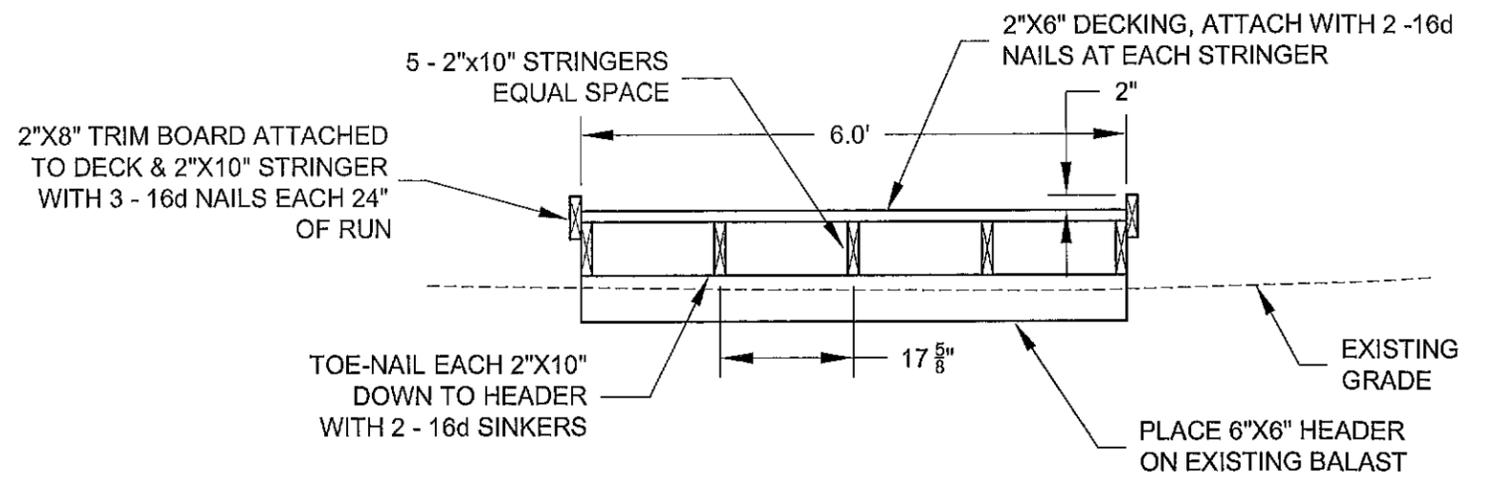
V I L L A G E O F
HOWARD
1336 CORNELL ROAD GREEN BAY, WISCONSIN 54813

MOUNTAIN BAY TRAIL EASEMENT
VALLEY BROOKE 2ND ADDITION ROAD

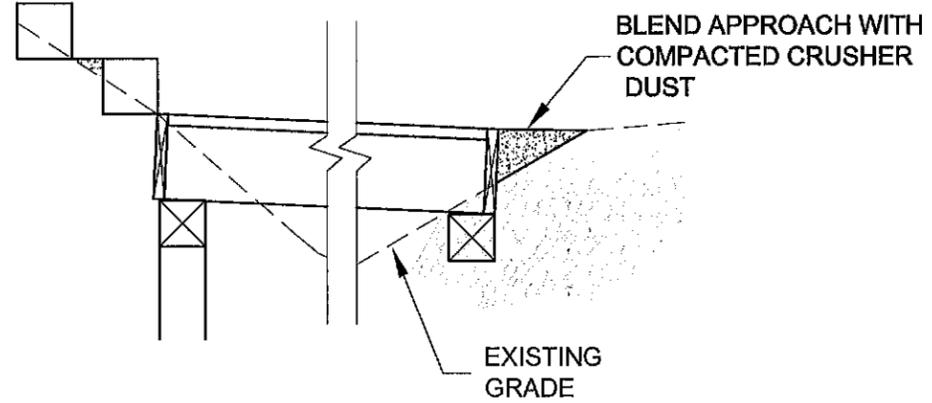
SHEET NO.
12



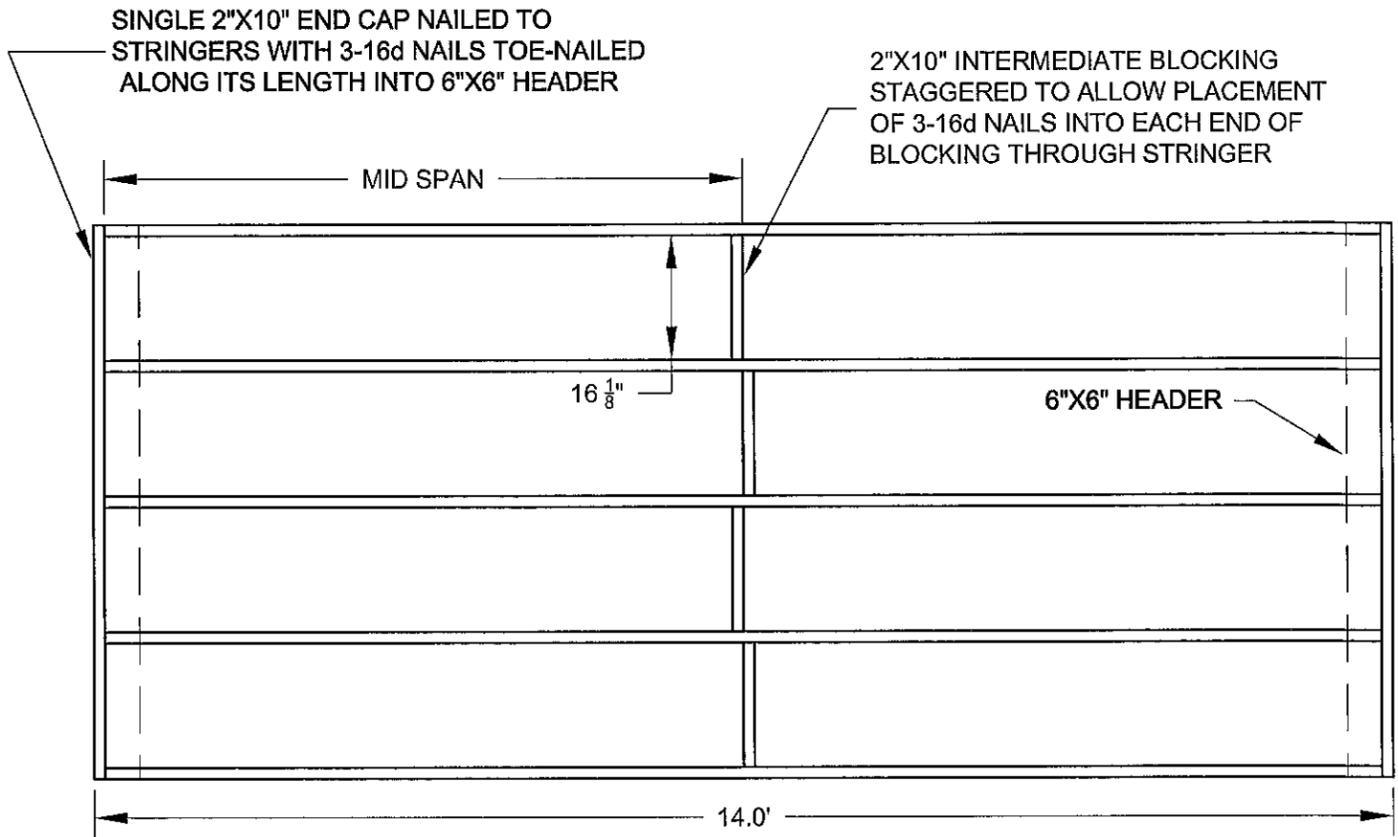
SECTION AT TOE OF SLOPE



SECTION AT EDGE OF TRAIL



PROFILE VIEW



PLAN OF SUPPORTS AND BLOCKING

