



Meeting: Village Board
Meeting Date: 2/11/2013
Agenda Item: 5f

Mission Statement
Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REVIEWED BY:

REPORT FROM: Michael J Kaster, PE, Director of Engineering

AGENDA ITEM: Review and take action on Preliminary Resolution 2013-01 declaring the intent to exercise special assessment powers under Wisconsin Statute Section 66.0701 upon Shawano Avenue, Anamax Road, Badger Street, and Taylor Street.

POLICY ISSUE

Should the Village Board approve the preliminary resolution?

BACKGROUND INFORMATION

Over the past few years village staff has been involved in coordination and planning with Wisconsin Department of Transportation (WisDOT) construction in the area of the State Highway (STH) 29 and US Highway (USH) 41 interchange. The reconstruction and extension of Ullmer Road (aka Old Shawano Ave) will run from approximately 700' west of the intersection of Elgin Road east across Beaver Dam creek and under a bridge, provided for by WisDOT USH 41 reconstruction, to an intersection with Taylor Street north of the railroad at the current Badger Street intersection. Anamax Road re-alignment would provide a connection from Ullmer Road to the proposed roundabout at Dousman Street and Shawano Avenue on the north side of STH 29. Also included in the project is a new roadway parallel to and approximately 700' west of Taylor Street running from the extended Ullmer Road to STH 29.

Construction will also include a new signalized intersection where the Ullmer Road extension meets Taylor Street. The signal will require the reconstruction and widening of Taylor Street, approximately from the newly constructed roundabout at Shawano Avenue to the railroad, to accommodate turn lanes.

Prior to the roadway construction existing 40 plus year old cast iron water main will be replaced, and sections of 40 plus year old sanitary sewer will be replaced or rehabilitated. The replacements and rehabilitations, by policy, are not assessed. New watermain, and storm sewer will be extended throughout the new roadway areas to service existing properties, and future developments in the area.

The project area and proposed roadways can be seen on the attached map.

Overall the roadway construction will enhance business/industry access, roadway connectivity, and motorist safety in the 29/41 interchange area.

Ultimately the project area will be benefited by a new urban section boulevard, aesthetics, safety, parking conditions, drainage, and fire protection. The project area will also be benefited by municipal utility service, and increased roadway traffic carrying capacity.

Approving the attached resolution is a preliminary step in a project that formally provides notice to property owners that a project may result in the levying of special assessments. The resolution directs that plans, specifications, estimates, and a schedule of assessments be prepared, to be reviewed at a public hearing in the future. At that time, the Village Board shall determine if any work or improvement shall be authorized and assessed in whole or in part. The assessments would be prepared in accordance with Village Policy and State Statutes. If the resolution is approved the survey, design, permitting and bidding activities would begin immediately. Property owners have been informed about potential Village Board action at the February 11th, 2013 Village Board meeting with the attached letter. Staff will also hold a public information meeting prior to the public hearing to discuss the project with the adjacent property owners, and to coordinate service lateral locations and driveway accesses.

Construction of utilities and the stream crossing is preliminarily scheduled to start in summer of 2013, with roadway construction to begin in fall of 2013 and conclude by summer of 2014.

PRIOR ACTION/REVIEW

The Village Board approved Resolution 2012-19, a Relocation Order for the extension of Ullmer road to Taylor Street; the re-alignment of Anamax Road from Ullmer approximately 1,200 feet north, and a future roadway approximately 700' west of Taylor from Ullmer Road to Shawano Avenue on 10/22/2013.

FISCAL IMPACT:

1. Is There A Fiscal Impact?	<u>Yes</u>
2. Is it Currently Budgeted?	<u>Yes</u>
3. If Budgeted, Which Line?	<u>Capital Projects</u>
<u>TIF #4</u>	
4. Amount?	\$3,100,000.00

RECOMMENDED ACTION

Village staff recommends that the Village Board approve the attached resolution.

If the Village Board agrees with this action, the following motion could be used, ***“Motion to approve Resolution 2013-01 declaring the intent to exercise special assessments upon Shawano Avenue, Anamax Road, Badger Street, and Taylor Street.”***

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Approve resolution 2013-01
- Approve the resolution with modifications
- Deny the resolution
- Table the resolution and request additional information

ATTACHED INFORMATION

- I. Resolution 2013-01
- II. Area Roadway Map
- III. Letter notifying property owners of the Village Board Meeting

COPIES FORWARDED TO:

- I. None

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER WISCONSIN STATUTE SECTION 66.0701 UPON SHAWANO AVENUE, ANAMAX ROAD, TAYLOR STREET, AND A PROPOSED ROADWAY APPROXIMATELY 700' WEST OF AND PARALLEL TO TAYLOR STREET(DEVELOPMENT ROAD), FOR STORM SEWER, WATER MAIN, SERVICE LATERALS, SIDEWALKS, CURB AND GUTTER, ASPHALT ROADWAY AND STORM WATER MANAGEMENT FACILITY CONSTRUCTION.

The Village Board of the Village of Howard, Brown County Wisconsin do hereby resolve as follows:

1. The Village of Howard hereby declares its intention to exercise its power under Section 66.0701 of the Wisconsin Statutes to levy special assessments upon Shawano Avenue, Anamax Road, Taylor Street and the proposed Development Road as follows:

A. The northerly and southerly sides of Shawano Avenue, beginning approximately 700 feet west of the intersection with Elgin Street, continuing easterly along Shawano Avenue approximately 1900 feet to US Highway 41, for storm sewer, service laterals, driveways, curb and gutter, and asphalt roadway construction including:

Parcel VH – 723-1
Parcel VH – 722
Parcel VH – 722-1
Parcel VH – 726
Parcel VH – 670-1
Parcel VH – 680
Parcel VH – 672
Parcel VH – 670
Parcel VH – 621
Parcel VH – 674
Parcel VH – 623-A

B. The westerly and easterly sides of Anamax Road, beginning at the intersection with Shawano Ave, continuing northerly along the proposed re-alignment of Anamax Road approximately 900 feet for storm sewer, water main, sanitary sewer, service laterals, driveways, curb and gutter, and asphalt roadway construction including:

Parcel VH – 670-1
Parcel VH – 670

- C. The northerly and southerly sides of extended Shawano Ave, beginning at US Highway 41, continuing easterly along the proposed extension of Shawano Ave approximately 1,530 feet for storm sewer, water main, sanitary sewer, service laterals, driveways, sidewalks, curb and gutter, asphalt roadway and storm water management facility construction including:

Parcel VH – 623-6
Parcel VH – 623-2
Parcel VH – 623-1
Parcel VH – 622-4
Parcel VH – 624-3
Parcel VH – 622

- D. The westerly and easterly sides of the new Development Road, beginning at State Highway 29, continuing southerly along the proposed extension of the new Development Road approximately 870 feet to the extended Shawano Ave, for storm sewer, water main, sanitary sewer, service laterals, sidewalks, driveways, curb and gutter, asphalt roadway and storm water management facility construction including:

Parcel VH – 620-1
Parcel VH – 623-1

- E. The westerly side of Taylor Street, beginning at State Highway 29, continuing southerly along Taylor Street approximately 880 feet to the railroad for sidewalks, and driveway apron construction including:

Parcel VH – 622-2
Parcel VH – 622-1
Parcel VH – 622-3
Parcel VH – 624-3

2. The total amount assessed by the Village shall not exceed the cost of the improvements.

3. The Assessment against any parcel may be paid in cash or installments to be determined at the public hearing on the proposed assessment.

4. The Village determines that such improvements shall be installed and assessment therefore levied under the police power and that the amount assessed against each benefited parcel shall be based on the Village of Howard Special Assessment Policy for public improvements.

5. The Director of Engineering is directed to prepare a report consisting of:

- A. Preliminary or final plans and specifications.
B. An estimate of the entire costs of the proposed work or improvement.

- C. A schedule of the proposed assessments.
- D. A statement that the property against which the assessments are proposed is benefited.

6. After completing such report, the Director of Engineering is directed to file a copy thereof in the Village Clerk's office for public inspection.

7. Upon receiving the report of the Director of Engineering, the Village Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7), Wis. Stats., unless prior thereto a written waiver of such notice is received by the Clerk from the owners of all of the property affected by said public improvements against which assessments are to be levied. If such notice is required the hearing shall be held in the Village Hall at a time set by the clerk in accordance with Section 66.0703(7), Wis. Stats.

Adopted by the Board of Trustees of the Village of Howard, Brown County, Wisconsin, this 11th day of February 2013.

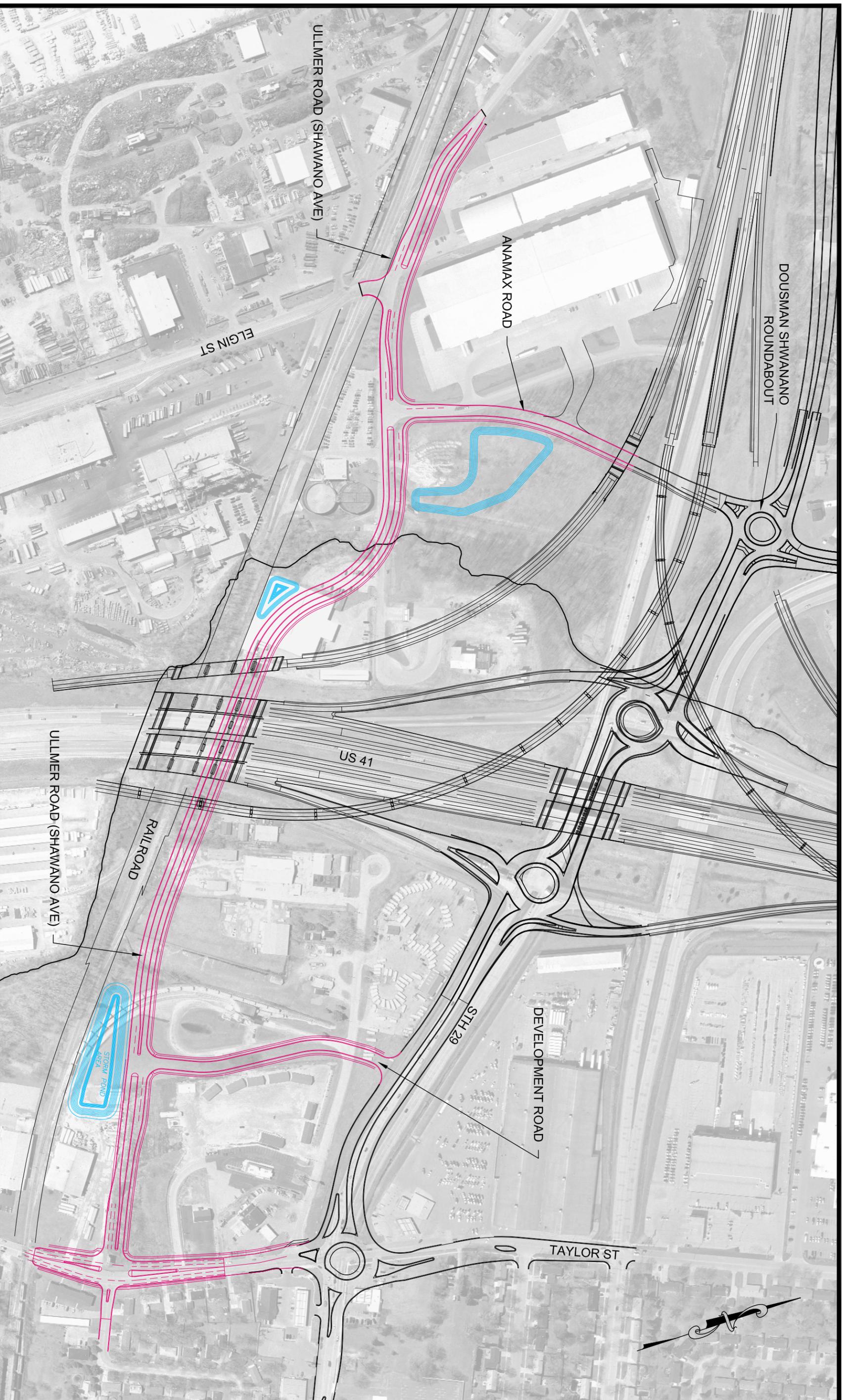
APPROVED:

Burt McIntyre, Village President

ATTEST:

Christopher Haltom, Village Clerk

Published: 02 | 15 | 13



RECORD DRAWINGS OF COMPLETED
CONSTRUCTION CONFORMING TO
CONTRACTORS AND OWNERS
BY: RECORDS DATE:

No.	Description	Reviewed/Issued	Date

Surveyed by:	WU & ASSOC.
Project No:	130115
Drawn by:	

1" = 300'



HOWARD
1336 CORNELL ROAD GREEN BAY, WISCONSIN 54313

PROJECT AREA ROAD MAP
ULLMER & ANAMAX ROAD CONNECTION

Sheet No.
1



February 5th, 2013

**RE: Meetings Notice
Shawano Avenue, Anamax Road, Badger Street, and Taylor Street**

Dear Property Owner:

The Village of Howard is currently planning for utility construction and rehab as well as roadway construction on portions of Shawano Avenue, Anamax Road, Badger Street, and Taylor Street (see attached Map). This work includes the installation of storm sewer, watermain, sidewalks, curb and gutter, asphalt roadway and storm water management facility construction. The work also consists of rehabilitation on portions of sanitary sewer and watermain. As a result I am informing you that:

The Village Board is scheduled to review and take action on a preliminary resolution that *declares the intent* to levy special assessments at some future date for the above mentioned project on February 11th at 6:30 p.m. in the Village Hall Board Room located at 2456 Glendale Avenue. If you choose to attend the board meeting, please use the rear entrance to the building as the front door will be locked.

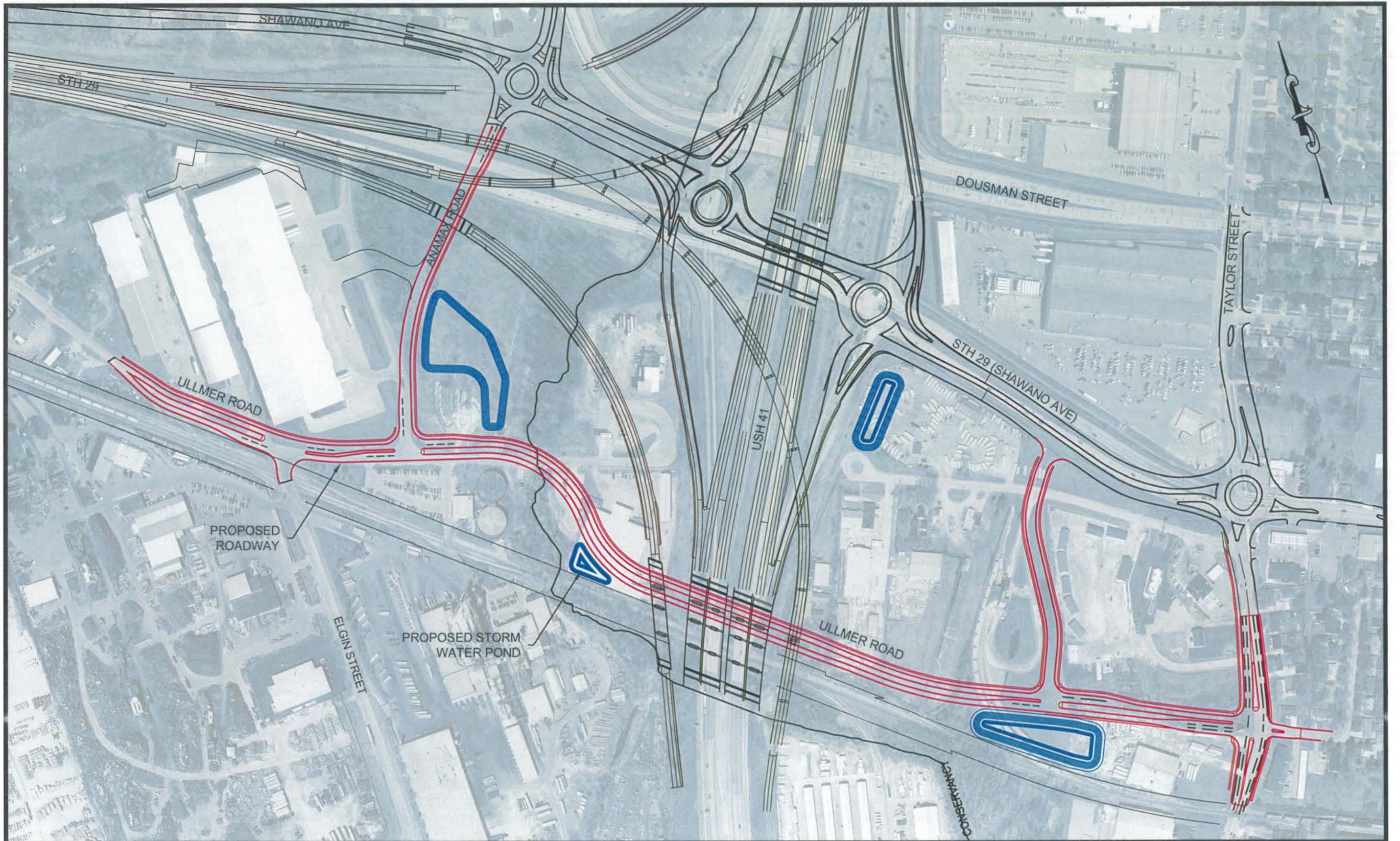
If you have any questions please call 434-4060 or stop by the Public Works Facility at 1336 Cornell Road so that we may address your concerns.

Respectfully,

Michael J Kaster

Michael J Kaster, P.E.
Director of Engineering

CC: Burt R. McIntyre, Village President
Ron Bradael, Village Trustee, Wards 1 & 2
Paul F. Evert, Village Administrator
Geoff Farr P.E., Village Director of Public Works



RECORD DRAWINGS OF COMPLETED CONSTRUCTION CONFORMING TO CONTRACTORS AND OWNERS RECORDS
 BY: _____ DATE: _____

Revisions/Remarks	
No.	Description

Surveyed By:	MMJ & ASSOC.
Project No:	12016
File Name:	
Drawn By:	

1"=300'



VILLAGE OF
HOWARD
 1336 CORNELL ROAD GREEN BAY, WISCONSIN 54313

OVERALL ROAD PLAN
 ULLMER & ANAMAX ROAD CONNECTION

Sheet No.
1