



Meeting: Village Board
Meeting Date: 09/23/2013
Agenda Item: 5f

Mission Statement

Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Geoffrey S. Farr, PE, Director of Engineering

AGENDA ITEM: Review and take action on change order #2 for the 2013 Resurfacing project involving a \$79,545.50 addition.

POLICY ISSUE

Should the Village Board approve a contract change order necessary to complete the project?

BACKGROUND INFORMATION

The project was designed, and awarded with a \$625,000 pavement budget. The projects have been going well and are running under budget. We have used less gravel and no contingency to date. Thus we are asking to install the surface layer of asphalt on Stone Meadows Trail and catch up on sidewalk repairs. The sidewalk repairs will nearly eliminate all of our large vertically offset joints in the 1" and ¾" category and reduce trip claims exposure.

The original contract totaled \$558,076.65. With approval of the construction change order, the new contract total would be \$636,712.96 or 14% more than the original contract.

The total project budget including asphalt resurfacing and utility department related expenses is in the amount of \$655,000. With the approval of this change order the total would be \$636,712.93 or 2.7% less than the overall budget.

The change order will not change the substantial completion date of this project.

Change orders authorize adjustments to the original contract in order to reflect the actual quantities of work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

PRIOR ACTION/REVIEW

- The 5 year resurfacing program was reviewed by the Village Board on January 28, 2013. The resurfacing program is adjusted each year based upon relevant factors including pavement condition, traffic volumes and street classification.
- The Village Board awarded the resurfacing project on May 13, 2013

FISCAL IMPACT:

- | | |
|------------------------------|-----------------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>Yes</u> |
| 3. If Budgeted, Which Line? | <u>Street Capital</u> |
| 4. Amount? | <u>\$\$\$\$\$</u> |

RECOMMENDED ACTION

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this action, the following motion could be made:

“Motion to approve change order #2 for the 2013 Asphalt Resurfacing Project, increasing the contract total by \$79,545.50”.

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Approve the change order
- Not approve the construction change order but would need to decide how to pay for the installed work.

ATTACHED INFORMATION

- I. Change Order

COPIES FORWARDED TO:

- I. None

SECTION 00820

Change Order

2

CONTRACTOR (Name and Address):

Northeast Asphalt
1524 Atkinson Drive
Green Bay, WI 54303

OWNER (Name and Address):

VILLAGE OF HOWARD
1336 CORNELL ROAD
GREEN BAY, WI 54313

CONTRACT (Name and Number):

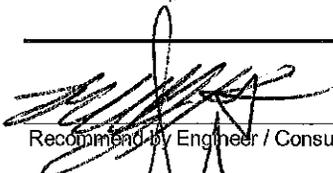
Asphalt Resurfacing 2013

13001

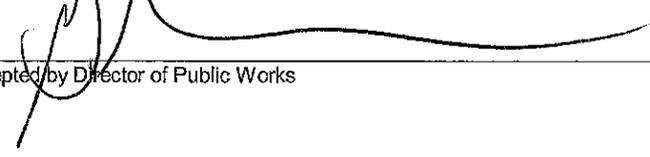
The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES (FOR ALL WORK):
Original Contract Price: \$558,076.65	Original Contract Time: Substantial Completion (days or date): Ready for final payment (days or date):
Current Contract Price prior to this Change Order: \$557,167.43	Current Contract Time prior to this Change Order: Substantial Completion (days or date): Ready for final payment (days or date):
Cost of this Change Order: \$79,545.50	Time allowed on this Change Order: Substantial Completion (days or date): Ready for final payment (days or date):
New Contract Price incorporating this Change Order: \$636,712.93	New Contract Time with all approved Change Orders: Substantial Completion (days or date): Ready for final payment (days or date):



 Recommended by Engineer / Consulting Engineer



 Accepted by Director of Public Works

_____ Date 9/20/13

_____ Date 9/20/13

_____ Date

_____ Date

EJCDC No. C-941 (2002 Edition)
 Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

SECTION 00820

Attachment to Change Order

2

ITEM No.	DESCRIPTION OF WORK	ADDITION QUANTITY	DELETION QUANTITY	UNIT PRICE	ADDITION	DELETION
1	Concrete Sidewalk Maintenance					
	4" Concrete Sidewalk, Remove & Replace	8000.00		\$5.50	\$44,000.00	
	6" Concrete Sidewalk, Remove & Replace	2000.00		\$6.25	\$12,500.00	
	Manhole Adjustment	12.00		\$350.00	\$4,200.00	
	Warning Field	12.00		\$270.00	\$3,240.00	
2	Stone Meadows Trail Surface Layer	230.00		\$67.85	\$15,605.50	
					\$79,545.50	\$0.00
	Net Contract Adjustment					\$79,545.50

JUSTIFICATIONS:

- 1 Concrete Sidewalk Maintenance
- 2 Add surface layer (Tons) to Stone Meadow Trail