



Meeting: Village Board
Meeting Date: 11/25/2013
Agenda Item: 5f

Mission Statement
Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Geoff Farr, PE, Director of Public Works

AGENDA ITEM: Review and take action on change order #4 for the 2013 Resurfacing Project involving a \$2,089.50 decrease.

POLICY ISSUE

Should the Village Board approve a contract change order necessary to complete the project?

BACKGROUND INFORMATION

This change order reflects the reduction of unused quantities and the addition of items required to complete the work, as well as some concrete maintenance items.

The original resurfacing contract totaled \$558,076.65. The current contract total is \$666,070.53. With approval of the construction change order, the new contract total would be \$663,981.03 or 19% more than the original contract.

The change order will not change the substantial completion date of this project.

Change orders authorize adjustments to the original contract in order to reflect the actual quantities of work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

PRIOR ACTION/REVIEW

- The 5 year resurfacing program was reviewed by the Village Board on January 28, 2013. The resurfacing program is adjusted each year based upon relevant factors including pavement condition, traffic volumes and street classification.
- The Village Board awarded the resurfacing project on May 13, 2013.

FISCAL IMPACT:

- | | |
|------------------------------|-----------------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>Yes</u> |
| 3. If Budgeted, Which Line? | <u>Street Capital</u> |

RECOMMENDED ACTION

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this action, the following motion could be made:

“Motion to approve change order #4 for the 2013 Asphalt Resurfacing Project, involving a \$2,089.50 decrease”.

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Approve the change order
- Not approve the construction change order but would need to decide how to pay for the installed work.

ATTACHED INFORMATION

- I. Change Order

COPIES FORWARDED TO:

- I. None

SECTION 00820

Change Order

4

CONTRACTOR (Name and Address):

Northeast Asphalt
 1524 Atkinson Drive
 Green Bay, WI 54303

OWNER (Name and Address):

VILLAGE OF HOWARD
 1336 CORNELL ROAD
 GREEN BAY, WI 54313

CONTRACT (Name and Number):

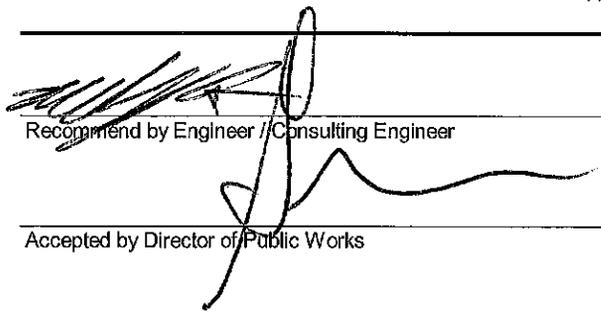
Asphalt Resurfacing 2013

13001

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

<u>CHANGE IN CONTRACT PRICE:</u>	<u>CHANGE IN CONTRACT TIMES (FOR ALL WORK):</u>
Original Contract Price: <u>\$558,076.65</u>	Original Contract Time: Substantial Completion (days or date): <u>July 18, 2013</u> Ready for final payment (days or date): <u>July 18, 2013</u>
Current Contract Price prior to this Change Order: <u>\$666,070.53</u>	Current Contract Time prior to this Change Order: Substantial Completion (days or date): <u>July 18, 2013</u> Ready for final payment (days or date): <u>July 18, 2013</u>
Cost of this Change Order: <u>(\$2,089.50)</u>	Time allowed on this Change Order: Substantial Completion (days or date): <u>July 18, 2013</u> Ready for final payment (days or date): <u>July 18, 2013</u>
New Contract Price incorporating this Change Order: <u>\$663,981.03</u>	New Contract Time with all approved Change Orders: Substantial Completion (days or date): <u>July 18, 2013</u> Ready for final payment (days or date): <u>July 18, 213</u>



 Recommend by Engineer / Consulting Engineer

Accepted by Director of Public Works

Accepted by Owner

Accepted by Contractor

11/19/13

 Date

11/19/13

 Date

EJCDC No. C-941 (2002 Edition)
 Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

