



Meeting: Village Board
Meeting Date: 11/11/2013
Agenda Item: 5e

Mission Statement
Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Geoffrey S. Farr, PE, Director of Public Works

AGENDA ITEM: Review and take action on change order #1 for the 2013 Crack Sealing Project involving a \$70.80 deduction.

POLICY ISSUE

Should the Village Board approve a contract change order necessary to complete the project?

BACKGROUND INFORMATION

This change order is to adjust for actual installed quantities on the crack sealing project.

The original crack sealing contract totaled \$49,058.50. The current contract total is \$49,058.50. With approval of the construction change order, the new contract total would be \$48,987.70 or 0.1% less than the original contract.

The change order will not change the substantial completion date of this project.

Change orders authorize adjustments to the original contract in order to reflect the actual quantities of work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

PRIOR ACTION/REVIEW

- The Village Board awarded the resurfacing project on October 14, 2013.

FISCAL IMPACT:

- | | |
|------------------------------|-----------------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>Yes</u> |
| 3. If Budgeted, Which Line? | <u>Street Capital</u> |
| 4. Amount? | <u>\$70.80</u> |

RECOMMENDED ACTION

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this action, the following motion could be made:

“Motion to approve change order #1 for the 2013 Crack Sealing Project, decreasing the contract total by \$70.80”.

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Approve the change order
- Not approve the construction change order but would need to decide how to pay for the installed work.

ATTACHED INFORMATION

- I. Change Order

COPIES FORWARDED TO:

- I. None

SECTION 00820

Change Order

No. 1

CONTRACTOR (Name and Address):
 AMERICAN PAVEMENT SOLUTIONS
 PO BOX 13007
 GREEN BAY, WI 54307

OWNER (Name and Address):
 VILLAGE OF HOWARD
 1336 CORNELL ROAD
 GREEN BAY, WI 54313

CONTRACT (Name and Number):
 VILLAGE OF HOWARD
 2013 CRACK SEAL

13017

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

 Recommended by Engineer / Consulting Engineer

 Accepted by Director of Public Works

 Accepted by Owner

 Accepted by Contractor

 Date

 Date

 Date

 Date

EJCDC No. C-941 (2002 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

VILLAGE OF HOWARD

SECTION 00820

Attachment to Change Order

No. 1

| ITEM No. | DESCRIPTION OF WORK | ADDITION QUANTITY | DELETION QUANTITY | UNIT PRICE | ADDITION | DELETION |
|-------------------------|--|-------------------|-------------------|------------|----------|----------|
| 1 -61 | Crack Seal (Barlament Dr from 200' past Nier Ct to Termini) As Ordered | 0.00 | 120.00 | 0.59 | 0.00 | 70.80 |
| Net Contract Adjustment | | | | | 0 | \$70.80 |

JUSTIFICATIONS:

- 1 There were no cracks required to be filled on this segment.