



Meeting: Village Board
Meeting Date: 07/22/2013
Agenda Item: 5e

Mission Statement
Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Michael J Kaster, PE, Director of Engineering

AGENDA ITEM: Approve change order #1 for the Boat Launch and Dredging Project involving a \$577.00 decrease

POLICY ISSUE

Should the Village Board approve a contract change order necessary to complete the project?

BACKGROUND INFORMATION

The project was designed, and awarded to Peters Construction, Inc. with an initial contract price of \$93,113.40.

This change order reflects the reduction of unused quantities and the addition of items required to complete the work.

Department Measurement: Remain within the established budget plus 10% contingency.

The original contract totaled \$93,113.40. With approval of the construction change order, the new contract total would be \$92,536.40 or 1.0% less than the original contract.

Change orders authorize adjustments to the original contract in order to reflect the actual quantities of work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

PRIOR ACTION/REVIEW

- The Village Board awarded the project on January 14,2013.

FISCAL IMPACT:

1. Is There A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes
3. If Budgeted, Which Line? Capital Project

RECOMMENDED ACTION

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this action, the following motion could be made:

“Motion to approve change order #1 for the Boat Launch and Dredging project, involving a \$1,242.50 decrease”

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Approve the change order
- Not approve the construction change order.

ATTACHED INFORMATION

- I. Change Order

COPIES FORWARDED TO:

- I. None

COPV

SECTION 00820
Change Order

No. 1

CONTRACTOR (Name and Address):

Peters Concrete Company
1516 Aikinson Company
Green Bay, WI 54303

OWNER (Name and Address):

VILLAGE OF HOWARD
1336 CORNELL ROAD
GREEN BAY, WI 54313

CONTRACT (Name and Number):

BOAT LAUNCH & DREDGING PROJECT
WEST DEERFIELD AND MEMORIAL PARK BOAT LAUNCHES

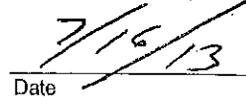
11023

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2



Recommend by Engineer / Consulting Engineer



Date

Accepted by Director of Public Works

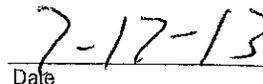
Date

Accepted by Owner

Date



Accepted by Contractor



Date

ES/CDC No. C-941 (2002 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

VILLAGE OF HOWARD

SECTION 00820

Attachment to Change Order

No. 1

ITEM No.	DESCRIPTION OF WORK	ADDITION QUANTITY	DELETION QUANTITY	UNIT PRICE	ADDITION	DELETION
	Deerfield					
1-D -3	Crushed Aggregate Base Course		25.00	\$10.00		\$250.00
1-D -4	6" Concrete Slab	149.00		\$7.00	\$1,043.00	
1-D -8	Turbidity Barrier		100.00	\$10.00		\$1,000.00
1-D -5	Medium Rip Rap, Soil Class A-1b (18" thick) & Filter Fabric	5.00		\$20.00	\$100.00	
1-D -11	Topsoll, Seed, Mulch * Tackifier (as-ordered)		50.00	\$5.00		\$250.00
	Sawcut Existing Ramp	1.00		\$350.00	\$350.00	
	Memorial					
1-D -5	Medium Rip Rap, Soil Class A-1b (18" thick) & Filter Fabric, Repair and Reset	33.00		\$15.00	\$495.00	
1-D -4	6" Concrete Slab	5.00		\$7.00	\$35.00	
1-D -8	Turbidity Barrier		85.00	\$10.00		\$850.00
1-D -11	Topsoll, Seed, Mulch & Tackifier (as-ordered)		50.00	\$5.00		\$250.00
					\$2,023.00	\$2,600.00
	Net Contract Adjustment					(\$577.00)

JUSTIFICATIONS:

- 1 Delete and Add bid item quantities.
- 2 6" slab & sawcutting added to straighten new & old sections of ramp @ Deerfield.

REQUEST AND CERTIFICATE FOR PAYMENT
 CONTRACTOR'S signed Certification is attached.
 BOAT LAUNCH & DREDGING PROJECT
 WEST DEERFIELD AND MEMORIAL PARK BOAT LAUNCHES
 REQUEST NO.: THREE (3)
 ENGINEER'S PROJECT NO.: 11023
 West Deerfield

Item No. (A)	Description of Work (B)	Scheduled Quantity (C)	Unit Price (D)	Work Completed				Total Completed and Stored to Date (E + F + G)		% Compl.		
				Previous Requests (E)		This Request (F)		Stored Materials (G)			Quantity	Amount
				Quantity	Amount	Quantity	Amount	Quantity	Amount			
1-D -1	1-1 Precast Planks	672	\$23.20	672.00	\$15,590.40	0.00	\$0.00	0.00	\$0.00	672.00	\$15,590.40	100%
1-D -2	Excavation and Grading (120 c.y.)	1	\$2,500.00	1.00	\$2,500.00	0.00	\$0.00	0.00	\$0.00	1.00	\$2,500.00	100%
1-D -3	Crushed Aggregate Base Course	100	\$10.00	75.00	\$750.00	0.00	\$0.00	0.00	\$0.00	75.00	\$750.00	75%
1-D -4	6" Concrete Slab	76	\$7.00	0.00	\$0.00	76.00	\$532.00	0.00	\$0.00	76.00	\$532.00	100%
1-D -5	Medium Rip Rap, Soil Class A-1b (18" thick) & Filter Fabric	20	\$20.00	20.00	\$400.00	0.00	\$0.00	0.00	\$0.00	20.00	\$400.00	100%
1-D -6	Medium Rip Rap, Soil Class 1A-1b, Rip Rap Toe	4	\$50.00	4.00	\$200.00	0.00	\$0.00	0.00	\$0.00	4.00	\$200.00	100%
1-D -7	Remove Existing Precast Planks	1	\$500.00	1.00	\$500.00	0.00	\$0.00	0.00	\$0.00	1.00	\$500.00	100%
1-D -8	Turbidity Barrier	100	\$10.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0%
1-D -9	Dewatering Bag/Box	1	\$500.00	1.00	\$500.00	0.00	\$0.00	0.00	\$0.00	1.00	\$500.00	100%
1-D -10	Mobilization & Site Preparation	1	\$2,300.00	1.00	\$2,300.00	0.00	\$0.00	0.00	\$0.00	1.00	\$2,300.00	100%
1-D -11	Topsoil, Seed, Mulch * Tackifier (as-ordered)	50	\$5.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0%
TOTAL SCHEDULE "D"					\$22,740.40		\$532.00		\$0.00		\$23,272.40	
SUBTOTAL OR TOTAL					\$22,740.40		\$532.00		\$0.00		\$23,272.40	

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CONTINUATION SHEET

DIVISION 0 - BIDDING AND CONTRACT DOCUMENTS

Item No. (A)	Description of Work (B)	Scheduled Quantity (C)	Unit Price (D)	Work Completed		Stored Materials (G)		Total Completed and Stored to Date (E + F + G)		% Compl.		
				Previous Requests (E)		This Request (F)		Amount			Quantity	
				Quantity	Amount	Quantity	Amount	Quantity	Amount		Quantity	Amount
1-D -1	Pre-cast Planks	560 S.F.	\$24.60	560.00	\$13,776.00	0.00	\$0.00	560.00	\$13,776.00	100%		
1-D -2	Excavation and Grading (1,100 c.y.)	1 L.S.	\$13,350.00	1.00	\$13,350.00	0.00	\$0.00	1.00	\$13,350.00	100%		
1-D -3	Crushed Aggregate Base Course	80 Ton	\$7.00	60.00	\$600.00	20.00	\$200.00	80.00	\$800.00	100%		
1-D -4	6" Concrete Slab	495 S.F.	\$7.00	0.00	\$0.00	495.00	\$3,465.00	495.00	\$3,465.00	100%		
1-D -5	Medium Rip Rap, Soil Class A-1b (18" thick) & Filter Fabric, Repair and Reset	105 S.Y.	\$15.00	0.00	\$0.00	105.00	\$1,575.00	105.00	\$1,575.00	100%		
1-D -6	Medium Rip Rap, Soil Class A-1b, Rip Rap Toe	4 C.Y.	\$50.00	4.00	\$200.00	0.00	\$0.00	4.00	\$200.00	100%		
1-D -7	Remove Existing Asphalt/Concrete Ramp (60 SY)	1 L.S.	\$500.00	1.00	\$500.00	0.00	\$0.00	1.00	\$500.00	100%		
1-D -8	Turbidity Barrier	85 L.F.	\$10.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0%		
1-D -9	Dewatering Bag/Box	1 EA	\$500.00	1.00	\$500.00	0.00	\$0.00	1.00	\$500.00	100%		
1-D -10	Mobilization & Site Preparation	1 EA	\$8,575.00	1.00	\$8,575.00	0.00	\$0.00	1.00	\$8,575.00	100%		
1-D -11	Topsoil, Seed, Mulch & Tackifier (as-ordered)	50 S.Y.	\$5.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0%		
	Allowances	1 L.S.	\$24,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0%		
TOTAL SCHEDULE "D"					\$57,501.00		\$5,240.00		\$62,741.00			
SUBTOTAL OR TOTAL					\$60,241.40		\$5,772.00		\$66,013.40			

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REQUEST AND CERTIFICATE FOR PAYMENT
 CONTRACTOR'S signed Certification is attached.
 Memorial Park
 BOAT LAUNCH & DREDGING PROJECT
 WEST DEERFIELD AND MEMORIAL PARK BOAT LAUNCHES
 REQUEST NO.: THREE (3)
 ENGINEER'S PROJECT NO.: 11023

CONTINUATION SHEET

Item No. (A)		Description of Work (B)	Scheduled Quantity (C)	Unit Price (D)	Work Completed				Total Completed and Stored to Date (E + F + G)		% Compl.		
					Previous Requests (E)		This Request (F)		Stored Materials (G)			Quantity	Amount
					Quantity	Amount	Quantity	Amount	Quantity	Amount			
CHANGE ORDER #1													
1-D	-3	Deerfield											
1-D	-4	Crushed Aggregate Base Course	-25.00	\$10.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0%		
1-D	-4	6" Concrete Slab	149.00	\$7.00	0.00	\$0.00	149.00	\$1,043.00	0.00	\$0.00	100%		
1-D	-8	Turbidity Barrier	-100.00	\$10.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0%		
1-D	-5	Medium Rip Rap, Soil Cladd A-1b (18" thick) & Filter Fabric	5.00	\$20.00	0.00	\$0.00	5.00	\$100.00	0.00	\$0.00	100%		
1-D	-11	Topsoil, Seed, Mulch * Tackifier (as-ordered)	-50.00	\$5.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0%		
		Sawcut Existing Ramp	1.00	\$350.00	0.00	\$0.00	1.00	\$350.00	0.00	\$0.00	100%		
Memorial													
1-D	-5	Medium Rip Rap, Soil Class A-1b (18" thick) & Filter Fabric, Repair and Reset	33.00	\$15.00	0.00	\$0.00	33.00	\$495.00	0.00	\$0.00	100%		
1-D	-4	6" Concrete Slab	5.00	\$7.00	0.00	\$0.00	5.00	\$35.00	0.00	\$0.00	100%		
1-D	-8	Turbidity Barrier	-85.00	\$10.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0%		
1-D	-11	Topsoil, Seed, Mulch & Tackifier (as-ordered)	-50.00	\$5.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0%		
CHANGE ORDER #2													
								\$2,023.00		\$0.00			
								\$7,795.00		\$0.00			
								\$60,241.40		\$0.00			
SUBTOTAL OR TOTAL										\$68,036.40			

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ENGINEER'S PROJECT NO.: 11023

BOAT LAUNCH & DREDGING PROJECT
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