



Meeting: Village Board
Meeting Date: 11/25/2013
Agenda Item: 5e

Mission Statement
Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Michael J Kaster, PE, Director of Engineering

AGENDA ITEMS: Approve change order #1 for the Industrial Park Ditch Dredging project involving a \$24,518.00 decrease.

POLICY ISSUE

Should the Village Board approve a contract change order necessary to complete the project?

BACKGROUND INFORMATION

The project was designed, and awarded to Peters Construction, Inc. with an initial contract price of \$51,145.00.

This change order reflects the reduction of unused quantities and the addition of items required to complete the work.

Department Measurement: Remain within the established budget plus 10% contingency.

The original contract totaled \$51,145.00. With approval of the construction change order, the new contract total would be \$26,627.00 or 47.9% less than the original contract.

Change orders authorize adjustments to the original contract in order to reflect the actual quantities of work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

PRIOR ACTION/REVIEW

The Village Board awarded the contract to RC Excavating on October 12th, 2012.

FISCAL IMPACT:

1. Is There A Fiscal Impact?	<u>Yes</u>
2. Is it Currently Budgeted?	<u>Yes</u>
3. If Budgeted, Which Line?	<u>Storm Water</u> <u>Utility</u>

RECOMMENDED ACTION

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this policy action, the following motion could be made:

“Motion to approve change order #1 for the Industrial Park Ditch Dredging project, involving a \$24,518.00 decrease”.

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Award the project
- Not award the project and let Village drainage system deteriorate.

ATTACHED INFORMATION

- I. Change Order

COPIES FORWARDED TO:

- I. None

SECTION 00820

Change Order

COPY
No. 1

CONTRACTOR (Name and Address):

RC Excavation, Inc.
2633 Quail Lane
Suamico, WI 54173

OWNER (Name and Address):

VILLAGE OF HOWARD
1336 CORNELL ROAD
GREEN BAY, WI 54313

CONTRACT (Name and Number):

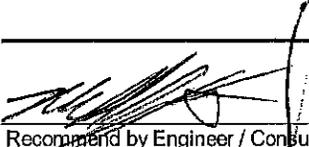
INDUSTRIAL PARK DITCH DREDGING

11033

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

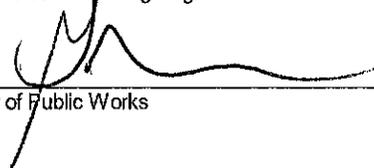
<u>CHANGE IN CONTRACT PRICE:</u>	<u>CHANGE IN CONTRACT TIMES (FOR ALL WORK):</u>
Original Contract Price:	Original Contract Time:
<u>\$51,145.00</u>	Substantial Completion (days or date): <u>March 1, 2013</u>
	Ready for final payment (days or date): <u>March 1, 2013</u>
Current Contract Price prior to this Change Order:	Current Contract Time prior to this Change Order:
<u>\$51,145.00</u>	Substantial Completion (days or date): <u>March 1, 2013</u>
	Ready for final payment (days or date): <u>March 1, 2013</u>
Cost of this Change Order:	Time allowed on this Change Order:
<u>(\$24,518.00)</u>	Substantial Completion (days or date): <u>March 1, 2013</u>
	Ready for final payment (days or date): <u>March 1, 2013</u>
New Contract Price Incorporating this Change Order:	New Contract Time with all approved Change Orders:
<u>\$26,627.00</u>	Substantial Completion (days or date): <u>March 1, 2013</u>
	Ready for final payment (days or date): <u>March 1, 2013</u>



Recommended by Engineer / Consulting Engineer

11/19/13

Date



Accepted by Director of Public Works

11/19/13

Date

Accepted by Owner

Date



Accepted by Contractor

11-19-13

Date

EJCDC No. C-941 (2002 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

VILLAGE OF HOWARD

SECTION 00820

Attachment to Change Order

No. 1

ITEM No.	DESCRIPTION OF WORK	ADDITION QUANTITY	DELETION QUANTITY	UNIT PRICE	ADDITION	DELETION
1-D -3	Borrow, Soil Class F-1 Topsoil (as ordered)		5,580	\$2.85		\$15,903.00
1-D -4	Stone Tracking Pad (as ordered)		356	\$10.00		\$3,560.00
1-D -5	Silt Fence (as ordered)		100	\$3.00		\$300.00
1-D -7	Dewatering Bag/Box		1	\$500.00		\$500.00
1-D -8	Erosion Mat Class I, Type A (as ordered)		1,400	\$1.20		\$1,680.00
1-D -9	Tracking Pad Maintenance (as ordered)		5	\$75.00		\$375.00
1-D -10	Erosion Control Maintenance Personnel (as ordered)		5	\$60.00		\$300.00
1-D -11	Erosion Control Maintenance Equipment (as ordered)		5	\$50.00		\$250.00
1-D -12	Seeding, Fertilizing & Mulch		3,300	\$0.50		\$1,650.00
					\$0.00	\$24,518.00
	Net Contract Adjustment					(\$24,518.00)

JUSTIFICATIONS:

- Delete unused bid item quantities.