



SPECIAL EVENT PERMIT
Leisure Services Department

Responsible Party's Name: Jessica Olmsted DOB: 11/27/1978

Type of Event/Name of Event: Soccer Tournament Private Event [] Open to Public [X]

Organization Name (if any): GIBIT (Green Bay Invitational Tournament) Date(s) of Rental: Fri 6/13 - Sun 6/15/14

Event Time: from 8 am/pm to 9 am/pm # of Participants/Spectators Expected: 90+ teams/

Total Rental Time: from 8 am/pm to 9 am/pm (includes setup and cleanup time)

Contact Email Address: jolmsted@greenbaydecking.com Primary Phone: 920 676 8676

Address: PO Box 18414 City/State: Green Bay WI Zip Code: 54308

Rental Location: Akzo Nobel (possibly Spring Green) Field Numbers/Letters: all fields

RENTAL INFORMATION - check all that apply

Ball Diamonds, Lighted

- 2 hour reserved practice \$10/day
Game/tournament, M-F 4-10 pm \$50/field/day
Game/tournament, Sa-Su 8 am - 10:30 pm* \$100/field/day

Ball Diamonds, Unlighted

- 2 hour reserved practice \$5/day
Game/tournament, M-F 4-10 pm \$30/field/day
Game/tournament, Sa-Su 8 am - sunset \$50/field/day

Soccer Fields

- 2 hour reserved practice \$5/day
Game/tournament, M-F 4 pm - sunset \$30/field/day
Game/tournament, Sa-Su 8 am - sunset \$50/field/day

Concession Stand

- Akzo Nobel, M-F \$50/day
Akzo Nobel, Sa-Su \$100/day
Howard Memorial, M-F \$50/day
Howard Memorial, Sa-Su \$100/day
Spring Green, M-F \$50/day
Spring Green, Sa-Su \$100/day

- Security Deposit \$25
Other:

*Diamonds lights off by 10:15 pm at Akzo Nobel Sports Complex, by midnight at Howard Memorial Park.

Office Use Only

Table with 2 columns: Fee Name, Amount. Rows include Total Athletic Field Fee, Total Concession Fee, Total Other Fees, Security Deposit, Grand Total Due.

RENTAL DETAILS

- Will alcoholic beverages be served? [] Yes [X] No
Will alcoholic beverages be sold? [] Yes [] No
Will there be amplified music? [] Yes [X] No
Will there be tents and/or canopies? [X] Yes [] No
Will you use a grill, fryer, booyah, kettle or other cooking utility? [X] Yes [] No
Will exterior electricity be used? [X] Yes [] No
Will exterior water be used? [X] Yes [] No

Possibly

REQUEST FOR SPECIAL ARRANGEMENTS & SETUP

As the official user or authorized designee of the above group, I hereby agree to accept the responsibility for the observance of all ordinances, regulations and policies established by the Village of Howard governing the use of all parks and recreational facilities.

Signature: Jessica Olmsted Date: 8/27/13

Office Use Only
Key # Issued:
Date Key Issued:
Date Key Returned: