

**Minutes of the Village Board Meeting
Oct. 26, 2020
Village Hall Board Room**

Call to Order

Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

Roll Call

In Person: Village President Burt R. McIntyre; Trustee Cathy Hughes, Wards 5 & 6; Trustee John Muraski, Wards 7 & 8; Trustee Scott Beyer, Wards 9 & 10; Trustee Ray Suennen, Wards 11 & 12; Trustee Adam Lemorande, Wards 13-14 & 18; Trustee Craig McAllister, Wards 15-17

By Phone: Trustee Maria Lasecki, Wards 1 & 2; Trustee Chris Nielsen, Wards 3 & 4

Staff: Paul Evert, Chris Haltom, Ed Janke, Dave Wiese, Geoff Farr, Mike Kaster, Leigh Ann Wagner Kroening

The board recited the Pledge of Allegiance.

B. McIntyre confirmed the Village Board's compliance with state open meeting laws.

Agenda Approval

B. McIntyre pulled the conditional use for Alice's Greenhouse, as that item was tabled by the Plan Commission. J. Muraski moved to approve the agenda as revised. S. Beyer seconded. **The motion carried unanimously.**

Public Appearances

None

**Future Agenda Items/
Announcements**

C. Nielsen said he has received some complaints regarding light pollution between neighbors and would like to review any ordinances that restrict outdoor lighting in residential areas.

Consent Agenda

A. Lemorande moved to approve the consent agenda. R. Suennen seconded. **The motion carried unanimously**, and the following items were approved as part of the Consent Agenda:

Village Board meeting minutes from Oct. 12, 2020

Municipal Invoices paid with checks #69824-69909 totaling \$1,516,327.39

Operator's License for Dean A. Coyier

Construction Change Order #1 to Superior Sewer and Water Inc. for the CTH VV Watermain Construction project involving a \$6,500.00 increase

Construction Change Order #3 to McKeefry Excavating for the Lancaster Creek Estates Road contract involving a \$3,291.85 increase

Construction Change Order #4 to Degroot Inc. for the 2020 Utility Rehabilitation project involving a \$7,548.22 increase

New Business

Jacobs property rezoning

D. Wiese reviewed the request to rezone parcels VH-34, VH-34-1, VH-28-1 and VH-29-2 from R-5 Rural Estate Residential and A-1 Exclusive Agriculture to Final Planned Development District. Developer Wade Micoley discussed the single-family development and explained the differences in lot sizes and their appeal to buyers.

R. Suennen moved to approve rezoning VH-34, VH-34-1, VH-28-1 and VH-29-2 from R-5 Rural Estate Residential and A-1 Exclusive Agriculture to Final Planned Development District. A. Lemorande seconded. **The motion carried 8-1 (M. Lasecki abstained.)**

Preliminary Plat of Hazel Estates

D. Wiese reviewed the Preliminary Plat of Hazel Estates. C. Hughes moved to approve the Preliminary Plat of Hazel Estates with the condition that a trail between the proposed storm pond and existing creek along the east side of the pond bank top should be tied into the Mills Center Park Trail system. C. Nielsen seconded. **The motion carried 8-1 (M. Lasecki abstained.)**

Closing the Revolving Loan Fund

P. Evert reviewed a proposal to demolish the Green Bay Corp building and discussed other possible blighted property purchases that would qualify for spending the village's Revolving Loan funds. A. Lemorande moved to request state approval to use the Revolving Loan Fund money to demolish the Green Bay Corp building and use the remaining funds to buy blighted property. S. Beyer seconded. **The motion carried unanimously.**

MOU for Brown County election operations

P. Evert reviewed the agreement between Brown County municipalities to offer support if needed to any municipality that may have election staffing issues due to COVID-19. S. Beyer moved to approve the Memorandum of Understanding for a Continuity of Election Operations Plan for Brown County. C. McAllister seconded. **The motion carried unanimously.**

Replacing Traffic Map with GIS portal

G. Farr reviewed the ordinance that would replace references to a printed official traffic map with the GIS mapping portal. He also discussed a proposal to review the speed limits on major streets for possible changes. J. Muraski moved to approve Ordinance 2020-10, amending Sec. 34-3 to replace the official traffic map with the GIS mapping portal. R. Suennen seconded. **The motion carried unanimously.**

Resolution authorizing

sale of GO promissory notes C. Haltom and Justin Fischer of Baird & Associates reviewed the original NAN borrowing in 2017 for \$9,950,000, the first borrowing for Howard Commons Apartment Complex . C. McAllister moved to approve Resolution 2020-18 that refinances a 2017 NAN for the Howard Commons Apartment Complex. A. Lemorande seconded. **The motion carried unanimously.**

Resolution authorizing

sale of GO refunding bonds C. Haltom and Justin Fischer of Baird & Associates reviewed a proposed refinancing package for two General Obligation (GO) debt issues from 2013. C. Hughes moved to approve Resolution 2020-19, a resolution to advance refund two debt issues from 2013 related to TIFs 3 & 4. A. Lemorande seconded. **The motion carried unanimously.**

**Second draft of the
2021 Budget**

P. Evert reviewed a Power Point presentation, which included trends in the village’s population, assessed value, tax rate and levy, and shared revenue. He discussed the known capital expenses for 2021 and future years, including equipment, improvements, and projects. The board discussed the option to borrow money for priority projects such as road resurfacing due to the current low interest rates. **No action was taken.**

**Reports of Village
Officials**

C. Haltom provided the financial reports for the General Fund, Howard Commons Apartments, Village Green Golf Course and the three utilities for the quarter ended Sept. 30, 2020. **No action was taken.**

E. Janke provided an update on the ultra-high-pressure (UHP) fire-fighting apparatus. **No action was taken.**

Adjourn

C. Hughes moved to adjourn. C. McAllister seconded. **The motion carried unanimously, and the board adjourned at 8:20 p.m.**

Submitted by:

Leigh Ann Wagner Kroening,
Administrative Assistant