

**Minutes of the Village Board Meeting
Oct. 12, 2020
Village Hall Board Room**

Call to Order

Village President Burt R. McIntyre called the meeting to order at 6:32 p.m.

Roll Call

In Person: Village President Burt R. McIntyre; Trustee Cathy Hughes, Wards 5 & 6; Trustee Ray Suennen, Wards 11 & 12; Trustee Craig McAllister, Wards 15-17

By Phone: Trustee Maria Lasecki, Wards 1 & 2; Trustee Chris Nielsen, Wards 3 & 4

Excused: Trustee John Muraski, Wards 7 & 8; Trustee Scott Beyer, Wards 9 & 10; Trustee Adam Lemorande, Wards 13-14 & 18

Staff: Paul Evert, Chris Haltom, Ed Janke, Dave Wiese, Geoff Farr, Mike Kaster, Attorney Bob Gagan, Leigh Ann Wagner Kroening

The board recited the Pledge of Allegiance.

B. McIntyre confirmed the Village Board's compliance with state open meeting laws.

Agenda Approval

C. McAllister moved to approve the agenda. C. Hughes seconded. **The motion carried unanimously.**

B. McIntyre presented a Proclamation Honoring Marsha Hoffman for 25 Years of Dedicated Service to the Village of Howard.

Public Appearances

None

**Future Agenda Items/
Announcements**

R. Suennen requested an update on the Howard Fire Department's use of ultra-high-pressure (UHP) equipment, including how many times it has been used and any benefits or problems with it.

C. Hughes asked staff to follow up on aesthetic issues with the storage units at Vincent Road and Memorial Drive.

Consent Agenda

R. Suennen moved to approve the consent agenda. C. Nielsen seconded. **The motion carried unanimously**, and the following items were approved as part of the Consent Agenda:

Village Board meeting minutes from Sept. 28, 2020

Municipal Invoices paid with checks #69728 – 69813 totaling \$630,968.50

Operator's Licenses for Kimberly M. Philippi and Stephanie A. Sorenson

The Certified Survey Map for the Village of Howard for Olive Tree Drive and Cardinal Lane, VH-447-A

Ordinance 2020-08, rezoning 3990 Evergreen Drive, Parcels VH-18-1 and VH-18-2, from R-5 Rural Estate Residential to R-1 Residential Single Family

Ordinance 2020-09, rezoning Parcel VH-56 from R-5 Rural Estate to R-1 Residential Single Family

Construction Change Order #3 to Unlimited Enterprises for the Nouryon Park Soccer Field Lighting Installation Contract involving a \$943.16 increase

New Business

Resolution authorizing sale of GO refunding bonds

C. Haltom and Justin Fischer of Baird & Associates reviewed a proposed refinancing package for two General Obligation (GO) debt issues from 2013. C. McAllister moved to approve Resolution 2020-15, an Initial Resolution Authorizing the Sale and Issuance of Not to Exceed \$5,700,000 Taxable General Obligation Refunding Bonds; and Certain Related Details. C. Hughes seconded. **The motion carried unanimously.**

Public hearing and action on Glendale assessments

M. Kaster reviewed the proposed special assessments on Glendale Avenue. B. McIntyre opened the public hearing. Nobody spoke. B. McIntyre closed the public hearing.

C. Hughes moved to approve Final Resolution 2020-13, authorizing the levying of special assessments on Glendale Avenue. M. Lasecki seconded. **The motion carried unanimously.**

Public hearing and action on Lancaster Creek Estates Special assessments

M. Kaster reviewed the proposed special assessments on the Plat of Lancaster Creek Estates. B. McIntyre opened the public hearing. Nobody spoke. B. McIntyre closed the public hearing.

R. Suennen moved to approve Final Resolution 2020-14, authorizing the levying of special assessments on the Plat of Lancaster Creek Estates. C. McAllister seconded. **The motion carried unanimously.**

Purchase of a Toolcat

G. Farr discussed the budgeted purchase of a new Toolcat with a final cost after trade of \$31,715. C. Hughes moved to approve the purchase of a new Toolcat from Bobcat Plus. C. Nielsen seconded. **The motion carried unanimously.**

Amendment to the CBCWA water purchase agreement

G. Farr reviewed the 8th Amendment to the Central Brown County Water Authority water purchase agreement, which would allow for the addition of new members with a goal of further distributing the

operation costs and debt service costs. C. Nielsen moved to approve Resolution 2020-16, approving the 8th Amendment to the Central Brown County Water Authority Water Purchase Agreement and Sale Contract. B. McIntyre seconded. **The motion carried unanimously.**

EDA Grant application

P. Evert reviewed the Economic Development Administration (EDA) Grant and explained the potential to use grant funds to bring the utilities to the Certified Industrial Site on Marley Road. The board discussed. M. Lasecki moved to approve Resolution 2020-17, authorizing submission of the EDA Grant application. C. Hughes seconded. **The motion carried unanimously.**

First draft of 2021 Budget

P. Evert reviewed a Power Point presentation, which summarized the different funds that make up the village's annual budget. He explained the known changes from the 2020 budget, of which the biggest is an increase in contractual costs. He outlined the future budget discussion and timeline for action. **No action was taken.**

Closed Session

C. Hughes moved to convene to closed session. R. Suennen seconded. *C. McAllister recused himself from the closed session discussion and left the meeting.* **The motion carried unanimously, and the board convened to closed session at 7:35 p.m.**

Open Session

C. Hughes moved to re-convene to open session. R. Suennen seconded. **The motion carried unanimously, and the board re-convened to open session at 7:56 p.m.**

Adjourn

M. Lasecki moved to adjourn. C. Nielsen seconded. **The motion carried unanimously, and the board adjourned at 7:57 p.m.**

Submitted by:

Leigh Ann Wagner Kroening,
Administrative Assistant