

Minutes of the Special Assessment Committee
Sept. 5, 2018 at 5:30 p.m.
Duck Creek Conference Room

Call to Order

B. McIntyre called the meeting to order at 5:35 p.m.

Roll Call

Members: President Burt McIntyre; Trustees Ray Suennen, Adam Lemorande, and Craig McAllister

Also: Village Administrator Paul Evert, Public Works Director Geoff Farr, Village Engineer Mike Kaster

Approve Agenda

R. Suennen moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

Approve Minutes

A. Lemorande moved to approve the minutes from the Aug. 8, 2018 meeting. C. McAllister seconded. **The motion carried unanimously.**

Proposed changes to existing policy

B. McIntyre introduced the topic by reiterating the committee's goal to try to find a fairer and more equitable way to assess residents. Staff proposed the following changes to the existing policy:

- A septic and well credit of 20% annually for systems installed in the five years prior to hooking up to the village's municipal water and sewer utilities.
- A change in the corner credit to avoid disparate treatment when the one side is a new road as opposed to an existing rural road.
- Regional stormwater management approach as currently implemented by staff and presented by M. Kaster.

R. Suennen moved to approve the three proposed changes. C. McAllister seconded. **The motion carried unanimously.**

Discussion of the requirement to connect to utilities

The group discussed future proposed projects that could result in the extensions of utilities and more special assessments. They include Red Leaf, Zellner, Pamperin, Allen, Sorenson, and Krause properties.

Future agenda items

The committee would like to discuss if developers should contribute to off-site improvements. R. Suennen suggested an option to defer half the cost and have half on a payment plan. C. McAllister suggested increasing the corner credit from 50 percent to 60 percent, but A. Lemorande reiterated that the Village of Howard already gives the largest credit in the area. Another option would be to bankroll hookup costs for private connections through a loan fund.

Future meeting date

The next meeting date was scheduled for 6 p.m. Oct. 3, which was later changed to 6 p.m. on Oct. 10.

Adjourn

C. McAllister moved to adjourn. R. Suennen seconded. **The motion carried unanimously, and the committee adjourned at 7:05 p.m.**

Meeting minutes recorded by:
Paul Evert