

**Minutes of the Village Board Meeting
Aug. 13, 2018 at 6:30 p.m.
Village Hall Board Room**

Call to Order

Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

Roll Call

Present: Village President Burt R. McIntyre; Ron Bredael, Trustee Wards 1 & 2; Chris Nielsen, Trustee Wards 3 & 4; Cathy Hughes, Trustee Wards 5 & 6; Scott Beyer, Wards 9 & 10; Ray Suennen, Trustee Wards 11 & 12; Adam Lemorande, Trustee Wards 13-14 & 18; Craig McAllister, Wards 15-17

Also (staff): Paul Evert, Chris Haltom, Geoff Farr, Chief Don Phillips, Deputy Jim Dagneau, Leigh Ann Wagner Kroening

The board recited the Pledge of Allegiance.

B. McIntyre confirmed the Village Board's compliance with state open meeting laws.

Approve Agenda

B. McIntyre requested to move Agenda Item 7f in front of Item 7a. R. Suennen moved to approve the agenda as revised. C. Hughes seconded.
The motion carried unanimously.

B. McIntyre presented Resolution 2018-26, honoring Tom Barlament for 38 years of service.

Public Appearances

Judith Hyska, 822 Marydale Drive, said she has heard about safety issues at the quarry and doesn't support Quarry Park as a public recreational area.

Barb Gaura, 991 Coggins Court, received a letter about potential quarry-related parking proposals and said she does not support No Parking on Coggins Court as that would affect her own residential parking use on the street.

**Future Agenda Items/
Announcements**

B. McIntyre said the Assessment Review Committee has met twice and has a third meeting scheduled for Sept. 5.

C. Hughes requested a future agenda item to review the existing fireworks ordinance.

Communications

C. Hughes moved to receive and place on file the following communications:

- Thank you to DEO Brandon Dhuey from Green Bay Area Catholic Education
- Thank you to DEO Brandon Dhuey from The Giving Tree
- Thank you note to Howard Fire Department from Brown County Library
- Thank you card to Howard Fire Department from Amanda Belongia
- Thank you to Howard Fire Department from the Oconto Police Department
- Thank you to Michelle Gustafson from Peter Stankevitz

- Resignation letter from Trustee Mike Hoppe

A. Lemorande seconded. **The motion carried unanimously.**

Consent Agenda

C. McAllister moved to approve the consent agenda. A. Lemorande seconded. **The motion carried unanimously.** The following items were approved as part of the consent agenda:

Village Board meeting minutes from July 23, 2018

Municipal invoices totaling \$2,039,494.55, paid with checks #62937-62950 and invoices totaling \$552,534.22, paid with checks #62973-63081, for a combined total of \$2,592,028.77

Approve the Original Class B beer and liquor license application for Sweet Lou's LLC, 1673 Velp Ave. – Anthony Oczus, Agent

New Operator's Licenses for the following individuals:

- Bryton M. Gulbrand
- Patrick E. King
- Kurt A. Miller
- Lisa M. Miller
- Rhonda S. Salo
- Linda T. Tran
- Jacob A. Vnuk
- Jessie L. Watermolen
- Maria D. Whitehouse

The outdoor concert permit for Avenue Bar LLC for the annual Customer Appreciation Bash with music from 4 p.m. to 10:30 p.m. Sept. 15, 2018 at 1745 Velp Ave.

The Temporary Class B Retailer's License for Avenue Bar LLC for the annual Customer Appreciation Bash 11 a.m. to 10:30 p.m. Sept. 15, 2018 at 1745 Velp Ave.

New Business

Duck Creek Quarry safety improvements

G. Farr reviewed a list of proposed safety improvements for the Duck Creek Quarry, including central steps and handrailing, three commercial ladders along the boardwalk, five lifesaving throw ring posts, and life jacket check out and return. R. Suennen moved to approve the proposed safety improvements for \$12,600. C. Nielsen seconded. **The motion carried unanimously.**

Budget policies and Budget calendar

C. Haltom reviewed the budget policies and budget calendar for 2019. The board discussed specific items they would like to see included in the budget discussions. C. Hughes moved to approve the budget policies and budget calendar for 2019. C. McAllister seconded. **The motion carried unanimously.**

Howard Commons art work

And furniture

Erik Goerke of Alliance Management reviewed the bid for furniture and art work for Howard Commons Building B. C. McAllister moved to approve the bid from 4 Design LLC for \$11,980. C. Nielsen seconded. **The motion carried unanimously.**

Solar panels for Howard Commons Apartments

Erik Goerke of Alliance Management asked for the item to be tabled. R. Suennen moved to table discussion and action for solar panels at Howard Commons. C. Nielsen seconded. **The motion to table carried unanimously.**

Solar panels for village-Owned buildings

Erik Goerke of Alliance Management asked for the item to be tabled. R. Suennen moved to table discussion and action for solar panels on village-owned buildings. C. Hughes seconded. **The motion to table carried unanimously.**

Change orders for Howard Commons project

Ryan Raskin of Altius Building Company came forward to explain a number of change orders for the Howard Commons Apartments project. The items were approved as noted below with parenthetical references to indicate which trustees moved/seconded each item. MCU means the motion carried unanimously.

- i. Item 32 – Cardinal Construction – Infill Brick Ledge for \$8,952 **(Nielsen/Lemorande – MCU)**
- ii. Item 41 – J.T. Schmidt – Add Dishwasher to Community Room for \$495
- iii. Item 41 – Cardinal Construction – Add Dishwasher to Community Room for \$769 **(Bredael/Beyer for both Item 41 changes – MCU)**
- iv. Item 44 – J&K Security – Security Access Control at Stairwells for \$1,138
- v. Item 44 – Cardinal Construction – Keyless Entry at Common Area Maintenance Doors for \$6,474 **(Hughes/Nielsen for both Item 44 changes – MCU)**
- vi. Item 46 – Cardinal Construction – Raise microwave/cabinet for \$6,969 **(Suennen/Nielsen – MCU)**
- vii. Item 47 – Cardinal Construction – Keyless Entry at Patio Doors REVERSE (\$6,419) **(Hughes/Lemorande – MCU)**
- viii. Item 48 – Dave Jones – REVISED unit heaters locations/spec in garage with area wells for (\$5,875)
- ix. Item 48 – Lowney’s Landscaping – REVISED unit heaters locations/spec in garage with area wells for \$1,633 **(Suennen/McIntyre for both Item 48 changes – MCU)**
- x. Item 49 – Dave Jones, Inc. RFI #125 – Gas Lines at Patio for \$781 **(Lemorande/Bredael – MCU)**
- xi. Item 50 – J.T. Schmidt RFI #130 – ADA Sink Spec – materials only for \$625 **(Lemorande/Nielsen – MCU)**
- xii. Item 51 – RC Excavating – Upgrade Fill at Speed Ramp for \$3,391 **(Lemorande/Beyer – MCU)**
- xiii. Item 52 – Martin Systems – Surveillance Building B1 for \$875 **(Nielsen/Lemorande – MCU)**
- xiv. Item 53 – H.J. Martin RFI #134 – Flooring in Mechanical and Storage Rooms for \$6,930 **(Suennen/Hughes – MCU)**
- xv. Item 54 – J.T. Schmidt RFI #63 – Added Trench Drain at Parking Entrance for \$3,700
- xvi. Item 54 – Northern Concrete RFI #135 – Concrete Approach at Overhead Doors for \$1,900 **(McAllister/Hughes for both Item 54 changes – MCU)**

- xvii. Item 55 – J.T. Schmidt – Broken Storm Pipe for \$900 Item 56 – Tri-City Glass – Additional Hardware at Interior Doors changed to Aluminum for \$1,790 **(Hughes/Suennen with the condition the amount is charged back to WPS – MCU)**
- xviii. Item 56 – Tri-City Glass – Additional Hardware at Interior Doors changed to Aluminum for \$1,790 **(Nielsen/Hughes – MCU)**
- xix. Item 57 – Cardinal Construction RFI #131 - Add Shower rods for \$13,493 **(Hughes/Nielsen to REJECT the change order – MCU)**
- xx. Item 58 – Vos Electric RFI #133 – Elevator Lobby Lighting in Basement Building A1 for \$611 **(Nielsen/Hughes – MCU)**
- xxi. Item 59 – Cardinal Construction RFI #129 – Toilet Accessory Location changes for \$755 **(Lemorande/McAllister – MCU)**
- xxii. Item 60 – Hometown Insulation RFI #136 – Added Sound Insulation Building B Roof Interstitial for \$3,009
- xxiii. Item 60 – Cardinal Construction RFI #136 - Added Sound Insulation Building B Roof Interstitial for \$2,084 **(Suennen/Hughes for both Item 60 changes – MCU)**
- xxiv. Item 62 – Concrete Cutters – Building B Wall cut concrete to adjusted elevation for \$1,896 **(Lemorande/Beyer – MCU)**
- xxv. Item 63 – Vos Electric – Vos Credits for (\$4,750) **(Lemorande/Hughes – MCU)**
- xxvi. Item 64 – S & D Masonry RFI #119 - Change Header to Precast for \$1,270 **(Hughes/Lemorande – MCU)**
- xxvii. Item 65 – H.J. Martin RFI #138 – Threshold at Unit Entry for \$800 **(Lemorande/Suennen – MCU)**

Parking and speed restrictions

Around Quarry Park

G. Farr discussed proposed parking and speed restrictions around Quarry Park and the feedback he’s received from residents in the area. The board discussed, and the consensus was to have staff come back with formal ordinances for both items. **No action was taken.**

Prohibiting smoking at Duck Creek Quarry Park

G. Farr discussed a proposal to limit or ban smoking at Duck Creek Quarry Park. The board discussed whether to prohibit smoking only on the sand beach areas or throughout the whole park. C. Hughes moved to ban smoking at Duck Creek Quarry Park. C. Nielsen seconded. **The motion carried 7-0 (A. Lemorande abstained.)**

Designating a smoking Area at Village Hall

P. Evert discussed the concerns with people smoking near the entrances of Village Hall. The board discussed options to create a designated smoking area. The consensus was to have staff bring back an ordinance. **No action was taken.**

Lehner Park open-air Shelter construction

G. Farr reviewed the bid for the Lehner Park open-air shelter structure. C. Nielsen moved to approve the purchase of the Lehner Park open-air shelter structure from Superior Recreational Products for \$20,140.26. C. Hughes seconded. **The motion carried unanimously.**

Basketball court at Spring Green Park

G. Farr reviewed two options to add a basketball court at Spring Green Park. The board consensus was to discuss the item as part of the 2019 budget. **No action was taken.**

Process to fill trustee

vacancies

B. McIntyre reviewed previous and current processes to select new trustees to fill vacant seats. The board discussed. A. Lemorande moved to allow the president to appoint the new trustee if there are two or fewer applicants, and to have the president select and utilize a committee of trustees to review three or more applications with the president having the ultimate decision on the appointment. R. Bredael seconded. **The motion carried unanimously.**

Electric-powered bicycles

D. Phillips discussed the existing village ordinance that prohibits the use of electric-powered bicycles on village roadways, as well as the state statutes regarding their usage. The consensus was to have staff bring back an ordinance that is consistent with state statutes. **No action was taken.**

Reports of Village Officials

C. Haltom reviewed the financial report for the General Fund and Village Green Golf Course for the period ended July 31, 2018. **No action was taken.**

Adjourn

C. Hughes moved to adjourn. C. Nielsen seconded. **The motion carried unanimously, and the board adjourned at 8:41 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant