

**Minutes of the Village Board Meeting
July 23, 2018 at 6:30 p.m.
Village Hall Board Room**

Call to Order

Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

Roll Call

Present: Village President Burt R. McIntyre; Ron Bredael, Trustee Wards 1 & 2; Chris Nielsen, Trustee Wards 3 & 4; Cathy Hughes, Trustee Wards 5 & 6; Mike Hoppe, Trustee Wards 7 & 8; Ray Suennen, Trustee Wards 11 & 12; Adam Lemorande, Trustee Wards 13-14 & 18; Craig McAllister, Wards 15-17

Also (staff): Paul Evert, Chris Haltom, Geoff Farr, Mike Kaster, Chief Don Phillips, Deputy Josh Sanford, Leigh Ann Wagner Kroening

The board recited the Pledge of Allegiance.

B. McIntyre confirmed the Village Board's compliance with state open meeting laws.

Approve Agenda

C. Hughes moved to approve the agenda. C. McAllister seconded. **The motion carried unanimously.**

Appointment of Scott Beyer to Trustee of Wards 9-10

B. McIntyre explained the process that was used to nominate the new trustee. A committee of President McIntyre and Trustees Hughes and Nielsen reviewed the applications and interviewed the four candidates over a period of three weeks. The committee's recommendation is to appoint Scott Beyer. R. Suennen moved to approve appointing Scott Beyer as trustee of Wards 9-10 through April 2019 when a special election will be held. C. Hughes seconded. The board discussed. **The motion carried 7-1 (No: M. Hoppe).**

C. Haltom swore in Scott Beyer as trustee of Wards 9-10, and he took a seat at the board.

Introduction of full-time Firefighter Ryan Schindler

D. Phillips introduced the newest full-time firefighter, Ryan Schindler.

Public Appearances

Doug Steiner, 920 Lakeview Drive, said he has concerns related to the Duck Creek Quarry. He said residents along Lakeview Drive and other neighborhoods around the quarry are finding litter in the streets, ditches and yards. Parking continues to be a problem, and residents are having a hard time pulling into and out of their driveways due to visibility issues. He said safety also is an issue with pedestrians crossing in between parked cars on a street with heavy traffic, as well as issues with drinking and other nonallowed uses.

Future Agenda Items/Announcements

None.

Communications

C. Hughes moved to receive and place on file the following communications:

- Email to Howard Leisure Services Department from Judy Ferrara
- Thank you note to Howard Fire Department from Larry and Julie Reeck
- Email complimenting Harter's Disposal from Rose Freund
- Email communication to the Public Works Director from Susan Tegen

A. Lemorande seconded. **The motion carried unanimously.**

Consent Agenda

C. McAllister moved to approve the consent agenda. C. Nielsen seconded. **The motion carried unanimously.** The following items were approved as part of the consent agenda:

Village Board meeting minutes from July 9, 2018

Plan Commission meeting minutes from July 16, 2018

Municipal invoices totaling \$1,780,647.02, paid with checks #62791-62900

New Operator's Licenses for the following individuals:

- Kayla M. A. Arnoldi
- Michael B. Bemowski
- Kayla J. Blochowiak
- Bailey A. Erickson
- Christine M. Fontaine
- Wendy L. Harteau
- Tieha M. Kuczer
- Timothy A. Lambert
- Kelly M. Nelson
- Shondi M. Nelson
- Jane R. Redlin
- Sara M. Senn
- Holly M. Shablak
- Susan M. Tilque
- Patrick C. Timbers
- Colleen A. Weber
- Angela M. Wolf

The Original Alcohol Beverage Retail License Application for Kropp's Supper Club LLC, 4570 Shawano Ave.

Construction Change Order #2 for the 2018 Resurfacing Project involving a \$117.44 increase

New Business

Duck Creek Quarry update and proposed improvements

G. Farr reviewed the status of the Duck Creek Quarry Park and reviewed a list of potential other improvements that could be done. The board discussed, and the following people spoke:

- Sara Greenwood, 912 Lakeview Drive, said she supports the quarry project but also thinks more needs to be done to make it safer for the neighbors and park users.

- Doug Steiner, 920 Lakeview Drive, said he supports Trustee Lemorande's idea to turn the old pickle factory into a parking lot since it is more central to the quarry and would be a more visible and convenient parking option than Howard Memorial Park.

C. Nielsen moved to table action on any further improvements at the Duck Creek Quarry. C. McAllister seconded. **The motion carried 7-2 (No: R. Suennen).**

Resolution 2018-24, stop Sign at Glendale/Lakeview

G. Farr discussed the proposal to make the intersection at Glendale Avenue westbound at Lakeview Drive an all-way stop to ease pedestrian safety for Duck Creek quarry users. M. Hoppe moved to approve Resolution 2018-24. A Lemorande seconded. **The motion carried unanimously.**

Change order for 2017 Asphalt resurfacing project

M. Kaster reviewed the change order for the 2017 asphalt resurfacing project. C. McAllister moved to approve Change Order #8 for the project, resulting in a \$16,790 increase. C. Nielsen seconded. **The motion carried unanimously.**

Daybreak Development Developer agreement

P. Evert reviewed the development agreement with Daybreak Development for the Cottages at Hidden Creek Subdivision project. C. Hughes moved to approve the development agreement between the Village of Howard and Daybreak Development. C. McAllister seconded. **The motion carried unanimously.**

Cottages at Hidden Creek utility project

M. Kaster reviewed the bids for the Cottages at Hidden Creek utility project. C. Nielsen moved to approve awarding the utility project to Jossart Brothers for \$544,820.50, contingent on attorney review of the contracts and receipt of the executed development agreement. A. Lemorande seconded. **The motion carried unanimously.**

Cottages at Hidden Creek roadway project

M. Kaster reviewed the bids for the Cottages at Hidden Creek roadway project. C. Hughes moved to approve awarding the roadway construction project to Carl Bowers & Sons for \$606,533.60, contingent on attorney review of the contracts and receipt of the executed development agreement. C. Nielsen seconded. **The motion carried unanimously.**

Special assessments for Hidden Creek project

M. Kaster reviewed the special assessments that will be levied as part of the Cottages at Hidden Creek development. C. McAllister moved to approve Preliminary Resolution 2018-25, declaring the intent to exercise special assessment powers under Wisconsin Statute Section 66.0701 upon Rainbow Court, Maddy Court, and The Plat of the Cottages at Hidden Creek. C. Nielsen seconded. **The motion carried unanimously.**

**Change order for Woodale
Estates utility project**

M. Kaster reviewed the change order for the Woodale Estates utility project. C. Hughes moved to approve Change Order #1 involving a \$41,868.50 increase. M. Hoppe seconded. **The motion carried unanimously.**

Reports of Village Officials

C. Haltom reviewed the financial report for the General Fund and Village Green Golf Course for the period ended June 30, 2018. **No action was taken.**

C. Haltom introduced Village Green Manager Jim Boockmeier, who discussed his plans for the golf course and restaurant. **No action was taken.**

Adjourn

C. Hughes moved to adjourn. R. Suennen seconded. **The motion carried unanimously, and the board adjourned at 7:49 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant