

**Minutes of the Village Board Meeting  
June 24, 2019 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order**

Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

**Roll Call**

Present: Village President Burt R. McIntyre; Trustee Maria Lasecki, Wards 1 & 2; Trustee Chris Nielsen, Wards 3 & 4; Trustee Cathy Hughes, Wards 5 & 6; Trustee John Muraski, Wards 7 & 8; Trustee Scott Beyer, Wards 9 & 10; Trustee Ray Suennen, Wards 11 & 12; Trustee Adam Lemorande, Wards 13-14 & 18; Trustee Craig McAllister, Wards 15-17

Also (staff): Paul Evert, Chris Haltom, Dave Wiese, Geoff Farr, Ed Janke, Leigh Ann Wagner Kroening

**The board recited the Pledge of Allegiance.**

**B. McIntyre confirmed the Village Board's compliance with state open meeting laws.**

**Approve Agenda**

C. Hughes moved to approve the agenda. J. Muraski seconded. **The motion carried unanimously.**

**Public Appearances**

None.

**Future Agenda Items/  
Announcements**

R. Suennen said he attended the Municipal Training Seminar for public officials. He said one issue that he'd like to explore is the board's policy regarding Public Appearances and if, when, and how to address a person who is stating misinformation during their appearance.

**Consent Agenda**

C. McAllister moved to approve the consent agenda. C. Nielsen seconded. B. McIntyre pulled Agenda Item 4f – the Nightclub License Application for Narrow Bridge Brewhouse. **The motion carried unanimously**, and the following items were approved as part of the Consent Agenda:

Minutes of the June 10, 2019 Village Board meeting

Receipt of the Plan Commission meeting minutes from June 17, 2019

Municipal invoices for \$1,612,085.41, paid with checks #65676-65773, which includes payment for the additional items presented today from Altius Building Company for Howard Commons expenses

The special event permit for the Lucky 7 5k and Dog Jog event 8 a.m. to Noon Nov. 2, 2019 at Meadowbrook Park

The Temporary Class B Retailer's License for the Ride for a Child event 10 a.m. to 11 p.m. on July 20, 2019 at Improved Living Services, 999 N. Military Ave.

NEW Operator's Licenses for the following individuals:

- Michael T. Salemi
- Valerie Y. Swartz

RENEWAL Operator's Licenses for the following individuals:

- Duane T. Arcand
- Amy J. Borkovec
- Brandi D. Clapper
- Penny L. DeHart
- Samantha R. DeHart
- Eli T. Derenne
- Connie L. Gerarden
- Grace J. Holstead
- Laurie L. Jarvey
- William J. McAllister
- Zoe C. Osgood
- Kristara E. Thompson
- Marissa M. Vollmer

The renewal 2019-2020 Class B beer and liquor license application for HSH of Howard LLC (DBA Bistro 445), 445 Cardinal Lane Ste 104, Adam T. Slota, agent

Construction Change Order #1 for the Evergreen Reservoir Roof Repair project involving a \$1,316.70 increase

The following committee appointments and reappointments:

COMMITTEE	POSITION	FIRST	LAST	TERM YRS	TO
Plan Commission		Ellery	Gulbrand	3	April 2022
Brown County Planning	Alternate	Burt	McIntyre	1	April 2020
Brown County Planning		Ray	Suennen	1	April 2020
Room Tax Commission		Bruce	Wolf	1	April 2020
Room Tax Commission	First Alt.	Aaron	Wolf	1	April 2020
Room Tax Commission	Second Alt.	Burt	McIntyre	1	April 2020
Tree Board		Don	Buntman	2	April 2021
Tree Board		Larry	Francois	2	April 2021
Tree Board		Ellery	Gulbrand	2	April 2021
Tree Board		Dan	Rocheleau	2	April 2021
Tree Board		Carl	Zuege	2	April 2021
Legislative Agenda		Burt	McIntyre	1	April 2020
Legislative Agenda		Maria	Lasecki	1	April 2020
Legislative Agenda		Craig	McAllister	1	April 2020
Community Development Authority		Scott	Beyer	TERM	
Community Development Authority		Craig	Kimps	4	April 2023

Community Development Authority		Jay	Faikel	3	April 2022
Community Development Authority		Matt	Spets	4	April 2023

**PLAN COMMISSION ITEM**

The request from James Delaney for conditional use approval to allow a single-family home in the B-2 Highway Commercial Zoning District at 1415 Melody Drive, Parcel VH-546-1

**Nightclub License for Narrow Bridge Brewhouse**

E. Janke explained the nightclub license application for Narrow Bridge Brewhouse, his experience with the establishment, and his conversations with the owner, which have all been positive. Scott Vann, the owner of Narrow Bridge Brewhouse, said the establishment typically holds inside live music about three nights per week. The volume and bass systems are controlled by bar staff, not the bands. Outdoor music is acoustic only and typically is Fridays from 6 to 9 p.m. He would like the option to hold events any night of the week for special events.

J. Muraski moved to approve the nightclub license application for Narrow Bridge Brewhouse for live outdoor music from 11 a.m. to 10 p.m. and live indoor music from 11 a.m. to midnight up to seven days a week. C. Hughes seconded. **The motion carried unanimously.**

**New Business  
Operator license for Frank A. Paul**

E. Janke explained his recommendation to deny the operator license application for Frank A. Paul due to criminality. C. Hughes moved to deny the operator license application. R. Suennen seconded. **The motion to deny carried unanimously.**

**Ordinance prohibiting Open burning at quarry**

P. Evert reviewed the proposal to ban grills and open burning at Duck Creek Quarry. C. Hughes moved to approve Ordinance 2019-10, prohibiting open burning and grills at Duck Creek Quarry Park, unless otherwise permitted by the fire chief. C. Nielsen seconded. **The motion carried unanimously.**

**Salary for village president**

P. Evert reviewed the village and state ordinances relating to the salary and duties of the village president. He also presented a summary of salaries for leaders of peer communities. R. Suennen moved to increase the salary of the village president to \$14,500. C. Hughes seconded. The board discussed. After discussion, R. Suennen amended his motion to increase the salary of the village president to \$16,000. C. Hughes agreed. **The motion to increase the village president's salary to \$16,000 per year carried unanimously.**

**Appealing the property Value for Omnova parcel**

C. Haltom reviewed the state's manufacturing property value for Parcel VH-747-B-766. The Omnova property was recently sold for

\$2.8 million. The state has it assessed at \$7,865,700. R. Suennen move to direct staff to file Form PA-132 Objection to Manufacturing Real Estate Assessment for the formerly Omnova-owned property, VH-747-B-766, seeking a new valuation on real property at \$2,800,000. A. Lemorande seconded. **The motion carried unanimously.**

**Howard Commons Oasis  
Construction bids**

G. Farr reviewed the two bids that were received for the Howard Commons Oasis project. One of the bids was incomplete, and the other was way over budget. Staff's recommendation is to reject both bids and request bids in December when construction season bidding is more competitive. C. McAllister moved to reject the bids for the Howard Commons Oasis. C. Nielsen seconded. **The motion carried unanimously.**

**Public Works budgeted  
truck purchases**

G. Farr reviewed the bids for the two replacement trucks for Public Works. C. Hughes moved to approve the purchase of a 2020 Chevy 2500 HD crew cab for \$35,830 and a 2020 Chevy 2500 HD regular cab for \$28,907 (after trade-in) from Broadway. S. Beyer seconded. **The motion carried unanimously.**

**Trash and recycling  
Contract with Harter's**

G. Farr reviewed the requested revisions to the Harter's trash and recycling contract. The revision would add back in the fuel escalating clause and hold the contract service pricing at 0% increase for the first two years of the new contract for a cost-neutral result. Andy Gayhart, the owner and general manager of Harter's, came forward to answer questions from the board. C. Nielsen moved to accept the new contract with Harter's for trash and recycling collection. M. Lasecki seconded. **The motion carried 7-2 (No: A. Lemorande, C. McAllister).**

**Reports of Village Officials**

C. Haltom provided the financial report for the Howard Commons Apartments and the Village Green Golf Course for the period ended May 31,2019. The board discussed. **No action was taken.**

**Adjourn**

C. Hughes moved to adjourn. C. McAllister seconded. **The motion carried unanimously, and the board adjourned at 7:52 p.m.**

Leigh Ann Wagner Kroening  
Administrative Assistant