

**Minutes of the Village Board Meeting  
June 22, 2020 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order**

Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

**Roll Call**

In Person: Village President Burt R. McIntyre; Trustee Chris Nielsen, Wards 3 & 4; Trustee Cathy Hughes, Wards 5 & 6; Trustee John Muraski, Wards 7 & 8; Trustee Scott Beyer, Wards 9 & 10; Trustee Ray Suennen, Wards 11 & 12; Trustee Adam Lemorande, Wards 13-14 & 18; Trustee Craig McAllister, Wards 15-17

By Phone: Trustee Maria Lasecki, Wards 1 & 2

Also, staff in person: Paul Evert, Ed Janke, Chris Haltom, Geoff Farr, Mike Kaster, Attorney Bob Gagan, Leigh Ann Wagner Kroening

**The board recited the Pledge of Allegiance.**

**B. McIntyre confirmed the Village Board's compliance with state open meeting laws.**

**Approve Agenda**

C. Hughes moved to approve the agenda. C. McAllister seconded. **The motion carried unanimously.**

**Public Appearances**

Tom Hansen, 1349 Hillcrest Heights, said he has concerns with unsafe traffic speeds on Hillcrest Heights, and he asked for permanent traffic controls to be installed.

Dave Ostanek, 1601 Steiner Lane, thanked the board for approving the installation of the new basketball hoops at Spring Green Park. He said they get used frequently.

**Future Agenda Items/  
Announcements**

C. Hughes asked when the snow fence along the Staszak property at Glendale and Lakeview would be removed, and she requested to relocate the porta potties that also are on the property line.

C. Nielsen said Maplewood Avenue in his ward doesn't have curb and gutter, and he is wondering how many other urban streets don't have curb and gutter. He said he'd like this issue considered in future planning and budgeting.

C. Nielsen said the free Community Newspaper is being thrown all over the yards in his area, and he did talk to the publisher with no resolution. He said he'd like village staff to follow up as it's a problematic littering issue.

S. Beyer said he had a constituent complain about a boat being parked in his neighbor's backyard, and he'd like some follow up on the issue of parking vehicles on residential properties.

S. Beyer said he received a call from a non-resident with concerns about Sanimax odors. R. Suennen said since there are some new trustees, he would like a report of the village’s efforts to date to deal with Sanimax odor issues, as well as what the law allows and the steps that should be taken when complaints are received.

**Communications**

S. Beyer moved to receive and place on file the following communications:

- i. Thank you email from Ruthanne Nolte re: Duck Creek Quarry
- ii. Thank you email from Cindy Lambert re: Bay Port 2020 Graduates parade
- iii. Thank you letter to Chief Ed Janke
- iv. Thank you to Howard Fire Department from Sadler family
- v. Thank you to Howard Fire Department from Woodmans employees
- vi. Thank you to Howard Fire Department from Home Instead Senior Care
- vii. Thank you to Howard Fire Department from Randy Wichlacz family
- viii. Thank you to Howard first responders from Lawyer Family
- ix. Thank you to Howard Public Safety from Sykora family

C. Nielsen seconded. **The motion carried unanimously.**

**Consent Agenda**

C. McAllister moved to approve the consent agenda. R. Suennen seconded. **The motion carried unanimously**, and the following items were approved as part of the Consent Agenda:

Village Board meeting minutes from June 8, 2020

Receipt of the Plan Commission meeting minutes from June 15, 2020

Municipal Invoices paid with checks #68759 – 68892 totaling \$1,731,258.04

Operator’s licenses for the following individuals:

Tanya S. Berendsen (new)	Katie J. Dexter (new)	Amanda R. Doperalski (new)
Angel M. Duval (new)	Braeden E. Larson (new)	Angela S. McCabe (new)
Amber D. Tremble (new)	Victoria A. Trofka (new)	Luceena M. Wentland (new)
Michael B. Bemowski	Gregg A. Canniff	Vicky M. Collin
Traci A. Graham	Wendy L. Harteau	Tina M. Harvey
Dawn M. Hruska	Jordan R. Johnson	Mark A. Karczewski
Timothy A. Lambert	Donald E. Mettler Jr.	Stephanie J. Murray
Andrew D. Nuthals	Shashikant P. Panchal	Jerome L. Polarek
Karen A. Scherreiks	Holly M. Shablak	Nathan T. Sigl

Kyrsten K. Sein	Michael R. Tomasik	Beth M. Vander Velden
Kathleen G. Vincent	Colleen A. Weber	Lea R. Zimanek

The renewal Nightclub License application for Narrow Bridge Brewhouse, 2840 Shawano Ave.

The following renewal 2020-2021 Class C wine license applications:

<u>Establishment</u>	<u>Applicant</u>
New Perspectives-Howard, 2790 Elm Tree Hill Ct.	Darrin Duvall-Agent

The following renewal 2020-2021 Class B beer license applications

<u>Establishment</u>	<u>Applicant</u>
New Perspectives-Howard, 2790 Elm Tree Hill Ct.	Darrin Duvall-Agent

The following renewal 2020-2021 Class B beer and liquor license applications

<u>Establishment</u>	<u>Applicant</u>
Iron Duck LLC d/b/a Iron Duck, 2525 Velp Ave.	Caleb Suda-Agent
Narrow Bridge Brewhouse LLC, 2840 Shawano Ave.	Scott Vann-Agent

Construction Change Order #1 for the Village Green Site Earthwork Project involving a \$694.07 increase

Construction Change Order #7 for the 2019 Road Resurfacing Project involving a \$1,318.03 increase

Construction Change Order #2 for the 2020 Road Resurfacing Project involving a \$16,511.86 decrease

### New Business

#### **G Pub Class B beer and Liquor license renewal**

Village Attorney Bob Gagan provided a report regarding alleged license violations and other issues at G Pub, located at 2027 Velp Ave. The establishment's 2020-21 Class B beer and liquor license is due for renewal by June 30, and the board has options to renew or not renew it.

Jevon Jaconi, the attorney representing G Pub, came forward to refute the violations in the report. Humberto Serrano, the owner of G Pub, came forward to explain what happened in each of the listed circumstances. He also responded to questions from the board.

Attorney Gagan said he and Attorney Jaconi are proposing an option to renew G Pub's liquor license but then suspend it for 30 days, which would eliminate the need for a hearing to revoke the license.

A. Lemorande moved to approve the renewal of the 2020-2021 Class B beer and liquor license application for G Pub, 2027 Velp Ave., Humberto B. Serrano, agent, with a 30-day suspension to begin July 1 and with the following conditions:

1. Robert Solberg will not have any employment or affiliation with the establishment.
2. The building will be totally up to code.
3. All alcohol will be purchased in accordance to state statutes.
4. The building shall have functioning security cameras, and all recorded footage shall be kept on site and available for a period of 14 days.
5. A licensed bartender must be on site at all times during hours of operation.

C. McAllister seconded. **The motion carried 8-1 (No: C. Hughes).**

## **2019 CMAR Report**

G. Farr reviewed the 2019 Compliance Maintenance Annual Report for the Howard Sewer Utility. C. Nielsen moved to approve Resolution 2020-10, adopting the Village of Howard's 2019 Compliance Maintenance Annual Report for the Sewer Utility. S. Beyer seconded. **The motion carried unanimously.**

## **Change orders for Howard Commons Apartments**

P. Evert discussed the change orders for the Howard Commons Luxury Apartments. Andy Klimpel of Altius Building Company came forward to answer questions about the work that was done. C. McAllister moved to approve the following change orders for the Howard Commons Luxury Apartments:

- i. Change order #6 – Neumann Plumbing RFI #26: drain for kitchen sink C101 - added plumbing for \$740
- ii. Change order #6 – Northern Concrete RFI #26: drain for kitchen sink C101 - concrete removal/replacement for \$955
- iii. Change Order #15 – VerHalen RFI #37: Add ACT-1 for \$2,584
- iv. Change Order #15 – Altius RFI #37: frame and drywall for first floor lobby ceiling for \$1,500
- v. Change Order #16 – Vos Electric wire corridor light fixtures for \$3,213
- vi. Change Order #17 – Neumann Plumbing soft close toilet seats for \$2,443
- vii. Change Order #18 – Bob Anderson offsets for trash chutes for \$1,800
- viii. Change Order #19 – Bob Anderson window blind color revision \$4,500
- ix. Change Order #20 – HJ Martin replace tile in Building A lobby over shrinkage crack for \$2,035
- x. Change Order #21 – Wenger Downspout connections to yard drains in Building A for \$1,850
- xi. Change Order #22 – Vos add smoke curtain wiring for A and B for \$2,900
- xii. Change Order #23 – Bob Anderson add Simplex push button locks at mechanical closets per marked up shop drawings for \$960
- xiii. Change Order #24 – Bob Anderson change (3) M patio doors to (3) swing patio doors with ADA threshold for \$2,848

- xiv. Change Order #25 – HJ Martin fill gypcrete where wall was moved in unit 207, patch ceramic tile floor where cabinets were moved for \$660

J. Muraski seconded. **The motion carried unanimously.**

**Reports of  
Village Officials**

C. Haltom provided the financial report for the Village Green Golf Course and the Howard Commons Luxury Apartments for the period ended May 31, 2020. The board discussed. **No action was taken.**

M. Kaster discussed the status of the Velp Avenue Trail project, including land acquisition from neighboring property owners and a potential agreement with Brown County for the portion of the trail that will cross the Velp bridge. Those items will be coming back for action at a future board meeting. **No action was taken.**

E. Janke provided an update on Duck Creek Quarry Park usage and activity since the park and beach opened last Thursday. He said a park ranger and private security company are checking for wristbands and monitoring usage, and there have been no issues. He said a few complaints have been received from non-residents who are not allowed to swim without a guest pass, but the feedback from Howard residents has been overwhelmingly positive. The board discussed. **No action was taken.**

**Adjourn**

C. McAllister moved to adjourn. C. Nielsen seconded. **The motion carried unanimously, and the board adjourned at 7:56 p.m.**

Leigh Ann Wagner Kroening  
Administrative Assistant