

**Minutes of the Village Board Meeting  
June 11, 2018 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order**

Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

**Roll Call**

Present: Village President Burt R. McIntyre; Ron Bredael, Trustee Wards 1 & 2; Chris Nielsen, Trustee Wards 3 & 4; Cathy Hughes, Trustee Wards 5 & 6; Mike Hoppe, Trustee Wards 7 & 8; Ray Suennen, Trustee Wards 11 & 12; Adam Lemorande, Trustee Wards 13-14 & 18; Craig McAllister, Wards 15-17

Excused: Jim Lemorande, Trustee Wards 9 & 10

Also (staff): Paul Evert, Dave Wiese, Chris Haltom, Geoff Farr, Chief Don Phillips, Deputy Josh Sanford, Leigh Ann Wagner Kroening

**The board recited the Pledge of Allegiance.**

**B. McIntyre announced that Trustee Jim Lemorande passed away this morning, and the board recognized a moment of silence.**

**B. McIntyre confirmed the Village Board's compliance with state open meeting laws.**

**Approve Agenda**

R. Bredael moved to approve the agenda. C. Hughes seconded. **The motion carried unanimously.**

**Public Appearances**

Dick Boyer, 811 Krause Road, presented a letter he received from Howard resident Stephen Kurowski.

Patricia Gegere, 3118 Jaguar Lane, showed the board of a bag of large seed pods that are falling from the Kentucky Coffee street trees that have been planted in her neighborhood. She said the pods are large, extremely hard, and contain a sticky substance that is damaging the residents' lawn machinery and vehicles. She said they are a menace and a mess, and she'd like the village to discontinue using them in the street tree planting program. B. McIntyre asked staff to review the issue and provide a report to the board.

Ken Roper, 727 Fredrick Court, asked for clarification of the Duck Creek Quarry improvement expenses, including those related to staff time and the use of village equipment.

**Future Agenda Items/  
Announcements**

None.

**Consent Agenda**

C. McAllister moved to approve the consent agenda. R. Suennen seconded. C. Hughes pulled Item 4d – the outdoor concert permit for Visible Church. **The motion carried unanimously.** The following items were approved as part of the consent agenda:

Village Board meeting minutes from May 14, 2018

Plan Commission meeting minutes from May 21, 2018

Municipal invoices totaling \$470,782.41, paid with checks #62317-62400 and 62434-62518

The Temporary Class B Retailer's License for Packerland Sunrise Rotary's Puttin for a Purpose event June 21, 2018 at Duck Creek Golf Center, located at 345 Village Ave.

The Original Beverage Retail License Application for G Pub, located at 2027 Velp Ave.

The following renewal 2018-2019 Class A beer and liquor license applications\*:

Establishment	Applicant
Shopko Express #502, 2585 Lineville Road	Jocelyn Saunders – Agent

The following renewal 2018-2019 Class B beer license applications\*:

Establishment	Applicant
Chen Restaurant d/b/a Sunny's Chinese Noodles, 2331 Velp Ave. #PQ	Xiu Qing Wu -- Agent

The following renewal 2018-2019 Class B beer and liquor license applications\*:

Establishment	Applicant
12-Ring Archery Lanes, 752 N. Memorial Dr. Ste. B	Steven M Campbell
Anduzzi's Sports Club, 2555 Lineville Rd.	Anthony Szymanski Agent
Avenue Bar, 1745 Velp Ave.	Steven J VanStraten-Agent
Barley's Deerfield Diner, 1780 Deerfield Ave.	Bobbi Rudolph – Agent
Boehmer's II, 2318 Velp Ave.	Eric Boehm – Agent
Box Car Billy's, 2525 Velp Ave.	Bill VanRossum-Agent
CB's Tap, 1674 Velp Ave.	Harold J. Heuvelmans
Duck Creek Pub, 754 Riverview Dr.	Tammy Lee Baker-Agent
Farr's Grove, 2443 Shawano Ave.	Gerald Farr-Agent
Gilligan's, 1985 Velp Ave.	Vicki L. Pietroske-Agent
Josephines Pizza & Pastaria, 2560 Glendale Ave. Frank R.	Marshall Agent
JR's Saloon, 1673 Velp Ave.	Bonnie Darrow - Agent
Julie's Café, 2130 Velp Ave.	Troy Metzler-Agent
Just One More Bar & Grill, 740 N. Memorial Dr.	Sheila J. Derpinghaus - Agent
Kropps Supper Club, 4570 Shawano Ave.	Sandra Sheedy-Agent
Legends Brewhouse & Eatery, 2840 Shawano Ave.	Jay Gosser-Agent
Murphy's Village Pub, 4054 Shawano Ave.	Kaitlin M. Waugen -Agent
Olde 41, 1966 Velp Ave.	Lynn J. Vandervest-Agent
Red Lantern Food and Spirits, 1642 Velp Ave.	Carl William Schuelke-Agent
River St. Pier, 1984 Velp Ave.	Lori J McClure-Agent
River's Bend, 792 Riverview Dr.	Cathy E. Wright-Agent
Rock Garden, 1951 Bond St.	Aaron A.Wolf Agent
Sam & Louie's New York Pizzeria, 445 Cardinal #104	Adam T. Slota-Agent
Symba's Bar and Grill, 2334 Velp Ave.	Ben Symes Agent
Timsan's Japanese Steakhouse, 1773 B Cardinal Lane	Timothy Scott Long-Agent
Village Green Golf Course, 302 Riverdale Dr.	Jim Boockmeier-Agent
Village Lanes, 3798 Velp Ave.	Linda Carriveau-Agent
Watering Hole, 2107 Velp Ave.	Tim Brunette – Agent

The following renewal 2018-2019 Class C Wine license application\*:

Establishment	Applicant
Chen Restaurant d/b/a Sunny's Chinese Noodles, 2331 Velp Ave. #PQ	Xiu Qing Wu -- Agent
New Perspectives-Howard, 2790 Elm Tree Hill Ct.	Stacie Hackl-Agent

The salvage yard licenses for the following businesses\*:

Johnny Junk Recycling	2201 Badgerland Dr.
Midwest Cycle Inc.	4012 Velp Ave.
Sadoff Iron & Metal	1901 Lineville Rd.
Kozloski Towing	531 Maywood Ave.
Bay Auto Parts Inc	1750 Velp Ave.
Alter Metal Recycling	2175 Badgerland Dr.
Lasch Steel & Recycling	2112 Riverview Dr.

New Operator's Licenses for the following individuals:

(Operator licenses, per s. 125.17 of the Wisconsin Statutes and s. 12.02(4)(h) of the Howard Municipal Code, if approved, are valid for a period of two years expiring on June 30.)

Bruce A. Brusewitz	Laurie A. Cavanaugh Miller	Kelly A. Cobb
Craig S. Devoe	Lisa M. Dorner	Jackie A. Garbrecht
Zeanie M. Henderson	Shana K. Keun	Jonathan D. Komp
Devin J. Lorentzen	Molly M. Mallien	Scarlett M. Paradise
Alexandria T. Ramey	Renee M. Ripley	Taylor D. Rosinski
Nicki S. Wisneski		

The following Operator License renewals:

Tina Achterberg	Brenda L. Hnilicka	Brandon A. Schwerin
Patricia L. Allred	Dawn M. Hruska	Jennifer C. Solper
Mary L. Athey	Aaron D. Jensen	Kyrsten K. Stein
Timothy G. Bolssen	Jacob L. Johnson	Cassidy M. Steinke
Vicky M. Collin	Jordan R. Johnson	Lori J. Trasti
Dawn M. Conklin	Jodi L. Jonet	Ken J. Weigel
Tonya C. Drewery	Douglas C. Jubert	Donald E. Will
Kristin L. Elbe	Matthew S. Lamay	Aaron A. Wolf
Tasha M. Frosch	Nicole R. Lesage	Beth J. Healey
Wayne A. Gauthier	Susan M. Magnuson	Kelly J. Healey
Bobbie Jo Gerbers	Sara E. McGuire	Sandra M. Helnore
Michael J. Gherardini	Michelle R. Motiff	Jerome L. Polarek
Wayne R. Gilson	Stephanie J. Murray	John F. Schwartz, Jr.
Andrew S. Hartman	Kristine L. Oshefsky	Karen A. Scherreiks
Tina M. Harvey	Shashikant P. Panchal	
Nicole M. Hansen	Bhagvat R. Patel	
Allison E. Barber	Gitaben S. Patel	
Allison E. Barber	Susan A. Pierret	

The following committee appointments and re-appointments:

Pos #	Committee Name	First	Last	Term Yrs
8	PLAN COMMISSION	Scott	Beyer (Alternate)	2
5		Mark	Semrau	3
5	SEX OFFENDER			
	RESIDENCE BOARD	Sheila	Hamilton	5
1	TREE BOARD	Don	Buntman	2
5		Carl	Zuege	2
1	SEWER & WATER UTILITY			
	APPEALS COMMITTEE	Tim	Meves	1
1	BROWN COUNTY PLANNING	Ray	Suennen	1
2		Burt	McIntyre	1

PLAN COMMISSION ITEM  
The Final Plat of Bayview Estates 6th Addition

**Outdoor concert for Visible Church worship service**

C. Hughes expressed concerns about potentially loud outdoor music early on a Sunday morning at Pinewood Park, since it is centered in a residential neighborhood and isn't designed for that. C. Hughes moved to approve the Outdoor Concert Permit application for Visible Church for an outdoor worship service 10:30 a.m. to 3 p.m. June 24, 2018 at Pinewood Park, contingent that the outdoor music be kept at a reasonable volume that does not disturb the neighborhood. M. Hoppe seconded. **The motion carried unanimously.**

**New Business**

**Ordinance amending fees For parking violations**

P. Evert discussed a proposal to change the late fee schedule for parking tickets. C. Hughes moved to approve Ordinance 2018-07, amending Sec. 34-227 of the Howard Village Code relating to local parking violations. C. McAllister seconded. **The motion carried unanimously.**

**Proposal requests for the Howard Commons project**

Ryan Raskin of Altius Building Company explained the change orders for revisions to the bids for the Howard Commons Apartments project. Erik Goerke from Alliance Management also explained a few of the upgrades. The following proposal requests were approved as followed:

- i. Item #27 – Proposal Request #9 for the furnace and furnace room in the first-floor common space and the unit heaters in the parking garage totaling \$17,447
  - A. Lemorande moved to approve. C. Hughes seconded. **The motion carried unanimously.**
- ii. Item #28 – Proposal Request #10 for roofing revisions that include additional intake and exhaust vents, scuppers, piping and the deletion of downspouts and siding totaling \$15,105
  - C. Nielsen moved to approve. R. Suennen seconded. **The motion carried unanimously.**
- iii. Item #29 – Proposal Request #8, which reverses Proposal Request #1 (the addition of gas meter rooms) for a total of (\$48,914)
  - M. Hoppe moved to approve. A. Lemorande seconded. **The motion carried unanimously.**
- iv. Item #30 – ASI #10, which changes the shower pans in the ADA showers from tile to pre-fabricated ADA shower pan – total cost impact of \$4,740
  - C. Hughes moved to approve. B. McIntyre seconded. **The motion carried unanimously.**
- v. Item #31 – AT&T Rough-In for the electrical work associated with facilitating the installations by AT&T and Spectrum – total cost impact of \$12,453
  - R. Suennen moved to approve. C. Nielsen seconded. **The motion carried unanimously.**
- vi. Item #31 – Spectrum Rough-in -- Incurred costs are being negotiated with Spectrum
- vii. Item #33 – Column Pads, which were not included in the masonry bid package – Schelfhout & DeCleene Masonry for \$18,397
  - M. Hoppe moved to approve. C. Hughes seconded. **The motion carried unanimously.**
- viii. Item #34 – Sawcut brick ledge that was not shown on the structural drawings but required by the architectural drawings – Cardinal Construction for \$1,800
  - C. Nielsen moved to approve. R. Suennen seconded. **The motion carried unanimously.**
- ix. Item #35 – Soft-close toilet seats – J.T. Schmidt for \$4,750
  - M. Hoppe moved to approve. C. Nielsen seconded. **The motion carried unanimously.**
- x. Item #36 – A deduction for thermostats that will be furnished by the owner – Dave Jones (\$6,077)

- xi.
  - M. Hoppe moved to approve. C. Nielsen seconded. **The motion carried unanimously.**
  - Item #37 – Door hardware for the aluminum doors that were excluded in the bid proposal – Tri-City Glass for \$10,900
  - R. Suennen moved to approve. A. Lemorande seconded. **The motion carried unanimously.**
- xii. Item #38 – Masonry enclosures for winter enclosures from Feb. 25 to April 17 – J.H. Hassinger for \$950
  - A. Lemorande moved to approve. R. Suennen seconded. **The motion carried unanimously.**
- xiii. Item #39 – RFI #118 to add glass between the concierge lobby and the social lounge – total cost impact of \$1,337
  - C. Nielsen moved to approve. C. Hughes seconded. **The motion carried unanimously.**
- xiv. Item #40 – Reconciling the security allowance for a total cost impact of (\$18,408)
  - C. Hughes moved to approve. C. Nielsen seconded. **The motion carried unanimously.**
- xv. Item #43 – RFI #116 – lighting clarifications in the common area – \$2,223 to Vos Electric
  - R. Suennen moved to approve. B. McIntyre seconded. **The motion carried unanimously.**
- xvi. Item #44 – Hardware and security modifications for a total of \$9,123
  - C. Nielsen moved to approve. A. Lemorande seconded. **The motion carried unanimously.**
- xvii. Item #45 – A sound mat under the vinyl plan flooring – \$64,066 to HJ Martin
  - A. Lemorande moved to approve. R. Suennen seconded. **The motion carried unanimously.**

**Furniture bid for Howard Commons Apartments**

Erik Goerke of Alliance Management reviewed the proposal for furniture in the Howard Commons Apartments. R. Suennen moved to award the contract for furniture from For Design LLC for \$83,384.93. C. Hughes seconded. **The motion carried unanimously.**

**Bid for fitness equipment At Howard Commons**

Erik Goerke of Alliance Management reviewed the proposal for fitness equipment in the Howard Commons Apartments. C. McAllister moved to award the contract for fitness equipment from Direct Fitness Solutions for \$33,986.17. A. Lemorande seconded. **The motion carried unanimously.**

**Lease agreement between Howard Commons and CDA**

P. Evert reviewed the lease agreement for Howard Commons Apartments between the Village of Howard and the Community Development Authority. C. Hughes moved to approve the lease agreement. C. Nielsen seconded. **The motion carried unanimously.**

**Reports of Village Officials**

C. Haltom provided the financial report for the General Fund for the period ending May 31, 2018. **No action was taken.**

D. Phillips reviewed the 2017 Howard Fire Department Annual Report. **No action was taken.**

**Adjourn**

C. Hughes moved to adjourn. C. Nielsen seconded. **The motion carried unanimously, and the board adjourned at 8:09 p.m.**

Leigh Ann Wagner Kroening  
Administrative Assistant