

**Minutes of the Village Board Meeting
June 8, 2020 at 6:34 p.m.
Village Hall Board Room**

Call to Order

Village President Burt R. McIntyre called the meeting to order at 6:34 p.m.

Roll Call

In Person: Village President Burt R. McIntyre; Trustee Chris Nielsen, Wards 3 & 4; Trustee Cathy Hughes, Wards 5 & 6; Trustee Scott Beyer, Wards 9 & 10; Trustee Ray Suennen, Wards 11 & 12; Trustee Adam Lemorande, Wards 13-14 & 18; Trustee Craig McAllister, Wards 15-17

By Phone: Trustee Maria Lasecki, Wards 1 & 2; Trustee John Muraski, Wards 7 & 8

Also, staff in person: Paul Evert, Ed Janke, Chris Haltom, Leigh Ann Wagner Kroening

Staff by phone: Dave Wiese, Geoff Farr, Mike Kaster

The board recited the Pledge of Allegiance.

B. McIntyre confirmed the Village Board's compliance with state open meeting laws.

Approve Agenda

C. Hughes moved to approve the agenda. C. McAllister seconded. **The motion carried unanimously.**

Public Appearances

Rylan Halverson said he and other scouts from Troop 1033 are attending the meeting in person and virtually to fulfill the requirements for the Citizenship and Community Merit Badge.

**Future Agenda Items/
Announcements**

None.

Communications

C. Hughes moved to receive and place on file a thank you card from Lynn Vandervest. C. Nielsen seconded. **The motion carried unanimously.**

Consent Agenda

M. Lasecki moved to approve the consent agenda. J. Muraski seconded. The board discussed the change orders included in Item 5m. **The motion carried unanimously**, and the following items were approved as part of the Consent Agenda:

Village Board meeting minutes from May 11, 2020

Receipt of the Plan Commission meeting minutes from May 18, 2020

Municipal Invoices paid with checks #68680-68738 totaling \$497,482.63

Operator licenses for the following:

| | | |
|------------------------|----------------------|-----------------------|
| Abby B. Anderson (new) | Lydia M. Dugan (new) | Nicole L. Hoppe (new) |
| Alvina Long (new) | Micah J. Thill (new) | Evan G. Parker (new) |

| | | |
|-------------------------|---------------------|-----------------------|
| Zoe Lee Yue Ying Awtrey | Brooke A. Baron | Kayla Blochowiak |
| Timothy G. Bolssen | Debra G. Calcagni | Kristine L. Carlisle |
| Wayne A. Gauthier | Bobbie Jo Gerbers | Wayne R. Gilson |
| Bryton M. Gulbrand | Nicole M. Hansen | Andrew S. Hartman |
| Brian J. Healey | Kelly J. Healey | Abby J. Hurley |
| Aaron D. Jensen | Jacob L. Johnson | Jodi L. Jonet |
| Douglas C. Jubert | Melissa R. Kontny | Nicole R. LeSage |
| Jared J. Longlais | Sharon M. Meyer | Amy L. Michaletz |
| Michelle R. Motiff | Shondi M. Nelson | Bhagvat Bhai R. Patel |
| Gitaben S. Patel | Susan A. Pierret | John F. Schwartz, Jr. |
| Jennifer C. Solper | Stephanie N. Spanos | Chase B. Taylor |
| Lori J. Trasti | Billie J. Van Ess | Angela M. Wolf |

The Special Event Permit for a Bay Port Class of 2020 graduation celebration and food truck rally June 13, 2020 at Nouryon Sports Complex

The Retailer's License for the Curative Connections Ball-a-Palooza fundraiser event Noon to 8 p.m. on Sept. 9, 2020 at Duck Creek Golf Center, 345 Village Court

The Salvage/Dealer License Renewals for the following businesses:

- Midwest Cycle Inc., 4012 Velp Ave.
- Johnny Junk Recycling, 2201 Badgerland Dr.

The following renewal 2020-2021 Class A beer license applications:

| <u>Establishment</u> | <u>Applicant</u> |
|---|------------------------|
| Mills Gas-Mart Gas Mart, 213 N Taylor St. | Pamela Jean Call-Agent |
| Mills Gas-Mart Store, 213 N Taylor St. | Pamela Jean Call-Agent |

The following renewal 2020-2021 Class B beer license applications (Approval for businesses with an * is contingent upon payment of outstanding utility bills or other fees.):

| <u>Establishment</u> | <u>Applicant</u> |
|---|--------------------|
| *12-Ring Archery Lanes, 752 N. Memorial Dr. Ste. B | Steven M Campbell |
| WRC Properties LLC d/b/a Americinn Lodge & Suites, 2032 Velp Ave. | Shooter Loch-Agent |

The following renewal 2020-2021 Class B beer and liquor license applications (Approval for businesses with an * is contingent upon payment of outstanding utility bills or other fees.):

| <u>Establishment</u> | <u>Applicant</u> |
|--|-----------------------------|
| Barley's Deerfield Diner, 1780 E. Deerfield Ave. | Bobbi Rudolph-Agent |
| *Boehmer's II d/b/a Boehmer's, 2318 Velp Ave. | Eric Boehm-Agent |
| Duck Creek Pub, 754 Riverview Dr. | Tammy Lee Baker-Agent |
| FR Marshall Enterprises d/b/a Josephine's Pizza & Pastaria, 2560 Glendale Ave. | Frank R. Marshall Agent |
| Julie's Café, 2130 Velp Ave. | Troy Metzler-Agent |
| Just One More Bar & Grill, 740 N. Memorial Dr. | Sheila J. Derpinghaus-Agent |
| Mexico Lindo Restaurant, 445 Cardinal Ln Ste 104 | |

Amber Barajas - Agent

*Tilted Shot Bar & Grill LLC d/b/a Murphy's Village Pub, 4054
Shawano Ave. Kaitlin Marie Waugen-Agent
River St. Pier, 1984 Velp Ave. Lori J McClure-Agent
River's Bend of Green Bay Inc. d/b/a River's Bend, 792 Riverview Dr.
Courtney Kettner-Agent
TSL Rocks Inc d/b/a Timsan's Japanese Steakhouse, 1773 B Cardinal
Lane Timothy Scott Long-Agent

Change Order #1 for the Public Works roofing project involving a \$3,100 increase

Construction Change Order #1 for the 2020 Resurfacing Roadway contract involving a \$3,503.18 increase

Construction Change Orders #4 and #5 for the Woodale Estates and Bayview Estates Sixth Addition Roadway Project involving \$18,155.93 and \$7,562.63 increases, respectively

PLAN COMMISSION ITEMS

- i. Ordinance 2020-05, rezoning 3410 Glendale Ave., VH-219-5, from R-5 Rural Estate Residential to R-1 Residential Single Family (*The Plan Commission unanimously recommended approval.*)
- ii. Ordinance 2020-05, rezoning 4501 Shawano Ave., VH-26-3, from R-5 Rural Estate Residential to R-1 Residential Single Family (*The Plan Commission unanimously recommended approval.*)
- iii. Denial of the request from Heat Properties LLC for Preliminary Planned Development approval for a condominium development for 14 new single-family residential buildings and one existing single-family residence, located at 3990 Evergreen Drive, Parcels VH-18-2 and VH-18-1 (*The Plan Commission unanimously recommended denial.*)
- iv. The Final Plat of Lancaster Creek Estates (*The Plan Commission unanimously recommended approval.*)

New Business Duck Creek Quarry activity and usage

E. Janke discussed the proposal to open Duck Creek Quarry Park with limited beach access primarily for Howard residents between the hours of 10 a.m. and 6 p.m. The board discussed at length. R. Suennen moved to approve opening Duck Creek Quarry Park when control measures and signage are in place, allowing access and use of the beach area only between the hours of 10:00 a.m. and 6 p.m. and only for Village of Howard residents, and also allowing Chief Ed Janke the authority to close the beach if he deems it necessary. C. Nielsen seconded. **The motion carried 5-4 (No: A. Lemorande, C. Hughes, J. Muraski, M. Lasecki).**

Lineville Road County-

Municipal Agreement

G. Farr discussed the agreement between Brown County and the villages of Howard and Suamico for the reconstruction of Lineville Road. The board discussed the details of the project. M. Lasecki moved to approve the County Municipal agreement for the reconstruction of Lineville Road (CTH M). C. McAllister seconded. **The motion carried unanimously.**

Resolution for Runoff Management Grants

M. Kaster reviewed the stormwater management grant available for 50 percent of pond construction costs. Part of the grant application process is approval of a resolution. C. Nielsen moved to approve Resolution 2020-09, a Governmental Responsibility Resolution for Runoff Management Grants. A. Lemorande seconded. **The motion carried unanimously.**

Future Village Board meetings during pandemic

P. Evert discussed options for the Village Board to meet in the near future while the COVID-19 pandemic is still a threat. C. Hughes moved to continue to allow virtual attendance during the pandemic emergency. C. Nielsen seconded. **The motion carried unanimously.**

Appearing at Village Board Meetings by phone or video

P. Evert reviewed a proposed ordinance that would allow trustees to attend Village Board meetings by phone or video in special circumstances and at the Village President's discretion. R. Suennen moved to table the item and asked for it to come back with more specific language within the next six months. C. McAllister seconded. **The motion carried unanimously.**

Reports of Village Officials

C. Haltom provided the financial report for the General Fund for the period ended May 31, 2020. The board discussed. **No action was taken.**

E. Janke provided an update on the COVID-19 pandemic, including the status of cases in Brown County and the process to reopen local and county services and operations. **No action was taken.**

Closed Session

C. McAllister moved to convene to closed session. C. Nielsen seconded. **The motion carried unanimously, and the board convened to closed session at 7:53 p.m.**

Open Session

C. McAllister moved to re-convene to open session. A. Lemorande seconded. **The motion carried unanimously.**

Action

R. Suennen moved to give Administrator Paul Evert a 2.25% salary increase for a total annual salary of \$134,748. M. Lasecki seconded. **The motion carried unanimously.**

Adjourn

C. McAllister moved to adjourn. A. Lemorande seconded. **The motion carried unanimously, and the board adjourned.**

Leigh Ann Wagner Kroening
Administrative Assistant