

**Minutes of the Village Board Meeting
May 14, 2018 at 6:30 p.m.
Village Hall Board Room**

Call to Order

Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

Roll Call

Present: Village President Burt R. McIntyre; Ron Bredael, Trustee Wards 1 & 2; Chris Nielsen, Trustee Wards 3 & 4; Cathy Hughes, Trustee Wards 5 & 6; Mike Hoppe, Trustee Wards 7 & 8; Ray Suennen, Trustee Wards 11 & 12; Adam Lemorande, Trustee Wards 13-14 & 18; Craig McAllister, Wards 15-17

Excused: Jim Lemorande, Trustee Wards 9 & 10

Also (staff): Paul Evert, Chris Haltom, Geoff Farr, Mike Kaster, Chief Don Phillips, Deputy Jim Dagneau, Leigh Ann Wagner Kroening

The board recited the Pledge of Allegiance.

B. McIntyre confirmed the Village Board's compliance with state open meeting laws.

Approve Agenda

R. Bredael moved to approve the agenda. C. Hughes seconded. **The motion carried unanimously.**

Public Appearances

John Hemmen, 452 Woodfield Drive, asked questions about municipal invoices, including nine memberships for Sam's Club and surveying expenses for the quarry.

**Future Agenda Items/
Announcements**

None.

Consent Agenda

C. McAllister moved to approve the consent agenda. A. Lemorande seconded. The board discussed Item 4p and agreed that as long as the outdoor music for the Murphy's Village Pub Backyard Bash ends at 10 p.m., it is okay for outdoor beer to be sold until midnight. R. Suennen pulled Item 4b Municipal Invoices. **The motion carried unanimously.** The following items were approved as part of the consent agenda:

Village Board meeting minutes from April 23, 2018

Operators licenses for the following individuals:

- i. James T. Boockmeier
- ii. Cynthia S. Burke
- iii. Isaac C. Carlton
- iv. Daniel K. Hall
- v. Julie A. Johnson
- vi. Laura L. Lardinois
- vii. Jean A. Petasek
- viii. Tyler J. Stonebrook

Original Alcohol Beverage Retail License Application for Piggly Wiggly Supermarket #386, located at 2465 Lineville Road

Outdoor Concert Permit for Rivers Bend to hold music on the patio 5-9 p.m. Thursday nights and occasional Sunday afternoons starting May 24, 2018 at 792 Riverview Drive

Outdoor Concert Permit for Avenue Bar LLC for the annual Wind Jammers Bike Show fundraiser 11 a.m. to 8 p.m. June 10 at 1745 Velp Ave.

Temporary Class B Retailer's License for Avenue Bar LLC for the annual Wind Jammers Bike Show fundraiser 11 a.m. to 8 p.m. June 10 at 1745 Velp Ave.

Special Event Permit for the Northern Wisconsin Soccer League for the Miller Lite Cup soccer tournament July 28-29, 2018 at Akzo Nobel Sports Complex

Temporary Class B Retailer's License for the Northern Wisconsin Soccer League for the Miller Lite Cup soccer tournament July 28-29, 2018 at Akzo Nobel Sports Complex

Temporary Class B Retailer's License for Howard-Suamico Youth Sports Association (HSYSA) for the Boys Baseball Tournament May 19, 2018 at Akzo Nobel Sports Complex

Temporary Class B Retailer's License for Howard-Suamico Youth Sports Association (HSYSA) for the Boys Baseball Tournament June 8-10, 2018 at Akzo Nobel Sports Complex

Temporary Class B Retailer's License for Howard-Suamico Youth Sports Association (HSYSA) for the Boys Baseball Tournament July 20-22, 2018 at Akzo Nobel Sports Complex

Temporary Class B Retailer's License for Howard-Suamico Youth Sports Association (HSYSA) for the Girls Softball Tournament June 22-24, 2018 at Akzo Nobel Sports Complex

Temporary Class B Retailer's License for Murphy's Village Pub for the Cancer Ride June 30, 2018 at 4054 Shawano Ave.

Temporary Class B Retailer's License for Murphy's Village Pub for the Golf Outing and Pig Roast July 20, 2018 at 4054 Shawano Ave.

Temporary Class B Retailer's License for Murphy's Village Pub for the 2nd Annual Backyard Bash Aug. 4, 2018 at 4054 Shawano Ave.

Application for Organized Gun Club for Target Practice from the Brown County Sportsman's Club Inc for 8 a.m. to 10:30 p.m. daily July 1, 2018 through June 30, 2019 at 1711 W. Deerfield Ave.

The following renewal 2018-2019 Class A beer license applications:

Establishment	Applicant
Mills Gas-Mart Gas Mart, 213 N Taylor St.	James Haydon-Agent
Mills Gas-Mart Store, 213 N Taylor St.	James Haydon-Agent

The following renewal 2018-2019 Class A beer and liquor license applications:

Establishment	Applicant
Bay Port -Velp Avenue Shell, 2401 Velp Ave.	Zachary Clark-Agent
CVS Pharmacy, 2400 Velp Ave.	Cheryl Allen-Agent
Express, 1618 Velp Ave.	Sarbjit Singh-Agent
Express Pantry, 2522 Glendale Ave.	Varsha B.Patel-Agent
Howard Central BP, 2002 Velp Ave.	Himanshu Goel-Agent
Kwik Trip #725 399 Cardinal Ln.	Andrew P. Mittag-Agent
Lineville Travel Mart, 1575 Lineville Rd.	Daniel Pamperin-Agent
Maplewood Shell, 4720 Milltown Rd.	Hugh Swanson-Agent
Meijer Store #298, 2015 Shawano Ave.	Polly Emelander-Agent
Piggly Wiggly Supermarket, 2465 Lineville Rd	John Braunreiter-Agent
Townline Shell, 1773 Cardinal Lane	Timothy Bui-Agent
Velp Ave Mobil Mart, 1855 Velp Ave.	Summit Patel-Agent
Walgreen's #06569, 464 Cardinal Ln.	Andy S Hartman-Agent
Woodman's Food Market	Brenda Raisbeck-Kosman

The following renewal 2018-2019 Class B beer license applications:

Establishment	Applicant
Americinn Lodge & Suites, 2032 Velp Ave.	Shooter Loch-Agent
Brown Co. Sportsmen's Club	Stephen Brunmeier-Agent
DCSA Clubhouse, 775 Riverview Dr.	Wayne Gilson-Agent
New Perspectives-Howard, 2790 Elm Tree Hill Ct.	Stacie Hackl-Agent
Village Green – Howard Farm Market	Jim Boockmeier-Agent

The following renewal 2018-2019 Class B beer and liquor license applications:

Establishment	Applicant
Village Green Golf Course, 302 Riverdale Dr.	Jim Boockmeier-Agent

Change Order #1 for the Woodland Ridge Reserve and Kozy Korners Utility Contract involving an \$18,614.00 increase

The following committee appointments and reappointments:

Committee Name	First	Last	Term Years
LEGISLATIVE AGENDA	Burt	McIntyre	1
	Mike	Hoppe	1
	Craig	McAllister	1
PLAN COMMISSION	Randy	Smith	3
	Natasha	Gwidt	3
ZONING APPEALS	Mike	Soletski	3
	Geoff	Heezen	3
ROOM TAX COMM	Bruce	Wolf	1
	Aaron	Wolf	1
	Burt	McIntyre	1
SEX OFFENDER BOARD	Don	Adler	5
POLICE & FIRE COMM	Paul	DeCoster	5
	Mike	Ruby	5
TREE BOARD	Ellery	Gulbrand	2
SEWER & WATER			
UTILITY APPEALS	Bob	Young	1
ASSESMENT REVIEW			

COMMITTEE Adam Lemorande
Craig McAllister
Burt McIntyre
Ray Suennen

Municipal Invoices

R. Suennen asked staff to respond to Mr. Hemmen's questions regarding Sam's Club memberships and quarry surveying expenses. C. Haltom said staff at both buildings purchase items in bulk from Sam's. The memberships are shared between a number of staff in different departments. G. Farr explained that the quarry surveying was a budgeted item in the project fund. R. Suennen moved to approve the municipal invoices. C. McAllister seconded. **The motion carried unanimously.**

New Business **Public hearing for Alta Street assessments**

M. Kaster discussed the proposed special assessments on Alta Street. B. McIntyre opened the public hearing. Nobody spoke. B. McIntyre closed the public hearing.

Resolution 2018-17 for Alta Street assessments

M. Hoppe moved to approve Resolution 2018-17, authorizing the levying of special assessments on Alta Street. A. Lemorande seconded. **The motion carried unanimously.**

Public hearing for Glendale Avenue assessments

M. Kaster discussed the proposed special assessments on Glendale Avenue. B. McIntyre opened the public hearing. The following people spoke:

- Carol Mae Wolfe, 4064 Glendale Ave., asked about the placement of the fire hydrant on her property.
- Scott Blinstrub, 4010 Nature Court, asked about the extent of the Glendale Avenue road reconstruction as it applies to pedestrian access to the trail and other visibility and safety improvements in the area.
- Tom Reimer, 4040 Glendale Ave., asked if those improvements will stretch to Red Oak.

B. McIntyre closed the public hearing.

Resolution 2018-18 for Glendale assessments

M. Hoppe moved to approve Resolution 2018-18, authorizing the levying of special assessments on Glendale Avenue. R. Suennen seconded. **The motion carried 7-1 (No: C. McAllister).**

Contract for Glendale water Loop construction project

M. Kaster discussed the bids for construction of the Glendale Avenue water loop. C. Hughes moved to award the Glendale Water Loop Construction Project to David Tenor Corp. for \$445,000.75, contingent on attorney review of the contracts. A. Lemorande seconded. **The motion carried unanimously.**

Security cameras for park properties

P. Evert discussed the proposal to add security cameras and monitoring to Akzo Nobel Sports Complex, Pinewood Park, the Duck Creek Quarry,

and the Howard Dog Park. C. Hughes moved to approve the use of \$21,100.30 of the 2017 surplus to install the recommended options for security cameras in parks with Martin Systems as the provider. A. Lemorande seconded. **The motion carried unanimously.**

Municipal Court bond Schedule revisions

P. Evert discussed proposed revisions to the Village of Howard Municipal Court bond schedule.

M. Hoppe moved to approve Ordinance 2018-05, amending section 1-16 Penalty Provision and 1-17(c) Deposits. C. Nielsen seconded. **The motion carried unanimously.**

M. Hoppe moved to approve Resolution 2018-19, adopting the Municipal Court bond schedule. B. McIntyre seconded. **The motion carried unanimously.**

Howard Fire Department Staffing request

D. Phillips discussed the need to add a full-time firefighter to the daytime staff. M. Hoppe moved to approve adding one full-time (40 hours/week) firefighter position to the Fire Department Table of Organization. R. Suennen seconded. **The motion carried unanimously.**

Duck Creek Quarry staffing

J. Dagneau discussed a proposal to use students from the NWTC Public Safety Program to provide community service staffing at the Duck Creek Quarry during the summer months. C. Hughes moved to approve the use of \$9,069.84 of the 2017 surplus to fund an intern program to staff the Duck Creek Quarry in 2018. R. Suennen seconded. **The motion carried 7-1 (No: M. Hoppe).**

Draft traffic map and speed limits

G. Farr reviewed the draft traffic map and discussed the proposal to adjust speed limits on certain collector streets in the village. The board's consensus was to move forward with preparing the traffic map using GIS and to review speed limits on certain collector streets. **No action was taken.**

Ordinance restricting Parking on Valley Lane

G. Farr discussed parking issues impacting traffic at and around Barney Williams Park due to sports activities at the field. M. Hoppe moved to approve Ordinance 2018-06 prohibiting parking on portions of Valley Lane. R. Suennen seconded. **The motion carried unanimously.**

Rescheduling Memorial Day board meeting

The next regularly scheduled Village Board meeting falls on Memorial Day. Staff and the board discussed potentially canceling or rescheduling the meeting. The consensus was to hold Tuesday, May 29 as the tentative reschedule date if there are any timely agenda items. Otherwise the meeting will be canceled.

Reports of Village Officials

C. Haltom provided the April financial report for the General Fund. **No action was taken.**

G. Farr discussed the cardboard recycling facility at Public Works. Due to the popularity of the program, another recycling dumpster is being added. **No action was taken.**

Adjourn

R. Suennen moved to adjourn. C. Nielsen seconded. **The motion carried unanimously, and the board adjourned at 7:51 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant