

**Minutes of the Village Board Meeting
May 11, 2020 at 6:34 p.m.
Village Hall Board Room**

Call to Order

Village President Burt R. McIntyre called the meeting to order at 6:34 p.m.

Roll Call

In Person: Village President Burt R. McIntyre; Trustee Cathy Hughes, Wards 5 & 6; Trustee Ray Suennen, Wards 11 & 12; Trustee Craig McAllister, Wards 15-17

By Phone: Trustee Maria Lasecki, Wards 1 & 2; Trustee Chris Nielsen, Wards 3 & 4; Trustee John Muraski, Wards 7 & 8; Trustee Scott Beyer, Wards 9 & 10 Trustee Adam Lemorande, Wards 13-14 & 18

Also, staff in person: Paul Evert, Ed Janke, Monica Hoff

Staff by phone: Chris Haltom, Dave Wiese, Geoff Farr, Mike Kaster, Leigh Ann Wagner Kroening

The board recited the Pledge of Allegiance.

B. McIntyre confirmed the Village Board's compliance with state open meeting laws.

Approve Agenda

C. Hughes moved to approve the agenda. C. McAllister seconded. **The motion carried unanimously.**

Public Appearances

None

Communications

C. McAllister moved to receive and place on file a thank you letter to Village of Howard staff from Victoria Sobeck. R. Suennen seconded. The motion carried unanimously.

**Future Agenda Items/
Announcements**

C. Hughes said she has received complaints from neighbors regarding the overgrown grass at Kimps Hardware.

C. Hughes said she continues to receive complaints regarding the property near the Howard Dog Park.

Consent Agenda

S. Beyer moved to approve the consent agenda. J. Muraski seconded. **The motion carried unanimously**, and the following items were approved as part of the Consent Agenda:

Village Board meeting minutes from April 27, 2020

Municipal Invoices paid with checks #68438-68534 totaling \$676,066.66

Operator licenses for the following:

- i. Kelly A. Duncan
- ii. Brenda L. Hnilicka
- iii. Ryan G. Linsmeyer

- iv. Susan M. Magnuson
- v. Kaitlyn R. Owen
- vi. Karen K. Tyczkowski Jankowski

Outdoor Concert Permit for the Avenue Bar for the 12th Annual Customer Appreciation Event Noon to 10 p.m. on June 14, 2020 at 1745 Velp Ave.

Retailer’s License for the Avenue Bar for the 12th Annual Customer Appreciation Event Noon to 10 p.m. on June 14, 2020 at 1745 Velp Ave.

Salvage/Dealer License Renewals for the following businesses: (The * indicates a business whose renewal is contingent upon payment of an outstanding water utility balance.)

- Alter Metal Recycling, 2175 Badgerland Drive
- Bay Auto Parts, 1750 Velp Ave.
- *Lasch Steel & Recycling Inc., 2226 Riverview Drive
- Sadoff Iron and Metal, 1901 Lineville Road

Renewal Nightclub License Application for The Watering Hole

Renewal 2020-2021 Class B beer license application for Brown County Sportsmen’s Club, 1711 W. Deerfield Ave., Stephen Brunmeier – Agent

The following renewal 2020-2021 Class A beer and liquor license applications:

<u>Establishment</u>	<u>Applicant</u>
Velp Avenue Shell d/b/a Bay Port Shell, 2401 Velp Ave.	Zachary Clark-Agent
CW Enterprises d/b/a Maplewood Shell, 4720 Milltown Rd.	Hugh Swanson-Agent
LTB Shell d/b/a Townline Shell 1773 Cardinal Lane	Timothy Bui-Agent

The following renewal 2020-2021 Class B beer and liquor license applications:

<u>Establishment</u>	<u>Applicant</u>
Mexico Lindo Restaurant, 445 Cardinal Lane, Suite 104	Amber Barajas – Agent
Kropp’s Supper Club LLC, 4570 Shawano Ave.	William Condon-Agent
Village Green Golf Course, 302 Riverdale Dr.	James Boockmeier-Agent
The Watering Hole, 2107 Velp Ave.	Tim Brunette-Agent

New Business

(B. McIntyre moved Item 6c to the top of New Business.)

Duck Creek Quarry activity and usage

P. Evert discussed the proposal to close the Duck Creek Quarry beach due to the closure of the other swimming beaches and pools in neighboring other municipalities. He said keeping the quarry open would lead to even larger crowds that will overwhelm staff and make social distancing impossible. The board discussed, and the consensus was to close the quarry to all users. J. Muraski moved to close the Duck Creek Quarry and related parking until further board action. C. Hughes seconded. **The motion carried unanimously.**

Creating a Park Ranger Position

E. Janke discussed the proposal to create a Park Ranger position that would replace the security personnel at the Duck Creek Quarry and also

patrol and maintain other parks in the village. C. Hughes moved to approve the creation of the Park Ranger position. R. Suennen seconded. **The motion carried unanimously.**

**Ordinance granting
Citation authority**

P. Evert reviewed Ordinance 2020-03, granting citation authority to the Park Ranger and other positions. M. Lasecki moved to approve Ordinance 2020-03, amending Section 1-17(d) of the Municipal Code of the Village of Howard regarding the issuance of citations. S. Beyer seconded. **The motion carried unanimously.**

**Ordinance amending
the Building Code**

D. Wiese discussed Ordinance 2020-04, amending the Village of Howard Building Code to allow the Village of Howard to continue electrical inspections. C. McAllister moved to approve Ordinance 2020-04, amending Section 40 of the Municipal Code of the Village of Howard regarding commercial electrical inspections. C. Nielsen seconded. **The motion carried unanimously.**

**Evergreen Avenue
water tower painting**

G. Farr reviewed the bids received and the work involved with the Evergreen Avenue water tower painting project. A. Lemorande moved to approve awarding the Evergreen Avenue water tower painting project to L.C. United Painting for \$492,000, contingent upon permitting and attorney review of the contract. M. Lasecki seconded. **The motion carried unanimously.**

Contract with WIHS-GB

M. Hoff reviewed the stray and impound animal shelter services agreement between the Village of Howard and the Wisconsin Humane Society. C. McAllister moved to approve the stray animal contract between the Village of Howard and the Wisconsin Humane Society – Green Bay. M. Lasecki seconded. **The motion carried 8-0 (C. Hughes abstained).**

**Resolution rescinding 3410
Glendale Ave. assessments**

M. Kaster reviewed the resolution to rescind the existing special assessments on VH-219-5 so the certified survey map can be recorded to create two new lots. He said the assessments will be re-levied for payment after the lots sell. M. Lasecki moved to approve Resolution 2020-09, rescinding special assessments against benefited property for public improvements. C. Nielsen seconded. **The motion carried unanimously.**

**Consideration of video
Recording future meetings**

P. Evert discussed a few options and estimated costs for live streaming or video recording future Village Board meetings. The board's consensus was to have staff research potential viewership and whether the cost of the needed equipment and streaming service would offer enough value. **No action was taken.**

Canceling the Memorial Day

Village Board meeting

C. McAllister moved to cancel the regular Village Board meeting scheduled for May 25, 2020. R. Suennen seconded. **The motion carried unanimously.**

**Reports of
Village Officials**

M. Hoff reviewed the Animal Control/Humane Officer 2019 Annual Report. **No action was taken.**

E. Janke provided an update on the COVID-19 pandemic and discussed the outbreak of cases in Brown County. **No action was taken.**

Adjourn

C. Hughes moved to adjourn. C. McAllister seconded. **The motion carried unanimously, and the board adjourned at 7:41 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant