

**Minutes of the Village Board Meeting  
April 9, 2018 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order**

Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

**Roll Call**

Present: Village President Burt R. McIntyre; Ron Bredael, Trustee Wards 1 & 2; Chris Nielsen, Trustee Wards 3 & 4; Cathy Hughes, Trustee Wards 5 & 6; Mike Hoppe, Trustee Wards 7 & 8; Ray Suennen, Trustee Wards 11 & 12; Adam Lemorande, Trustee Wards 13-14 & 18; Craig McAllister, Wards 15-17

Excused: Jim Lemorande, Trustee Wards 9 & 10

Also (staff): Paul Evert, Chris Haltom, Geoff Farr, Mike Kaster, Chief Don Phillips, Deputy Josh Sanford, Leigh Ann Wagner Kroening

**The board recited the Pledge of Allegiance.**

**B. McIntyre confirmed the Village Board's compliance with state open meeting laws.**

**Approve Agenda**

C. Hughes moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

**Public Appearances**

None.

**Communications**

C. Hughes moved to receive and place on file a thank you note to Village Forester Mike Harris from Girl Scout Troop 4616. R. Suennen seconded. **The motion carried unanimously.**

**Future Agenda Items/  
Announcements**

C. McAllister asked staff to provide a report regarding the recent changes to the stormwater utility fee for certain users.

**Consent Agenda**

C. Nielsen moved to approve the consent agenda. M. Hoppe seconded. C. McAllister pulled for discussion item 5c (the outdoor concert permit for Murphy's Village Pub). **The motion carried unanimously.** The following items were approved as part of the consent agenda:

**Village Board meeting minutes from March 26, 2018**

**Municipal invoices totaling \$527,849.49, paid with checks #61939-62004**

**The Temporary Class B Retailer's License for the 10<sup>th</sup> Annual Bay Area Humane Society Slow Pitch Softball Tournament Aug. 11, 2018 at Akzo Nobel Sports Complex**

**Operators licenses for the following individuals:**

- i. Timothy J. Andersen
- ii. Lisa M. Eiting
- iii. Carter T. Pahl

**The special event permit for the 10<sup>th</sup> Annual Bay Area Humane Society Slow Pitch Softball Tournament Aug. 11, 2018 at Akzo Nobel Sports Complex**

**Murphy's Village Pub  
Outdoor Concert Permit**

C. McAllister said he would like the outdoor concert to end by 10 p.m. instead of the requested 11 p.m. He also requested the speakers to face the business instead of pointing out to the neighborhood, which was an issue last year. C. McAllister moved to approve the outdoor concert permit for Murphy's Village Pub for bands to play from 1 p.m. to 10 p.m. Aug. 4, 2018 at 4054 Shawano Ave., with the additional requirement that all speakers are turned to face the business. M. Hoppe seconded. **The motion carried unanimously.**

**New Business  
2017 Comprehensive  
Annual Financial Report**

Karen Kerber of Kerber Rose presented the 2017 Comprehensive Annual Financial Report. The board discussed. **No action was taken.**

**Preliminary Resolution for  
assessments on Alta Street**

M. Kaster reviewed Preliminary Resolution 2018-10, declaring the intent to exercise special assessment powers under Wisconsin Statute 66.0701 upon Alta Street. C. Hughes moved to suspend the rules to hear from the public. M. Hoppe seconded. *The motion to suspend the rules carried unanimously.*

The following people spoke:

- Leland Vandrese, 866 Alta St., said he supports the project but has concerns that the depth of the sewer pipe won't be deep enough to go under the creek during high water season and that the route of the pipe through the marsh isn't ideal.
- Liz Schroeder, 869 Alta St., asked for clarification about how to discharge her sump water until the project is complete since the method the residents have been using has been deemed illegal.

C. Nielsen moved to return to regular order. C. Hughes seconded. *The motion to return to regular order carried unanimously.*

M. Hoppe moved to approve Preliminary Resolution 2018-10, declaring the intent to exercise special assessment powers under Wisconsin Statute 66.0701 upon Alta Street. C. Hughes seconded. **The motion carried unanimously.**

**Relocation order for  
Realigning Vincent Road**

M. Kaster reviewed Resolution 2018-11, a relocation order for the laying out, improvement, and realignment of Vincent Road. The board discussed. C. Hughes moved to approve Resolution 2018-11, a relocation order for Vincent Road as described, contingent upon final approval of the Transportation Project Plat by the Wisconsin Department of Transportation. C. Nielsen seconded. **The motion carried unanimously.**

**Proposal for engineering  
Design of Hidden Creek**

M. Kaster discussed the proposal to contract engineering design services for the Cottages at Hidden Creek subdivision project. M. Hoppe

moved to approve the proposal for professional engineering services for The Cottages at Hidden Creek and Century Estates First Addition to Graef USA, Inc. for a fee of time and material not to exceed \$39,800. R. Suennen seconded. **The motion carried unanimously.**

### **Change orders for Howard Commons Apartments**

Ryan Raskin of Altius Building Company provided a construction progress update on the Howard Commons Apartments (Building A and Building B) and reviewed several change orders for the project. M.

Hoppe moved to approve the following change orders:

- i. Revised Proposal Request #6 and #7 for an increase of \$39,234 to contract #19 with Dave Jones Inc. for fire/smoke and radiation dampers and eight additional water heaters
- ii. Revised Proposal Request #6 and #7 for an increase of \$5,794 to contract #20 with Vos Electric to install conduit and wiring for stairwell heaters
- iii. Change Order to contract #20 with Vos Electric for an increase of \$15,127 to install boxes and wiring for 33 patio lights and adding circuits to two compressors located on the second and third floors
- iv. Change Order to contract #20 with Vos Electric for an increase of \$3,370 to wire and install a second kitchen light to 10 units total
- v. Change Order to contract #20 with Vos Electric for an increase of \$26,182 to add and install 123 progress fixtures over kitchen island
- vi. Change Order for masonry enclosures from Jan. 25, 2018 through Feb. 27, 2018 for an increase of \$11,558 to J.H. Hassinger

A. Lemorande seconded. **The motion carried unanimously.**

### **Reports of Village Officials**

C. Haltom provided the financial report for the General Fund and three utilities for the quarter ending March 31, 2018.

C. Haltom introduced Nic Madsen, the new clubhouse manager for the Village Green Golf Course. Nic came forward to explain his plans for the restaurant, including keeping the menu simple, bringing back the fish fry, and having drink specials.

C. Haltom reviewed the election results from the April 3, 2018 General Election. No new trustees were added to the board.

### **Adjourn**

R. Bredael moved to adjourn. C. Hughes seconded. **The motion carried unanimously, and the board adjourned at 7:39 p.m.**

Leigh Ann Wagner Kroening  
Administrative Assistant