

**Minutes of the Village Board Meeting  
March 14, 2022  
Village Hall Board Room**

**1. CALL TO ORDER BY VILLAGE PRESIDENT**

Village President Burt McIntyre called the meeting to order at 6:40 p.m.

**2. ROLL CALL**

President McIntyre called for a roll call. Present (in person): Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8.

Excused: Trustee Scott Beyer, District 5

Staff: Dave Wiese, Geoff Farr, Mike Kaster, Leigh Ann Wagner Kroening

**3. RECITE THE PLEDGE OF ALLEGIANCE**

Pledge was recited at the CDBG Public Hearing prior to Village Board meeting.

**4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS**

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

**5. APPROVE THE AGENDA FOR THE MEETING**

C. Nielsen moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

**6. PUBLIC APPEARANCES**

- Amy Rubright, 2274 Cathedral Forest Drive in Suamico, came forward to introduce herself as a candidate for the Howard-Suamico School Board.
- Allen McGuire, 2805 Dewey Decker Drive in Howard, came forward to introduce himself as a candidate for the Howard-Suamico School Board.
- C. Hughes read an email from Deb Jorgensen, 968 Lakeview Drive, which thanked Administrator Paul Evert and Trustee Hughes for their diligence in addressing the SOAR noise issues and expressed her relief that a resolution is in the works. She requested the village set standards for noise and air pollution for new industry and create a streamlined process to address violations of those standards.

**7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**

- R. Suennen requested a review of the speed limit on Cardinal Lane between Riverview Drive and Glendale Avenue. He said traffic from the Village Center development and roundabout at the Community Church driveways has a tough time entering Cardinal Lane with the existing traffic speed.
- M. Lasecki requested a detailed report to outline the approval process for various projects, including the notification timeline and process for impacted residents.
- C. Hughes updated that SOAR plans to have equipment to fix the noise issue in about eight weeks. She asked G. Farr to investigate woodchips in the ditch near 1513 Deerfield Ave. She said she also received an email with several traffic complaints, and that she will forward it to the other trustees and to staff.

**8. COMMUNICATIONS (NONE)**

**9. APPROVE CONSENT AGENDA**

C. Nielsen moved to approve the Consent Agenda. A. Lemorande seconded. **The motion carried unanimously, and the following items were approved as part of the Consent Agenda:**

- a. Village Board meeting minutes from Feb. 28, 2022
- b. The operator licenses for the following individuals:
  - i. Michelle R. Bussiere
  - ii. Jeri R. Duffy
  - iii. Joel S. Graham
  - iv. Donald J. Kelly
  - v. Morgan R. Strachan
  - vi. Sarah R. Staeven
- c. Municipal invoices totaling \$619,229.32, paid with checks #73840-73921 to be drawn from the account at Denmark State Bank
- d. Ordinance 2022-05, rezoning VH-16-1, VH-15, and VH-495-8
- e. A proclamation recognizing April 19, 2022 as Arbor Day in the Village of Howard

**10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)**

**11. NEW BUSINESS ITEMS**

- a. **Representatives of NEW water will present the 20-year Treatment Facility Plan**  
 NEW Water Executive Director Thomas Sigmund and Director of Technical Services Nathan Qualls presented the Wastewater Treatment Facility Plan, which addresses projects that are needed in the next 10 years and 20 years to ensure that the treatment system is dependable, does not cause basement backups or sewer overflows into the environment, and supports development and economic growth for communities and businesses. **No action was taken.**
- b. **Receive public comments on the Village of Howard’s storm water management permit requirements, planning, actions, and annual report**  
 B. McIntyre opened the public hearing. Nobody spoke. B. McIntyre closed the public hearing.
- c. **Review and take action on the Village of Howard’s Annual MS4 Storm Water Management Report**  
 C. Hughes moved to approve the Village of Howard’s Annual MS4 Storm Water Management Report. M. Lasecki seconded. **The motion carried unanimously.**
- d. **Review and take action on awarding the Evergreen Road Reconstruction Utility Project to Dorner Inc. for \$1,037,160.83**  
 M. Kaster reviewed the Evergreen Road Reconstruction utility and roadway projects, as well as the bids that were received for both. M. Lasecki moved to approve awarding the Evergreen Road Reconstruction Utility Project Inc. for \$1,037,160.83, contingent on attorney review of the contracts. A. Lemorande seconded. **The motion carried unanimously.**
- e. **Review and take action on awarding the Evergreen Road Reconstruction Road Project to McKeefry Inc. for \$1,446,030.50**  
 M. Lasecki moved to approve awarding the Evergreen Road Reconstruction Road Project to McKeefry Inc. for \$1,446,030.50, contingent on attorney review of the contracts. C. Hughes seconded. **The motion carried unanimously.**
- f. **Review and take action on Resolution 2022-03, regarding the special assessments for the Plat of Parins Estates**  
 D. Wiese explained the need to remove the special assessments from the 3.5-acre property on Glendale Avenue to allow the Plat of Parins Estates to be recorded. Once that is done, the assessments will be re-established and levied on the newly created lots. C. Hughes moved to

approve Resolution 2022-03, authorizing abatement of special assessments to record the plat and re-establish the assessments on the Plat of Parins Estates. C. McAllister seconded. **The motion carried unanimously.**

- g. Review and take action on the purchase of a JD 624 loader from Brooks Tractor for \$268,436**  
G. Farr discussed the purchase of a new loader and explained its proposed use. M. Lasecki moved to approve the purchase of a JD 624 loader from Brooks Tractor for \$268,436. A. Lemorande seconded. **The motion carried unanimously.**

## **12. REPORTS OF VILLAGE OFFICIALS**

- a. G. Farr provided an update on the efforts to address the SOAR noise complaints from neighbors.

## **13. CLOSED SESSION**

M. Lasecki moved to convene to closed session. C. Nielsen seconded. **The motion carried unanimously**, and the Village Board convened into closed session at 7:35 p.m. pursuant to Sec. 19.85(1)(c), Wis. Stats, to consider the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

## **14. RETURN TO OPEN SESSION AND ADJOURNMENT**

M. Lasecki moved to re-convene to open session and adjourn the meeting. J. Muraski seconded. **The motion carried unanimously**, and the board adjourned at 8:10 p.m.

Leigh Ann Wagner Kroening  
Administrative Assistant