

**Minutes of the Village Board Meeting
Jan. 25, 2021
Village Hall Board Room**

Call to Order

Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

Roll Call

In Person: Village President Burt R. McIntyre; Trustee Chris Nielsen, Wards 3 & 4; Trustee Cathy Hughes, Wards 5 & 6; Trustee John Muraski, Wards 7 & 8; Trustee Scott Beyer, Wards 9 & 10; Trustee Ray Suennen, Wards 11 & 12; Trustee Craig McAllister, Wards 15-17

By Phone: Trustee Maria Lasecki, Wards 1 & 2

Excused: Trustee Adam Lemorande, Wards 13-14 & 18

Staff: Paul Evert, Chris Haltom, Dave Wiese, Mike Kaster, Ed Janke, Leigh Ann Wagner Kroening

The board recited the Pledge of Allegiance.

B. McIntyre confirmed the Village Board's compliance with state open meeting laws.

Agenda Approval

Staff pulled Item 5d, an amended relocation order for the Velp Avenue Trail. C. Nielsen moved to approve the revised agenda. C. Hughes seconded. **The motion carried unanimously.**

Public Appearances

None

**Future Agenda Items/
Announcements**

C. Hughes said she was contacted by a constituent who requested a kayak launch at the Duck Creek boat launch by the VFW. She also suggested a kayak launch at the Deerfield dock.

Consent Agenda

R. Suennen moved to approve the consent agenda. S. Beyer seconded. C. McAllister pulled Item 4l – the final PDD for a 26.73-acre multi-use development on Parcel VH-68. **The motion carried unanimously**, and the following items were approved as part of the revised Consent Agenda:

Village Board meeting minutes from Jan. 11, 2021

Receipt of the Plan Commission meeting minutes from Jan. 18, 2021

Municipal invoices totaling \$1,199,242.53, paid with checks #70580 - #70655

Operator Licenses for the following individuals:

- i. Ryan D. Vollmer
- ii. Katelin C. Wemer
- iii. Lorelai M. Yang

The Temporary Class B Retailer's License for Cold Speed Racing LLC for the Battle on the Bay event Feb. 19-20, 2021 at the Watering Hole and on the Bay of Green Bay (Pete's Lake)

Construction Change Order #8 to Carl Bowers and Sons Construction Co. for the Cottages at Hidden Creek Roadway Contract involving an \$11,128.26 decrease

Construction Change Order #6 to Carl Bowers and Sons Construction Co. for the Woodale Estates and Bayview Estates Sixth Addition Roadway Contract involving a \$500.00 decrease

Construction Change Order #3 to McKeefry Excavating for the Village Green Site Earthwork Contract involving an \$800.00 decrease

Construction Change Order #2 to Feaker & Sons for the Lancaster Creek Estates Utility Contract involving a \$3,205.00 decrease

Construction Change Order #3 to PTS Contractors Inc. for the CTH VV Sewer Construction Project involving a \$48,400.00 increase

The purchase agreement for a new ladder truck from Fire Apparatus & Equipment

**PLAN COMMISSION ITEM
Final PDD for Woodland
Road, VH-68**

C. McAllister said he pulled the item from the Consent Agenda because one of the conditions of the approval that came out of the Plan Commission meeting was the installation of a barrier between the development and a neighboring property. He said he was contacted by another resident who also requested a barrier to his property.

R. Suennen moved to suspend the rules to hear from the audience. C. McAllister seconded. *The motion to suspend the rules carried unanimously*, and the following people spoke:

- Steve Bieda of Mau & Associates, who represents Toonen Properties, presented a landscape plan that shows a natural buffer between the development and most of the neighboring property, as well as split rail fence where the end of one of the proposed new buildings abuts the part of the neighboring property that has a shed and again where it abuts the barn buildings.
- Paul Minnis, who owns VH-68-2 that borders the development, said this is the first time he's seeing the landscaping plan, and he'd like time to review it and get more specific information about the split rail fence and other details about the barrier along his property.
- John Van Dyke, the chief financial officer for Toonen Properties, said the presented landscaping plan is a reasonable option to provide a buffer to the neighbors. He said the neighbors seem to want a full six-foot privacy fence

along all 700 feet of the property line, which isn't cost effective or aesthetically pleasing.

R. Suennen moved to return to regular order. C. Hughes seconded. *The motion carried unanimously, and the board returned to regular order of business.*

The board discussed. C. Hughes moved to bump the item down the agenda to allow the developer's representatives to discuss the plans for a barrier with the neighbors. R. Suennen seconded. **The motion to delay action to later in the meeting carried unanimously.**

New Business

Regional pond construction project

M. Kaster reviewed the bids that were received for the Regional Pond Construction Project. The board discussed at length. R. Suennen moved to award the Regional Pond Construction Project to MCC Inc. for \$1,855,900, contingent on attorney review of the contracts, receipt of DNR permitting, and separating out the trucking costs from the cost of the fill. J. Muraski seconded. **The motion carried 7-1 (No: C. McAllister).**

2021 Miscellaneous Concrete Repairs Project

M. Kaster reviewed the bids that were received for the Concrete Repairs Project. C. Nielsen moved to award the 2021 Miscellaneous Concrete Repair Project to Martell Construction Inc. for \$69,815, contingent on attorney review of the contracts. C. Hughes seconded. **The motion carried unanimously.**

Resolution for Relocation Assistance Plan

P. Evert explained the need to adopt a relocation plan as part of the Community Development Block Grant process. M. Lasecki moved to approve Resolution 2021-05, adopting a Wisconsin Residential Anti-displacement and Relocation Assistance Plan for CDBG Programs. C. Hughes seconded. **The motion carried unanimously.**

ACTION on Final PDD for Woodland Road, VH-68

Steve Bieda and Paul Minnis came forward to say they agree with the type and number of plantings and will continue discussions about the type and length of the fence that will be installed near the buildings on the property. C. Hughes moved to approve the Final Planned Development District to create a 26.73-acre multi-use development along Woodland Road, Parcel VH-68, that includes (17) ten-unit apartment buildings, (3) seven-unit townhome buildings, and (2) five-unit townhome buildings for a total of 201 units with the following conditions:

1. Curb and gutter is installed throughout the entire development.
2. The conservancy area along the north property boundary is dedicated to the village for a trail, or a public easement for a trail is provided.
3. A right in/right out is provided along Sherwood Street.

4. Future utility, roadway and sidewalk improvements are planned on Woodland Road. Per this approval, the developer agrees to pay for all improvement costs without assessment credits.
5. A barrier will be installed between the development and parcels VH-68-2 and VH-63-1.
6. A stormwater plan shall be approved by the Village of Howard Engineering Department.

CLOSED SESSION

J. Muraski moved to adjourn to closed session. S. Beyer seconded. **The motion carried unanimously, and the board adjourned to closed session at 7:33 p.m.**

OPEN SESSION

C. Hughes moved to re-convene to open session. S. Beyer seconded. **The motion carried unanimously, and the board re-convened to open session at 8:08 p.m.**

Adjourn

J. Muraski moved to adjourn. C. Nielsen seconded. **The motion carried unanimously, and the board adjourned at 8:09 p.m.**

Respectfully submitted by:

Leigh Ann Wagner Kroening
Administrative Assistant