

Minutes of the Veterans' Memorial Ad-Hoc Committee
Jan. 22, 2014 at 9:00 a.m.
Duck Creek Conference Room

Call to Order

R. Bredael called the meeting to order at 9:16 a.m.

Roll Call

Members: Chairman Ron Bredael, Harold Pfothenauer, Bob Adlebush, David Behrend, John Havey, Tony Varga

Staff: Paul Evert, Geoff Farr, Leigh Ann Wagner Kroening

The committee recited the Pledge of Allegiance.

Approve Agenda

H. Pfothenauer motioned to approve the agenda. B. Adlebush seconded. **The motion carried unanimously.**

Approve Minutes

H. Pfothenauer motioned to approve the minutes from the Dec. 18, 2013 Veterans Memorial meeting. T. Varga seconded. **The motion carried unanimously.**

**Discussion of
Nonprofit steps**

D. Behrend led the discussion about the process to become a nonprofit organization. The group discussed the Articles of Incorporation and the information needed to finalize the group's bylaws.

The following were suggested:

Article I. Name.

1. The name of this corporation shall be the Northeast Wisconsin Veterans Memorial Alliance

Article II. Purpose.

1. The corporation is organized to design, finance and build a memorial site honoring veterans living and those who have given the ultimate sacrifice and to involve the community in all aspects of the memorial site, which will be a place of reflection and honor for veterans and their families.

Article III. Membership.

1. The Corporation shall have no members.

Article IV. Board of Directors.

1. Number. The initial number of Directors shall be eleven (11) and may be increased or decreased without further amendment of these bylaws. At no time may the number of Directors be less than seven (7). The number shall include four (4) executive board members.

The following suggestions also were made:

- The chairperson of the board shall be a resident of the Village of Howard or a veteran from within the defined 16-county region.
- The original Board of Directors will serve staggered terms of two or three years.
- The original Board of Directors will nominate and elect a chairperson, assistant chairperson, treasurer, and secretary.
- The original interim chairperson shall serve a term of one year. Subsequent terms shall be three years.
- The assistant chairperson shall assist the chair in all duties and shall perform the duties of chairperson in his absence.
- The treasurer shall have the responsibility of receiving, recording and depositing all incoming funds, and shall pay all expenditures as approved by the board.
- The secretary shall notice all meetings of the board, prepare the meeting agendas and minutes, and organize the elections.

Fundraising for Filing Fees

The nonprofit filing fees will be \$850. P. Evert said the flag sales should cover the cost. T. Varga also said the group could sponsor a Red Shirt sale with local businesses.

Report to Village Board

P. Evert drafted a report to present during the Jan. 27 Village Board meeting. R. Bredael will attend the meeting to present.

Future Agenda Items

The group will discuss potential members for the Board of Directors and ideas for expediting the process to become a nonprofit.

Next Meeting

The next Veteran's Memorial Ad-Hoc Committee meeting will be held at 9 a.m. on Feb. 19.

Adjourn

T. Varga moved to adjourn. J. Havey seconded. **The motion carried unanimously, and the committee adjourned at 10:18 a.m.**

Respectfully submitted,

Leigh Ann Wagner Kroening
Administrative Assistant